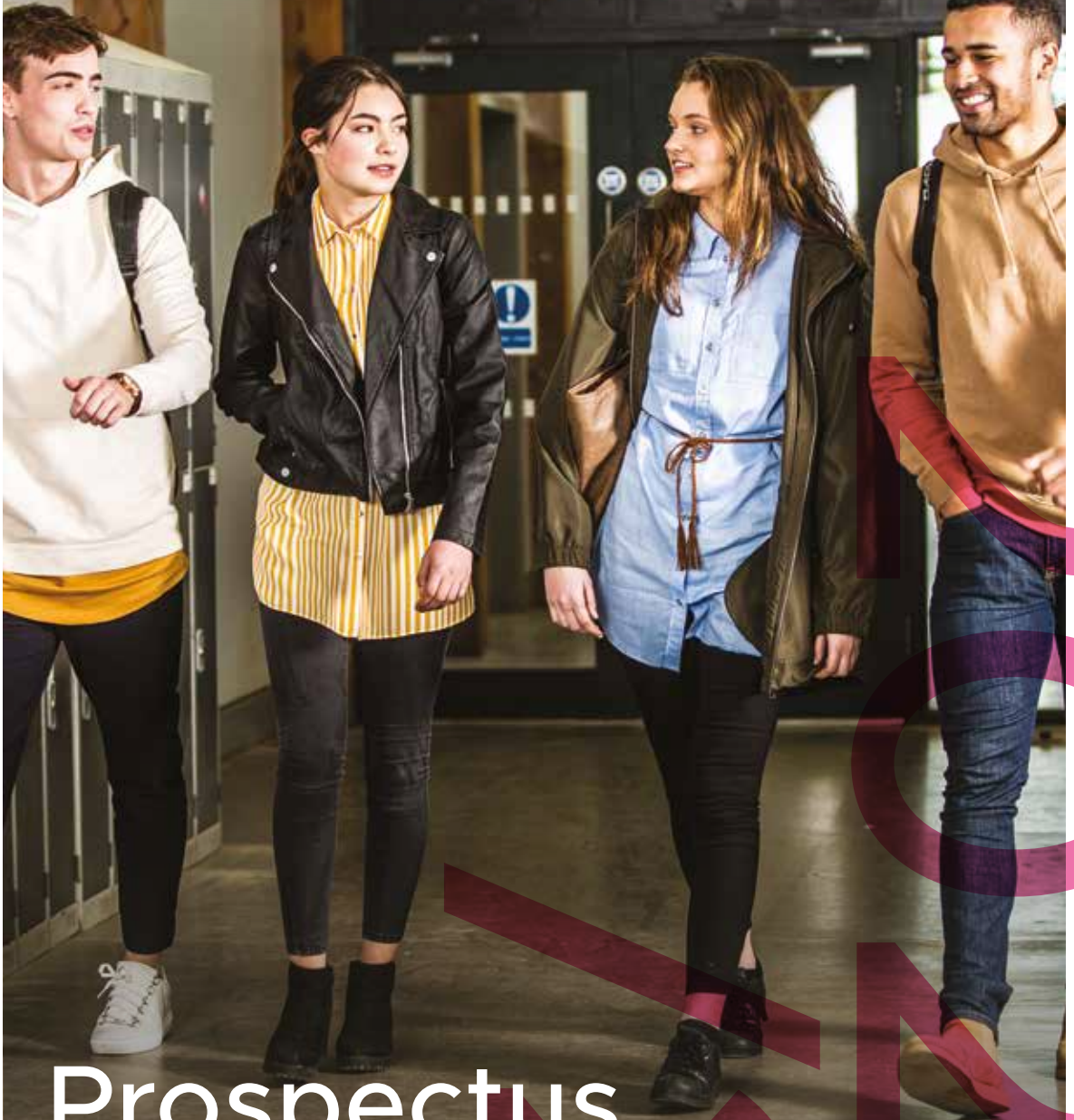




Fife College



Prospectus 2020/21

Transforming Lives



2020

/21

WELCOME

20

/21

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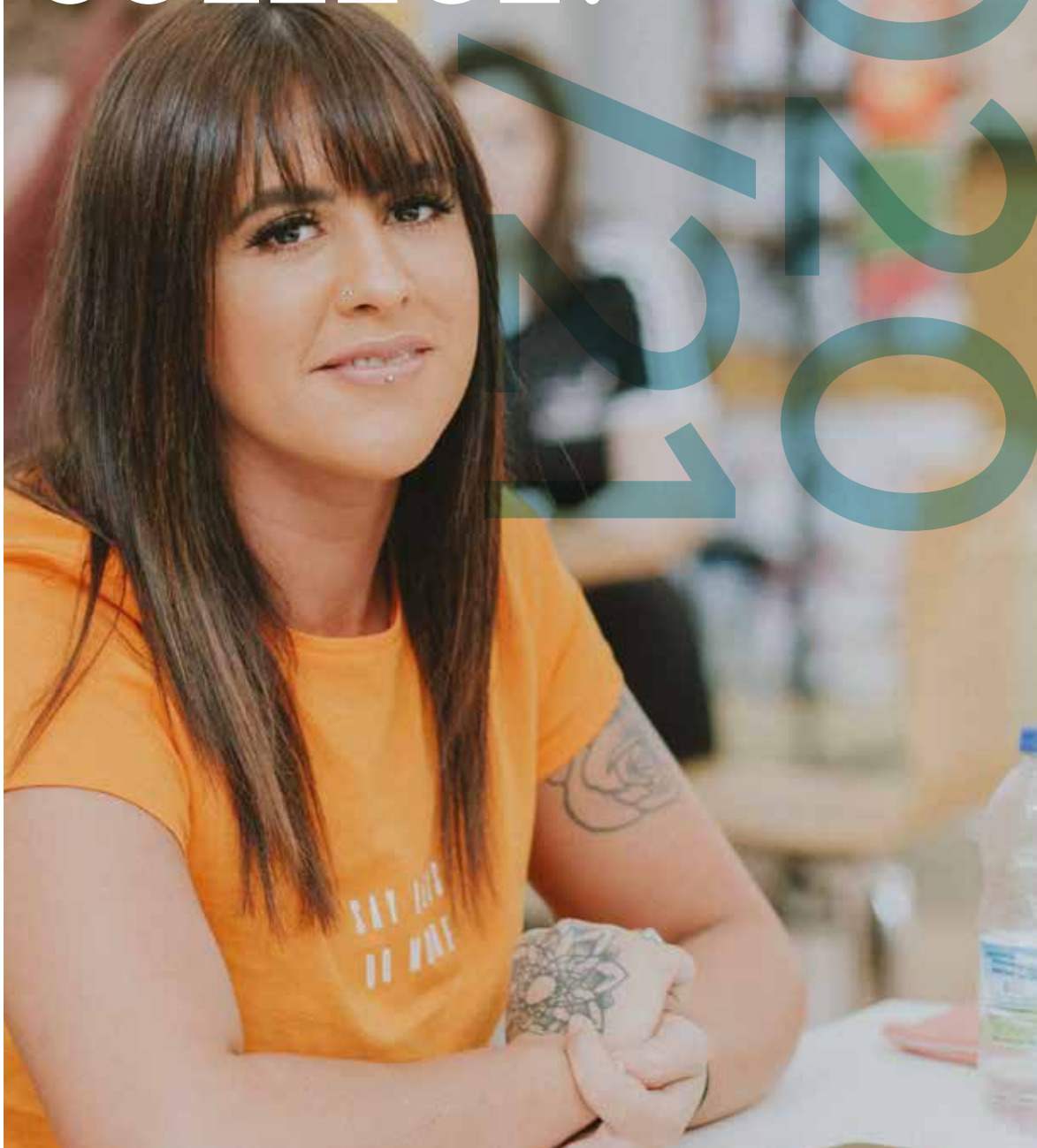
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WHY CHOOSE FIFE COLLEGE?



There are lots of reasons why we're the best place for you to come and study. Here are just a few of them.

► **Our huge range of courses**

We offer over 400, across 40 different subject areas, all carefully tailored to meet the latest needs of industry. So whatever your career goals, with us you will get a relevant qualification to help you get there.

► **Our progression routes**

We've got courses to help you get the qualifications you need – all the way from introductory level to HNCs, HNDs, and degrees. We also offer courses that allow you to progress to university level study after only one year.

