**JUNIOR DEVELOPMENT COORDINATOR –**

**Job Description**

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| **Volunteer Job Title** | Junior Development Coordinator |
| **Type of Volunteering** | To act as Junior Development Coordinator on the West Midlands regional committee. |
| **Main Purpose** | * To arrange specific monthly training sessions for TS2 and TS3 Triathlon England West Midlands Members * The aim is to provide suitable training sessions to enable competitors who wish to try and qualify to represent West Midlands at the National IRCS in 2018 * To select a suitable an IRC qualifying event and be the team manager. * To organise IRC team training prior to IRCs * Liaise with West Midlands Junior Series Coordinator * Liaise with West Midlands Academy Regional Head Coach * Liaise with West Midlands Skills School Coach |
| **Responsible to** | Other committee members |
| **Competencies / Experience required** | Must be reliable, approachable and athlete centred.  They should have good planning, communication and organisational skills.  Must understand the athlete standards required for IRC representation  Good knowledge of the BTF talent pathway and regional academy  Minimum level 2 BTF coach with at least 3 years experience coaching at both regional and national level.  **MUST HAVE HAVE A CURRENT DBS CHECK** |
| Commitment required | Approximately 10 x training sessions prior to 2018 IRCS event (date/venue TBC)  4 X 2 hour meetings per year, plus attendance at races when required.   * Quarterly updates emailed to the committee secretary and communications officer. * Be prepared to act as a signatory on the Bank Account |
| **Support received from:** | Other regional committee members and RPM |
| **Is this Volunteer Opportunity open to disabled persons?** | Yes. |