



## The Caledonian Club

### COVID- 19 SECURE

We are currently and will continue to follow Government guidance. After re-opening we ask that our members, guests and staff follow these and any new guidelines to ensure the well-being of everyone in the Club.

We look forward to welcoming you back to The Caledonian Club.

#### ***Accommodation***

- All areas re-configured to provide social distancing.
- Protective screens, sanitiser units and directional signage is in place where required.
- Increased frequency of cleaning and use of “fogging” the use of a fine spray to disinfect surfaces.
- Timed room service continental breakfast available.
- Bedrooms are deep cleaned before every stay and non-essential items have been removed.
- Lift use restricted to one person per journey unless from same social bubble

#### ***Check In & Check Out***

- Express Check-in & out available.
- Screens in place on reception desks and bedroom keys sanitised prior to use.
- Cashless payments encouraged.
- Scheduled check in times.

#### ***Our Members and Guests***

- The safety of our Members and guests is key and precautionary guidance will be provided to everyone on arrival.
- Hand sanitising stations will be placed in all public spaces and staff entrances, particularly at key areas and ‘touch’ points.
- Enhanced cleaning and high impact areas long lasting advanced anti-microbial technology products will be used as protection against Covid-19.
- Thermal scanning in place to check all Members, Guests, Club staff and contractors entering the Club.

#### ***Our Team***

- New Covid-19 training and PPE provided for all team members.
- Staff areas re-planned with sanitisers, signage and limited capacities in place.
- New working shift patterns where required and re-designs of offices.
- Employees must complete the new in house Covid-19 training on returning to work.
- Temperature check policies will also be in place for all staff members on arrival at the Club.

#### ***Food and Beverage – Terrace and Ground Floor Areas***

- Tables on the terrace and ground floor areas must be pre-booked at least 24 hours in advance
- Food service available 12pm – 7pm
- New capacities in all areas.
- We will provide table service only
- Cashless payments encouraged

#### ***Food and Beverage – Bar***

- Protective screen fitted
- We will provide table service only
- No standing in Bar area
- Cashless payments encouraged

#### ***Food and Beverage – MDR (when re—opened)***

- All tables must be pre-booked at least 24 hours in advance, with the exception of breakfast, to ensure correct staffing levels
- New menus introduced
- New layout to allow social distancing
- Table service only
- Self-pouring of all beverages

#### ***Meetings & Events***

- Signage specifying venue and event-specific social distancing measures will be deployed around meeting and event spaces.
- Event numbers restricted as per Government guidelines.
- Revised room capacities for all available rooms
- Larger booking being accepted on a provisional basis from September
- The team will work with event organisers to prevent congestion such as staggered arrival / departure times, use of 9A entrance, executive individual packed lunches, and catering breaks.
- Conference telephones available for all events.
- Wi-Fi available throughout all rooms
- All WC's will be assigned with attendants during events to carry out on-going cleaning and disinfecting work.