► **Our links with universities**

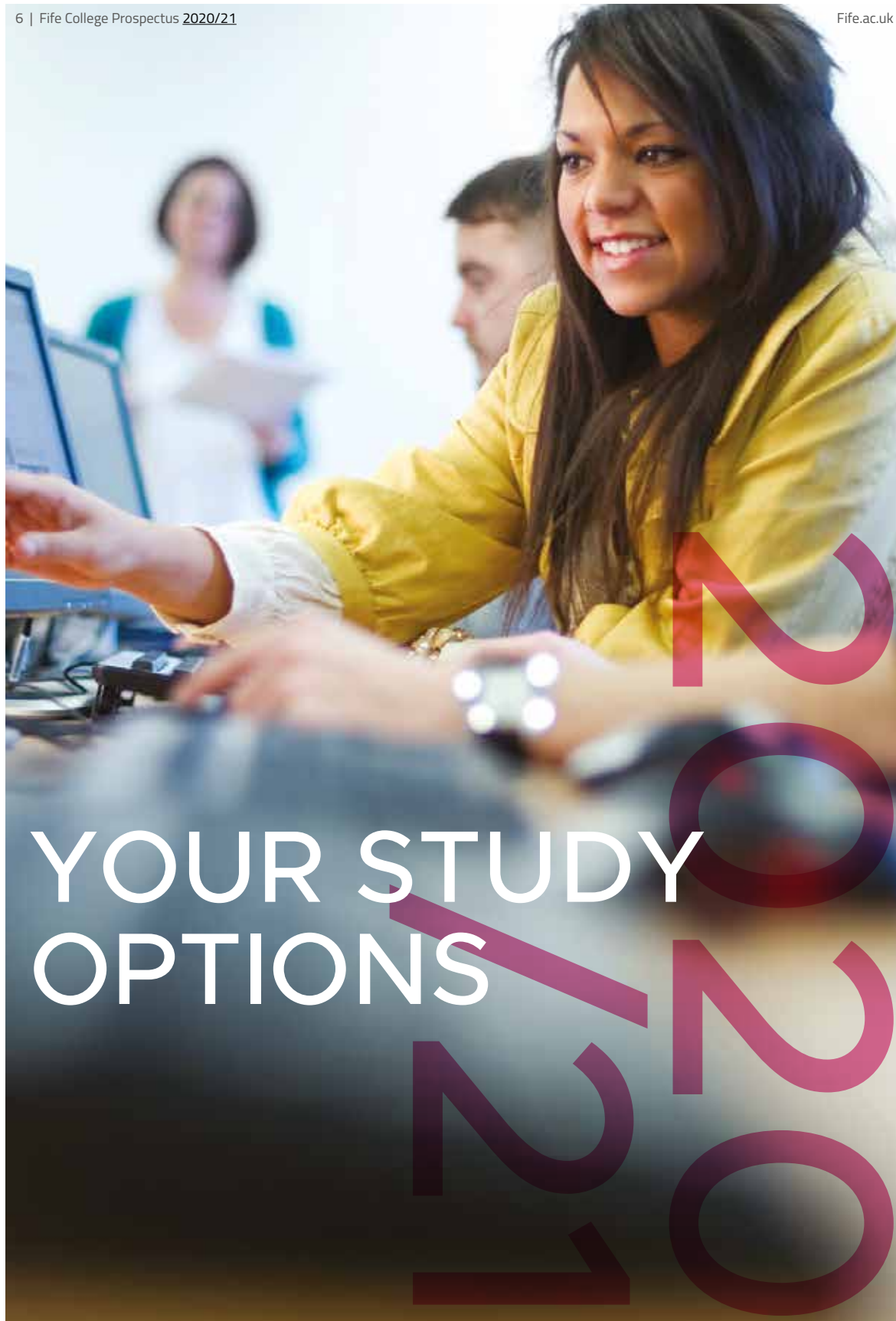
Did you know an HNC is the same level as the 1st year of a university degree? And that an HND is the same level as the 2nd year? This means you can move seamlessly to second or third year at university when you've completed your course at Fife College. Our excellent links with universities across Scotland and beyond make this even easier.

► **Our facilities**

Our first rate facilities include a University Hub, fully kitted out construction and engineering workshops, kitchens, bistros, a recording studio, radio station, theatre, computing labs, hair, beauty and make-up salons, and even an aircraft cabin. You can be sure that you're learning in the best environments at Fife College.

► **Our partnerships with employers**

We've built up a strong network of partnerships with local and national employers across all sectors to make sure that that our courses are aligned to their needs now and in the future. And you'll also have the opportunity to gain valuable work experience and work on live projects with our partners.



YOUR STUDY OPTIONS

Studying at Fife College is a great way to gain qualifications, share ideas and views, meet interesting people, and make new friends.

While still at school

► School College Partnership (SCP)

You don't have to wait until you finish school to start thinking about what you want to do afterwards – you can kick start your future and get ahead by studying one of our fantastic School College Partnership courses.

All of our courses are designed to help you develop skills needed for both Higher Education and employment, and allow you to be an independent, self-motivated, and creative critical thinker.

In many cases, it means you can study on campus where you'll experience college life, learn new skills in our state-of-the-art facilities, and study in vocational areas – like hospitality, computing, childcare, engineering, construction, and loads more.

All our courses are developed in-line with universities and industry so you get the skills you really need for your career.

Visit fife.ac.uk/schools

► Foundation Apprenticeships (FAs)

If you're a school pupil in S4 or above at a Fife school, you can kick start your career with a Foundation Apprenticeship.

This innovative career pathway allows you to learn the skills that employers want and need, and pick up real-life work experience along the way. You will also get an industry-recognised qualification at SCQF Level 6 – the same level of learning as a Higher – without sitting any exams! All of this adds to your CV for future college, uni, and job applications.

You can choose from a range of practical courses, which provide a pathway to careers in a variety of booming sectors, from software development and food and drink to engineering and creative media.

In Fife, there are up to 11 Foundation Apprenticeships available in partnership with Fife Council and Skills Development Scotland (SDS). We can help you on to the next stage with a number of progression routes after you complete the apprenticeship, with your FA being part of the recognised entry requirement for degree level study.

Find out more at fife.ac.uk/foundation

Who says you
have to study
full-time?

After leaving school

► Full-time study

Studying full-time is usually the quickest way for you to complete your qualification. It generally means you will attend college 3-4 days a week, although this can be different for some courses.

Our courses are designed to give you the best possible start to your career – often including practical experience in your field.

Our full-time courses can be found from page 32.

Go to fife.ac.uk/courses for full course info.

Returning to education

► Part-time study that fits in with your life

Not everyone is able to commit to full-time study. If you've got a busy life, with family and work commitments, it's not easy to find the time.

That's why we offer a range of part-time courses to help you learn something new and get the skills you need for the job you want.

You can choose to study a range of courses from introductory level to HNC/HNDs and degrees on a part-time basis to fit your studies around your other commitments.

Whether day, evening, weekend, distance, online, or work-based learning suits you best, we are here to help you find the right option. Some courses are even available to apply for at any time of the year, so you can take that first step to your new career whenever you feel ready.

And with plenty of funding options available to you to support you with any costs, you will find that getting the qualification you need is within your reach!

Head to fife.ac.uk/part-time for more.

► Scottish Wider Access Programmes (SWAP)

SWAP courses are for adults who have few or no formal qualifications and who have been out of full-time education for at least three years.

SWAP courses provide an alternative route into Higher Education and are designed to give adult learners intensive academic preparation as well as the opportunity to develop the skills and confidence required to study at Higher Education level.

All of our SWAP courses are studied full-time for one year and are designed to prepare you for entry into HNC/HND or degree study through recognised progression routes at Fife College, and at other colleges and universities across Scotland.

Visit fife.ac.uk/SWAP for more info.

While employed

► Build the career you want with a Modern Apprenticeship (MA)

Modern Apprenticeships are the perfect way to get a job, get paid, and get qualified.

It's a qualification you work towards whilst in a job and earning a salary. It's a fantastic way to get the skills you need to further your career.

And it's perfect for ambitious people who want to succeed in their chosen industry.

We deliver MAs in a lot of different industries – not just the ones you'd traditionally associate with apprenticeships.

All our MA courses are developed to fit the needs of their specific industries – which means they're very popular with employers who come to us looking for the best, most enthusiastic students to join them.

You get to learn a broad range of useful, transferable skills that you can take with you when you move on to the next level of your career. And by learning on the job, you get amazing experience plus nationally recognised certification that will look great on your CV.

And remember, there's also the option of studying on a full-time basis at Fife College before you apply for an apprenticeship. That way, you develop valuable knowledge and skills, and get hands-on experience before you start.

► Working with the people you want to work with you

We collaborate with local and national employers to develop and run our apprenticeship programmes. So, as you make your way in the world of work, you will develop all the skills, accreditations, qualifications, and attitudes your employer is looking for.

Our partnerships and close links with industry also mean there're lots of opportunities for work experience and the chance to get invaluable hands-on practical experience in live work settings.

All of which helps make your dream job a reality at Fife College.

Learn more at fife.ac.uk/MAs

► Professional Qualifications

Our impressive portfolio of professional qualifications is designed to meet the growing challenges of training and development amongst businesses today, offering current, contemporary programmes with a practical focus. From management and leadership and sales, to human resource management and accounting, our courses cover a wide range of specialisms for all sectors.

See fife.ac.uk/ACBS for details



Remember that
an FA can allow
accelerated
entry to an MA

ALL THE SUPPORT YOU NEED

Visit
fife.ac.uk/support
for more info

▶ Right here for you, right the way through your studies

If you need to talk to someone in private about any issue during your time here, our Guidance and Attendance teams are here to help. They've got helpful team members at every campus who are always happy to chat, listen, and help.

It might be money worries, or concerns about accommodation. It might be something more personal. Whatever is on your mind, you can talk to our respectful, non-judgemental, helpful teams in complete confidence.

More info at fife.ac.uk/guidance

▶ Your Health and Wellbeing Adviser

Fife College is committed to the provision of high quality support for students to safeguard physical, emotional, and mental wellbeing.

Your Health and Wellbeing Adviser is on each of our campuses, and can also be found online.

Visit fife.ac.uk/wellbeing for more.

▶ Independent advocacy

We offer independent advocacy to our Care Experienced students and staff, ensuring rights are safeguarded and protected.

Independent advocacy supports you to have your voice heard and share your views with other people.

Head to fife.ac.uk/careexperienced for more.

▶ Ensuring employable graduates

It's our job to get you ready for the job you want. And we've got a great track record in graduate employability. Your Student Employability team is on hand at every campus to give you relevant, practical career advice.

The real skills for real jobs you learn here, along with our industry and business links, mean you're in the best possible place to go after the best job for you.

Visit fife.ac.uk/employability

▶ Working with you to support your learning

Everyone is entitled to take part in learning and to realise their own potential. If there is anything which could get in the way of your learning and participation at college, or you encounter a problem with learning, a good starting point is to talk to a member of your Inclusion team.

The Inclusion team has Student Learning Hubs at each campus where you can drop in for study skills, advice, and support. They also offer mentoring sessions, class support, and assistive technology training.

Visit fife.ac.uk/inclusion

▶ Vital resources and the space to study

On every campus you can find the quiet space you need to focus on your studies.

Your student card is also your library card and lets you use our fantastic facilities and make the most of a huge range of resources.

Along with books that help with every part of your curriculum, there're Wi-Fi and PC drop-in areas at each library.

Go to fife.ac.uk/libraries

FUNDING YOUR STUDIES

► Student funding

Money and funding are big considerations for most students. So if you need a hand deciding which is the right option for you to fund your studies, our Student Funding team is happy to chat and answer all your questions.

We advise that you apply for your funding as early as possible, and make sure everything is in place before the start of your course.

Our website has all the information you need on all the different kinds of funding support available – from bursaries and student loans to scholarships, assistance funds, and allowances.

You could be eligible for the following types of funding:

- Tuition fees paid
- Bursary
- Educational Maintenance Allowance (EMA)
- Student loan
- Supplementary grants
- Travel expenses
- Assistance with childcare
- Disability support
- Individual Training Account (ITA)
- Council tax exemption/discount
- Assistance with rent/mortgage
- Part-time fee grant
- Care Experienced bursary

Visit [fife.ac.uk/funding](https://www.fife.ac.uk/funding)

► Scholarships to help you in your studies

Our scholarship programme was created to support our students – to develop opportunities, open doors, and transform lives!

It has presented over 1,000 scholarships and awarded nearly £500,000 since it was created just over 20 years ago.

Through partnership with businesses, charitable trusts, and individual donors the scholarship programme provides recognition, a financial award, and in some cases, work experience, internships, and trips to support and encourage you to achieve your full potential.

Head to [fife.ac.uk/scholarships](https://www.fife.ac.uk/scholarships) to find a relevant scholarship.

2020/21



The College has awarded over 1,000 scholarships since 1997 to the value of nearly £500,000

2020 THE FIRST STEP TO YOUR CAREER / 21



Getting the job you really want starts with choosing the right course.

Our courses prepare you for whatever's next; whether that's a job, or further study.

We help you make sure you have practical knowledge, relevant skills, genuine understanding, and hands-on experience in the area you're interested in.

And, more than that, our courses help give you confidence and independence to take forward with you in life.

If you're still not sure which course will help you into your dream career, then try our Career Coach at fife.ac.uk/yourcareer

Career Coach allows you to:
Search careers and related courses
Search courses
See what jobs are growing
See which sectors are growing
Explore local salary and job trends
Take a quiz to find your ideal career

2021

Flexible,
personalised
Higher Education
options #inFife

We have
articulation routes
in place for every
single HND course

We currently
have routes to
degree study with
15 universities
throughout the UK

YOUR DEGREE, YOUR JOURNEY

► Higher National Qualifications – HNCs/HNDs

HNCs and HNDs are the equivalent level to years 1 and 2 at university, respectively.

But they mean you get to study in a more flexible way that better suits you and your plans for the future.

One of the many great things about studying at Fife College is that you don't have to commit to four years of continuous study like you would at university. You can just take it year by year, and see how you get on.

Because you finish each year with a recognised qualification, you have a qualification that could take you straight into a job. Or you could go on to study for your degree. Or you could take a break and consider what to do next.

If you choose to study for your HNC and HND at Fife College and then progress onto a degree programme starting in year 2 or 3, you will still achieve the same degree or honours degree qualification as your friends who went straight to university.

But, here at Fife College, you'll be able to study in a smaller class, allowing you to get more help and support from your lecturers.

Because you'll be studying locally, you can keep your living, travel, and study costs down.

Plus, you may be able to study on a part-time basis, at evenings and weekends, if that's what fits in best with your life.

Find out more at fife.ac.uk/degrees

▼
We've tripled the number of formal articulation routes from our HNC\Ds on to degree courses in the last year – up from 84 to 255, one of the highest of any college in Scotland.

► A space dedicated to degree study

We know that the spaces that you learn and study in are important.

Our University Hub in Dunfermline has been designed specifically to help you to feel comfortable and focused in your studies.

► Going on to university

If you want to carry on with your studies, Fife College is the perfect bridge to going on to university.

You can move from an HNC or HND to year 2 or 3 of a degree through an articulation route without having to re-learn the same things or repeat a year of study.

And you'll get the chance to develop all the independent study and research skills you'll need to thrive when you go to university

Learn more at fife.ac.uk/toUni

► Your full degree at Fife College

Thanks to our close links with partner universities, you can study for a complete degree right here on your doorstep.

This means you can keep all of your costs down, but also benefit from using university facilities like libraries, open days, and even some lectures, and you'll get a fully accredited degree or honours degree at the end of it all.

Head to fife.ac.uk/inFife for more.

NEW FOR 2019!
We are now offering BA (Hons) Social Sciences year 3 on campus as an articulation route from HND: Social Sciences

► Carrying on your studies at The Open University (OU)

We work with The OU in Scotland to offer you a number of flexible modules to build on your HNC or HND, or to learn new skills in different areas.

So if you want to start working towards a part-time degree, we can help you find a course tailored to your personal needs and ambitions for a career after college.

You could even transfer credits from your HNC and/or HND to count towards your degree with The OU.

Find out more at fife.ac.uk/OU

MAKING THE MOST OF STEM OPPORTUNITIES

STEM industries in Fife

- Advanced manufacturing and robotics
- Heavy engineering (including bridge and ship-building)
- Energy, especially renewables engineering
- Scientific technologies (including hospitals, labs, and research, as well as development, nursing, and other health posts)
- Engineering maintenance
- Teaching in schools and colleges

Our STEM partners

- Fife Council
- NHS Fife
- Police Scotland
- Scottish Fire and Rescue Service
- Fife Voluntary Action
- Scottish Enterprise
- Skills Development Scotland
- University of St Andrews
- SEStran
- The Scottish Government
- Shell UK

For more info about a STEM career and for a full list of career-focused courses, go to: fife.ac.uk/STEM

Endless career options – and courses to get you job-ready

For information about the courses we offer that could prepare you for a successful STEM career, jump to any of the following course sections:

- Built Environment - page 42
- Computing and Digital Technologies - page 80
- Engineering and Energy - page 126
- Science - page 158



Our MathsLAB has been recognised with awards and nominations from Herald Higher Education, Fife Chamber, and College Development Network

The SHST won the 'Scottish Government Award for Driving Improvement, Delivering Results' category at the 2019 Advancing Healthcare Awards in London

Study when it suits you!

Your part-time study options in Maths

- National 4: Mathematics SCQF Level 4
- Get Ready for National 5: Mathematics SCQF Level 4
- National 5: Mathematics SCQF Level 5
- Higher: Mathematics SCQF Level 6

Award-winning STEM learning environments

Innovative and aspirational – our unique MathsLAB

The MathsLAB has already made a significant contribution to the local Levenmouth community. Courses designed for both adults and children are transforming public attitudes to maths and numeracy, and improving confidence and fluency in numeracy for children and parents alike.

What's more, in a pioneering initiative between Fife College and Levenmouth Academy, high school pupils are benefitting from a focused programme of intervention which not only improves their numeracy skills but also raises attainment rates, with many of the young people taking part achieving vital SQA qualifications which they may not otherwise have gained.

Visit fife.ac.uk/maths for more.

Working with industry partners to deliver the best training possible – the School for Health, Science and Technology (SHST)

The award-winning School for Health, Science and Technology in St John's Hospital, Livingston, delivers training and education programmes in a real-world laboratory setting in a purpose-built training facility.

Courses available at the SHST include Modern Apprenticeships for a range of large national employers, as well as SMEs. In fact, the model of delivery – which can be tailored for each individual employers' needs – has proven so successful that the School has now expanded beyond Life Sciences to train staff in Healthcare and Digital Skills from both within NHS Lothian and externally at the SHST.

Learn more at fife.ac.uk/SHST



"When we're at college, we do a mix of practical and theoretical work. We've been working on assignments on things like oil and gas, renewable energies, and insulation."

Kirsty Doyle,
Auchmuty High School
Girls in Energy (Shell)

YOUR STUDENTS' ASSOCIATION – THE FCSA

Elected every year by our students, to represent our students, this is how you make your voice heard on matters that really matter to you.



When you enrol at Fife College, you automatically become a member of one of the best students' associations at any college or uni in Scotland.

The FCSA works closely with college management and our Board of Governors to represent your interests and get your views and opinions across.

If you have any issues or problems you want to speak to someone about, then it's a great first port of call.

It's also a really useful source of info on every aspect of college life. The FCSA runs social events throughout the year, too, including Freshers' Week.

If you'd like to get more involved with our award-winning FCSA, then you can put yourself forward as a Class Rep or join one of the Voluntary Officer positions. There's someone on every campus you can speak to if you want to be part of it all.

Find out more at fife.ac.uk/FCSA



QUALIFICATIONS EXPLAINED

All you need to know about qualifications and how they work together!

Like every Scottish university and college, we use the Scottish Credit and Qualifications Framework (SCQF) levels to describe our courses.

This lets you build up credits to gain the qualification you want, transfer credits onto other courses, and compare levels across different courses and qualifications.

There's not one set or right way to progress through school, college, and uni and into the job you want. In fact, our qualifications support many pathways to your chosen career – and even allow you the option of taking some time out of your studies and picking them back up later in life.

We'll help you get where you want to be by getting you on the right course and at a level you're comfortable with.

Visit fife.ac.uk/qualifications

Further Education

► Certificate courses

Broadly comparable to SCQF Level 4 – the equivalent to National 4s

Certificate courses are the perfect stepping stone for those with no or few formal qualifications who want to progress to higher levels of study.

Certificate courses do not lead to a nationally recognised group award but do contain nationally recognised subject/unit qualifications. They are a cluster of units, mainly at SCQF Level 4, that will give you an appropriate set of skills and knowledge to progress on to the next SCQF level in your education or chosen career path.

► Intermediate Certificate courses

Broadly comparable to SCQF Level 5 – the equivalent to National 5s

Intermediate Certificate courses do not lead to a nationally recognised group award but do contain nationally recognised subject/unit qualifications. They are a cluster of units, mainly at SCQF Level 5, that will give you an appropriate set of skills and knowledge to progress to the next SCQF level in your education or chosen career path.

► Advanced Certificate courses

Broadly comparable to SCQF Level 6 – the equivalent to Highers

Advanced Certificate courses are a cluster of units, including nationally recognised subject/unit qualifications, although they do not lead to a nationally recognised group award. They are a cluster of units, mainly at SCQF Level 6, that will give you an appropriate set of skills and knowledge to progress to the next SCQF level in your education or chosen career path.

► National Certificate and City & Guilds courses

SCQF Levels 4-6

These courses are designed for both school leavers and mature students, typically with a duration of one year. They contain a nationally recognised group award qualification at SCQF level 4, 5 or 6 and can be used as a stepping stone to employment or on to further study at a higher SCQF level.

Higher Education

► Higher National Certificates (HNC)

SCQF Level 7 – the equivalent to year 1 at university

HNCs are normally offered through the equivalent of one year full-time study. An HNC is at SCQF Level 7 and is generally recognised as the equivalent of your first year of study at university. Upon successful completion of an HNC, you have the option of progressing to an HND, degree (often entering the degree course in year 2), or employment.

► Higher National Diplomas (HND)

SCQF Level 8 – the equivalent to year 2 at university

An HND is two years of study if done as a full-time course. If you're progressing from HNC level, you can go straight into the second and final year of the HND. This means that you will only need a year to complete your qualification. HNDs are at SCQF Level 8 and are generally recognised as your second year of university study. They give you the option of progressing through to a degree (often entering year 3 of the degree course) or employment.

► Degrees

SCQF Levels 9 and 10

There are many routes to studying a degree with Fife College. Working alongside our partner universities, we offer a great range of degrees right on your doorstep, as well as routes to a wide range of university courses with the benefit of studying the first two years locally. An Ordinary Degree is at SCQF Level 9 and an Honours Degree is at SCQF Level 10.

Glossary of other qualifications

■ SWAP – Scottish Wider Access Programme

These courses are specifically designed for those who have been out of formal education for some time and want to return and progress to Higher Education.

■ SVQ – Scottish Vocational Qualification

■ NVQ – National Vocational Qualification

■ VRQ – Vocationally Recognised Qualification

■ School College Partnership (SCP) Courses and Foundation Apprenticeships (FAs)

These courses are available whilst you are still a Fife high school pupil. Speak to your school's Guidance team or SDS Advisor.

■ National 4s, National 5s and Highers

These courses are the same level as you would find at school.

Developing Skills for Learning, Life and Work

At Fife College, all our courses are designed to help you develop Core and Essential Skills so that you are ready for employment when you complete your studies.

These skills are developed in all of our courses. The Core Skills valued by employers are:

- Communication
- Numeracy
- Information and communication technology
- Working with others
- Problem solving

Remember!

Core Skills are different to Essential Skills. Essential Skills include all of the Core Skills, plus:

- Personal and learning skills including literacy skills that enable you to become an effective lifelong learner
- Employability skills including career management skills that prepare you for employment rather than for a specific occupation
- Vocational skills that are specific to a particular occupation, industry, or sector

These Essential Skills help to create career-ready people.

Progression made easy

To make it as easy as possible for you to progress to higher level courses at the College, we use an Internal Learner Reference (ILR) system.

Your ILR is an open and transparent tool that helps promote positive behaviour and employability skills, and also forms the foundation for discussions about progression to further courses.

You can view your ILR at any time through your Student Portal.

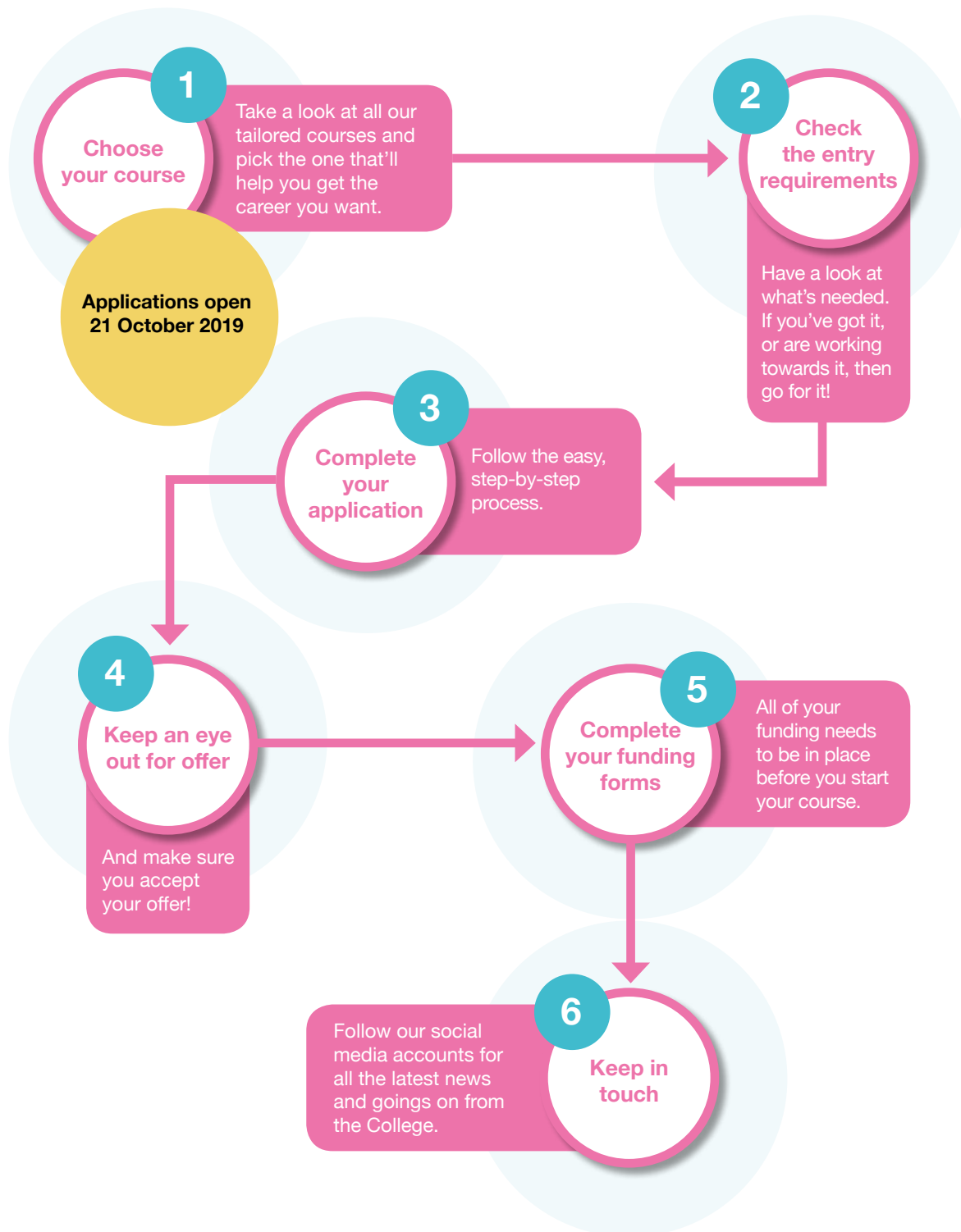
SCQF Level	SQA Qualification		Qualifications of Higher Education Institutions	Apprenticeships/SVQs
12	SCQF Table Some SQA qualifications changed between 2013-2016. see www.sqa.org.uk/readyreckoner		Doctoral Degree	Professional Apprenticeship
11			Masters Degree, Integrated Masters Degree, Post Graduate Diploma, Post Graduate Certificate	Graduate Apprenticeship Professional Apprenticeship SVQ
10			Honours Degree, Graduate Diploma, Graduate Certificate	Graduate Apprenticeship Professional Apprenticeship
9			Professional Development Award	Bachelors / Ordinary Degree, Graduate Diploma, Graduate Certificate
8	Higher National Diploma		Diploma of Higher Education	Higher Apprenticeship Technical Apprenticeship SVQ
7	Advanced Higher Scottish Baccalaureate	Higher National Certificate	Certificate of Higher Education	Modern Apprenticeship SVQ
6	Higher	National Certificate Advanced Certificate		Foundation Apprenticeship Modern Apprenticeship SVQ
5	National 5 Intermediate 2	National Certificate Intermediate Certificate		Modern Apprenticeship SVQ
4	National 4 Intermediate 1	National Certificate Certificate	National Progression Award	SVQ
3	National 3 Access 3			
2	National 2 Access 2			
1	National 1 Access 1			

SCQF Level	School Qualifications (Historical Comparison – Equivalences)		
5	National 5 (Grade A – C)	Standard Grade Credit Level (Grade 1 – 2)	Intermediate 2 (Grade A – C)
4	National 4 (Not Graded)	Standard Grade General Level (Grade 3 – 4)	Intermediate 1 (Grade A – C)
3	National 3 (Not Graded)	Standard Grade Foundation Level (Grade 5 – 6)	Access 3 (Not Graded)



HOW TO APPLY

For more information, visit fife.ac.uk/applytoday



Need some help?

Steps 1-6 opposite can be done online but if you need help, talk to us! Call our team on 0344 248 0115 or email info@fife.ac.uk

They'll happily chat you through your options.

Everything you need in one place

At Fife College you'll get all the support and advice you need, all the skills and knowledge you need, and all the guidance and help you need to start building towards your future. It's all right here for you.

And on our website, everything you need to make a start is all in one handy place.

From what jobs your course leads to, to campus information, help with funding, and pretty much everything else you need to know about life at Fife College. And, of course, it's where you apply to come and join us!

fife.ac.uk

Visit our website for tips on writing your personal statement

Top Tips

We make it quick and easy to apply for the course you want. To help make sure you get on your course, here's a few dos and don'ts to remember.

► **DO** be ready to get your application in. Once applications are open, the sooner you apply the better your chance of getting on the course you want.

► **DON'T** wait for all your exam results. Conditional offers can be given subject to you passing your exams, so you can apply before you get your results.

► **DO** think about the course you want to do the most. You can apply for more than one course, but you can only accept one offer. And only one application will be progressed at any one time. So to give you the best chance of getting on the course you really want, have a think about which one is best suited to you and your plans for the future.

► **DON'T** feel you need to do it all in a oner. Once you've set up your login details, you can return to your application form at a later date from the My Applications tab on the top bar of our website so you don't have to do it all in one sitting. Just remember your username and password!

► **DO** keep checking your emails. When you apply online, we'll keep in touch with you by email. So remember to check your junk email folder in case our email has ended up there.

► **DON'T** panic about coming in for informal conversations or information sessions. This is also your chance to speak to course staff face to face and ask any questions you have.

FIND US



Dunfermline Campus
 Pittsburgh Road
 Dunfermline KY11 8DY
Train: Dunfermline
 Queen Margaret
Bus: Halbeath Road

Dunfermline Campus includes the Fife College University Hub

Fife College
 University Hub

Glenrothes Campus
 Stenton Road
 Glenrothes KY6 2RA
Train: Glenrothes with Thornton
Bus: Stenton Road

Levenmouth Campus
 Methilhaven Road
 Buckhaven KY8 1HL
Train: Markinch
Bus: Methilhaven Road

Kirkcaldy Campus
 St Brycedale Avenue
 Kirkcaldy KY1 1EX
Train: Kirkcaldy
Bus: St Brycedale Avenue

We've got campuses located across Fife, as well as a host of local learning centres, so wherever you are, you'll only be a short car, bus, or train journey away from us.

There are excellent transport links to all our conveniently placed campuses, so you can spend less time commuting and more time learning vital new skills!

Visit fife.ac.uk/gettinghere

MAKING THE MOST OF OUR FACILITIES

Not only do you get to learn in our fantastic real world facilities – but you get to enjoy our social spaces during your time at Fife College too.

Our campuses have their own cafés and restaurants serving full meals, quick bites, and snacks. And our College Bistros are open to all students for delicious lunches and affordable à la carte dining prepared by students studying Culinary Arts and Hospitality courses.

You can treat yourself to some serious pampering at our hair, beauty, and make-up artistry salons. We've got a range of treatments and products at prices lower than on the high street.

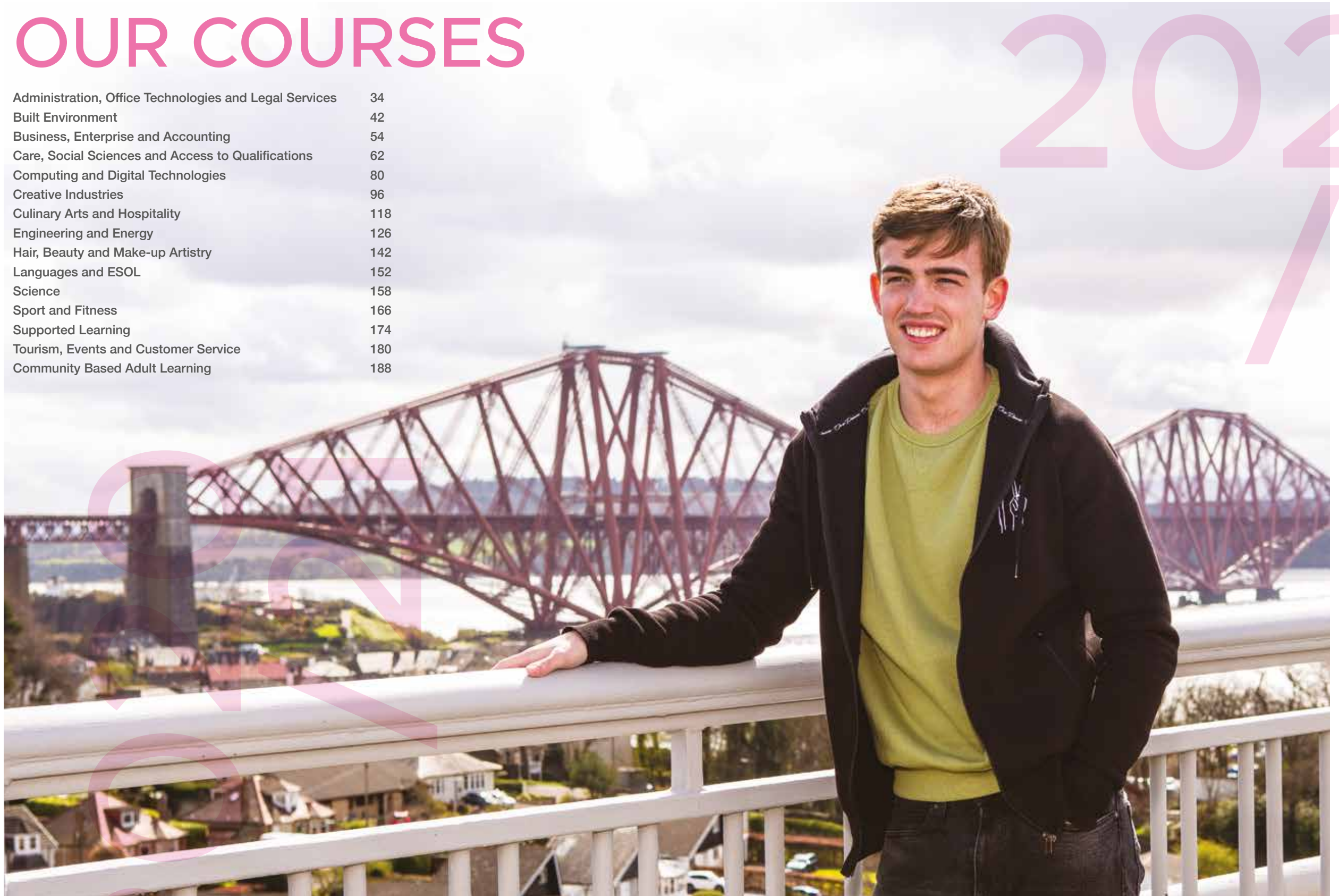
And you can take in a show – or be part of one – at the purpose-built Studio 38 theatre at our Kirkcaldy Campus.

Visit fife.ac.uk/facilities for more information.



OUR COURSES

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A career in Administration, Office Technologies and Legal Services

What's it all about?

Studying administration, office technologies and legal services opens doors to opportunities in a wide range of sectors. There's no denying the increasingly important role of administration and information technology in today's business environment.

From office management, ICT skills and business administration, to specialist subjects like legal services, our full-time and part-time courses provide the valuable skills and competencies that you will need to pursue a professional role within a modern working office.

Talented professionals who are skilled in office admin and ICT are in high demand throughout the UK and globally. The practical knowledge and administrative training that you will acquire on your course at college, alongside the valuable commercial insights and experience that you will gain from our close working relationships with industry, will prepare you for your first steps into the rewarding career you have always wanted.

What kind of job could I do?

- Office administrator
- Mortgage executive
- Office supervisor
- Receptionist
- Administrative assistant
- Medical secretary
- Legal assistant
- Paralegal
- Team leader
- Courts officer
- And more

What skills will I develop?

- Confidence
- Problem solving skills
- Good communication
- Flexibility
- Organisation
- Focus
- Critical thinking
- Collaborative working

What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

What areas can I study?

- Administration and Information Technology
- Legal Services

See our full list of career-focused courses for more information: fife.ac.uk/admin



Kellie Crooks

Studied for a career in Administration

"I had been working in care for 11 years and I was looking for a change in career. I worked in reception at a busy hotel when I was younger and wanted to get back into that kind of role again. I also wanted to enhance my IT skills to put me in a better position for gaining full-time employment within administration.

"I enjoyed all aspects of Intermediate Certificate: Administration. I am dyslexic and was worried about starting the course because of this. I am also an older student which was quite scary as I had been out of education for a while. But the team at the College were fantastic, and helped me improve my confidence.

"I am now thinking about going back and doing HNC: Administration on a part-time basis with the College."

Read more from Kellie:
fife.ac.uk/Kellie

5 Reasons to study Admin and Legal Services

1. Open doors to opportunities in a wide range of sectors
2. Develop into a great team player
3. Channel your creativity
4. Face up to the challenge
5. Allow yourself to be a people person

18.8%

The number of Admin vacancies in the UK has grown by 18.8% over the last year

Salaries within Administration and IT are growing at 13 times the UK average

2021

ADMINISTRATION, OFFICE TECHNOLOGIES AND LEGAL SERVICES COURSE AND CAREER PLANNER

KEY:

Progression route
.....→

Accelerated progression route
————→

College courses

Solid line box

School College Partnership courses

Filled in box

Courses share progression options

Dotted line box

This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

Business, administration, customer services, MAs, travel industry, hospitality industry

Office junior, administrative assistant, clerical assistant, receptionist, trainee administrator

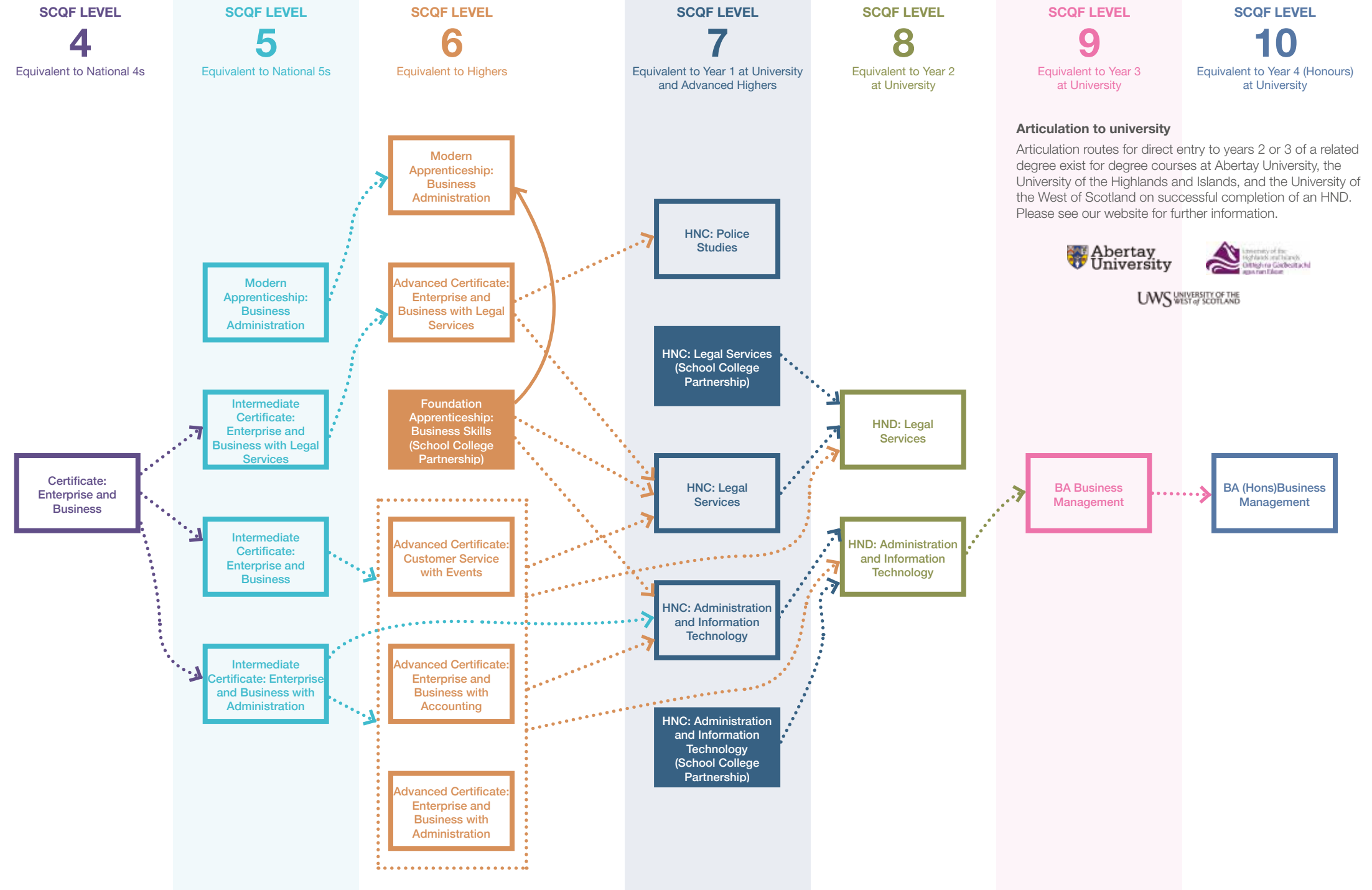
Accounts assistant, payroll assistant, HR assistant, administrative assistant, legal assistant, office administrator, retail operative, sales assistant, retail supervisor, customer services, warehousing and retail display assistant

Office administrator, office supervisor, personal assistant, HR administrator, paralegal, mortgage executive, public sector legal departments, banking, management, accounting, sheriff officer, court officer, Scottish courts service, precognition agent, estates agent

Team leader, administrator, office supervisor, personal assistant, HR administrator, executive secretary, office manager, paralegal, mortgage executive, public sector legal departments, banking, management, accounting, sheriff officer, court officer, Scottish courts service, precognition agent, estates agent

Human resource manager, banker, administrator, financial analyst, operations manager, secondary school teacher

Human resource manager, team leader, administrator, financial analyst, management accountant, operations manager



Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, the University of the Highlands and Islands, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

Administration, Office Technologies and Legal Services

Administration and Information Technology

- 38 Intermediate Certificate:
Enterprise and Business with
Administration
- 38 Advanced Certificate:
Enterprise and Business with
Administration
- 39 HNC: Administration and
Information Technology
- 39 HND: Administration and
Information Technology

Legal Services

- 39 Intermediate Certificate:
Enterprise and Business with
Legal Services
- 40 Advanced Certificate:
Enterprise and Business with
Legal Services
- 40 HNC: Police Studies
- 40 HNC: Legal Services
- 41 HND: Legal Services

Qualifications
explained! See
page 21

ADMINISTRATION AND INFORMATION TECHNOLOGY

Intermediate Certificate: Enterprise and Business with Administration

Broadly comparable to SCQF Level 5
Dunfermline Campus
Kirkcaldy Campus

This course introduces you to administration topics such as marketing, human resources, ICT, and customer care, as well as including business and enterprise subjects which could spark further study and a rewarding career in a range of professional sectors.

Entry Requirements

One of the following:

- Three National 4s
- Certificate: Enterprise and Business
- Another relevant course at SCQF Level 4
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

Advanced Certificate: Enterprise and Business with Administration

Broadly comparable to SCQF Level 6
Dunfermline Campus
Kirkcaldy Campus

This course will provide you with the range of advanced skills and understanding required to work in a modern office environment. It covers a range of specialisms, allowing you to develop your administration skills whilst learning new skills to enhance your career opportunities.

Entry Requirements

One of the following:

- A relevant National 5 at Grade C or above plus three other National 5 units at Grade C or above
- Intermediate Certificate: Business Enterprise with a minimum of 12 SQA units
- Another relevant course at SCQF Level 5
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Learn and work in
simulated office
environments

HNC: Administration and Information Technology

SCQF Level 7
Dunfermline Campus
Kirkcaldy Campus

This course reflects the increasingly important role and function that administration, digital, and information technologies play in today's business environment. It will equip you with the Essential Skills and knowledge you require to play a key role in any modern business environment.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject
- Foundation Apprenticeship: Business Skills SCQF Level 6
- Advanced Certificate: Business Enterprise with a minimum of 12 SQA units
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Administration and Information Technology

SCQF Level 8
Dunfermline Campus
Kirkcaldy Campus

This course reflects the increasingly important role that administration and information technology play in today's business environment. It will equip you with the Essential Skills and knowledge required to play a key role in any modern business environment. Successful completion of year 1 will earn you an HNC.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject
- Foundation Apprenticeship: Business Skills SCQF Level 6
- Advanced Certificate: Business Enterprise with a minimum of 12 SQA units
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis
- Direct entry into year 2 requires an HNC in Administration and Information Technology

LEGAL SERVICES

Intermediate Certificate: Enterprise and Business with Legal Services

Broadly comparable to SCQF Level 5
Dunfermline Campus
Kirkcaldy Campus

Looking for a career in the legal sector? This course provides you with the range of skills and understanding required to allow you to work in a modern legal office environment. Successful completion of this course will put you in a stronger position to progress in your career or study.

Entry Requirements

One of the following:

- Three National 4s
- Another relevant course at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis

LEGAL SERVICES

Advanced Certificate: Enterprise and Business with Legal Services

Broadly comparable to SCQF Level 6

Kirkcaldy Campus

This course offers a range of specialisms which provide the specific knowledge and skills required for this dynamic sector, allowing you to develop your existing skills whilst learning new skills to enhance your career opportunities.

Entry Requirements

One of the following:

- A relevant National 5 at Grade C or above plus three other National 5 units at Grade C or above
- Intermediate Certificate: Business Enterprise with a minimum of 12 SQA units
- Another relevant course at SCQF Level 5
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HNC: Police Studies (Subject to Approval)

SCQF Level 7

Kirkcaldy Campus

This is a nationally recognised qualification which provides you with knowledge, skills and attitudes which will support you in making an application for the role of Police Officer to the Police Force of your choice. It has been developed through ongoing partnership with Police.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject plus four National units at SCQF Level 5
- Advanced Certificate: Business Enterprise with a minimum of 12 SQA units
- Any SVQ at SCQF Level 5 in a relevant area

Take part in mock trials as part of your learning

HNC: Legal Services

SCQF Level 7

Kirkcaldy Campus

This course offers a variety of prospective career paths, most notably a future in the legal industry, but also access to professions such as management, finance, and business.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject
- Foundation Apprenticeship: Business Skills SCQF Level 6
- Advanced Certificate: Business Enterprise with a minimum of 12 SQA units
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Gain exactly the skills and knowledge employers are looking for

HND: Legal Services

SCQF Level 8

Kirkcaldy Campus

The course offers a variety of prospective career paths, most notably a future in the legal industry, but also access to professions such as management, finance, and business.

Entry Requirements

Year 1

One of the following:

- One Higher at Grade C or above in a relevant subject
- Foundation Apprenticeship: Business Skills SCQF Level 6
- Advanced Certificate: Business Enterprise with a minimum of 12 SQA units
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- HNC: Legal Services SCQF Level 7
- Internal candidates must successfully achieve year 1

Who says you have to study full-time?

Your part-time options within Administration, Office Technologies and Legal Services

- Intermediate Certificate: Enterprise and Business with Administration
- Advanced Certificate: Enterprise and Business with Administration
- Intermediate Certificate: Enterprise and Business with Legal Services
- Advanced Certificate: Enterprise and Business with Legal Services
- HNC: Administration and Information Technology SCQF Level 7
- HND: Administration and Information Technology SCQF Level 8
- HNC: Legal Services SCQF Level 7
- HNC: Police Studies SCQF Level 7

A career in the Built Environment

What's it all about?

If your ambition is to build a career in construction, we can offer you a solid foundation in whichever area interests you.

All of our courses are industry approved and offer varied career opportunities at every level, from access courses through to HNCs and HNDs.

The built environment sector includes the traditional areas of construction craft and building services, as well as technical construction, furniture, and interior design.

Scotland's construction industry is set for growth in most sectors over the next five years, according to the latest forecast from the Construction Industry Training Board (CITB). This is an incredibly exciting time to be involved in Scottish construction.

Not only has the last few years seen infrastructure grow at an accelerated level due to several major projects, such as the Queensferry Crossing, but now the CITB is forecasting more growth in the sector over the next five years.

The overall process of design to occupancy is being managed by Building Information Modelling (BIM), and Fife College is committed to educating our students in this process.

The construction sector is vital in order for us to build a better future.

What kind of career could I have?

- Plasterer
- Painter
- Construction worker
- Gas engineer
- Furniture designer
- Retail display assistant
- Shop fitter
- Quantity surveyor
- Construction manager
- Estimator
- Site manager
- Revit/CAD technician
- 3D designer
- Interior designer
- Architectural technician/technologist
- Visual artist
- And more

What skills will I develop?

- Problem solving skills
- Good communication
- Adaptability
- Flexibility
- Organisation
- Focus
- Resilience
- Good collaborative working

What route can I take to my ideal career?

You can start at SCQF Level 5 (the equivalent to National 5s) and progress through HNC/HND then on to year 2 or 3 of a degree at university or move into employment.

What areas can I study?

- Building Services
- Built Environment Technician and Interior Design
- Construction Craft
- Furniture

See our full list of career-focused courses for more information: fife.ac.uk/built



Jade Shahfar

Studied part-time for a career in Site Management

“Before I started HNC: Construction Management, I was working in a community development role promoting the construction industry to schools and colleges.

“Working in a management position was always something I had thought about, and working in schools and colleges promoting the construction industry every day made me think more about my own career. I spent a fair bit of time on site and the more I did, the more I enjoyed it.

“I think the best part of being on site is being able to work with so many different people. You're not sitting at a desk all day, and every day is completely different.

“I attended Fife College two nights a week for the HNC while working as an Assistant Site Manager. The college work helped me to bring the theoretical knowledge onto site to use in my day-to-day job.

“Being a female working in a male-dominated environment hasn't negatively affected me at all. The guys all respect and treat me like everyone else – I think I may even get a little more respect than the guys do!”

Watch Jade's interview at fife.ac.uk/Jade



£41,613

You could earn an average of £41,613 per year

You could work on exciting and innovative projects like the Queensferry Crossing

Sustainable design and construction are at the centre of the fight against climate change

BUILT ENVIRONMENT COURSE AND CAREER PLANNER

KEY:

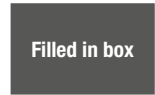
Progression route
.....>

Accelerated progression route
————>

College courses



School College Partnership courses

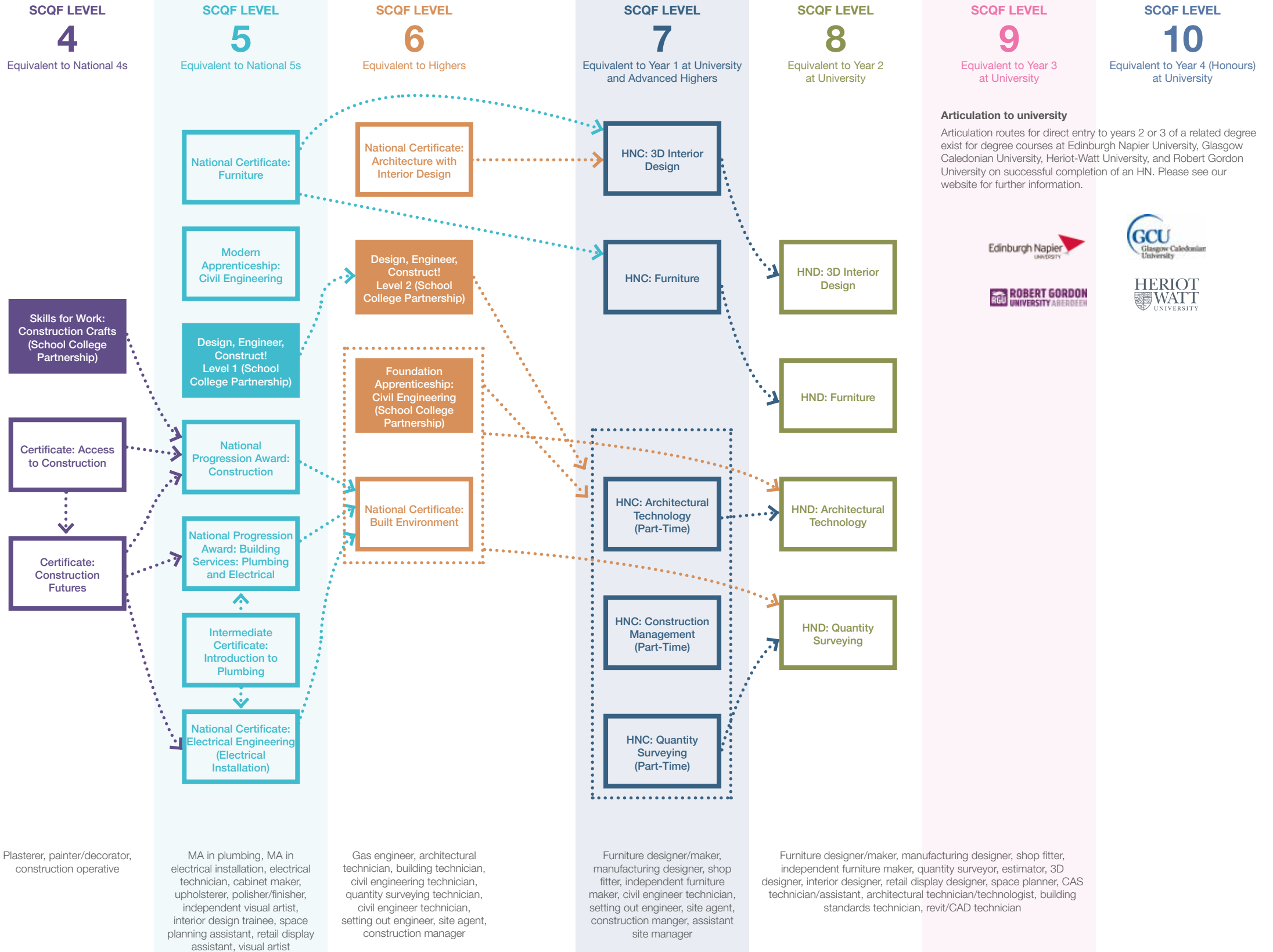


Courses share progression options



This planner shows possible routes of progression. For all entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES



Articulation to university
Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Edinburgh Napier University, Glasgow Caledonian University, Heriot-Watt University, and Robert Gordon University on successful completion of an HN. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

Built Environment

Building Services

- 46 National Certificate: Electrical Engineering (Electrical Installation)
- 46 National Progression Award: Building Services: Plumbing and Electrical

Built Environment Technician and Interior Design

- 47 National Certificate: Architecture and Interior Design
- 47 National Certificate: Built Environment
- 48 HNC: 3D Interior Design
- 48 HNC: Architectural Technology
- 49 HNC: Construction Management
- 49 HNC: Quantity Surveying
- 49 HND: 3D Interior Design
- 50 HND: Architectural Technology
- 50 HND: Quantity Surveying

Construction Craft

- 51 Certificate: Access to Construction
- 51 Certificate: Construction Futures
- 52 National Progression Award: Construction

Furniture

- 52 National Certificate: Furniture
- 53 HNC: Furniture
- 53 HND: Furniture

BUILDING SERVICES



National Certificate: Electrical Engineering (Electrical Installation)

SCQF Level 5

Glenrothes Campus

If you are looking for an apprenticeship in electrical installation, this pre-apprenticeship course will give you an introduction to electrical installation and will help you develop the skills to progress to that next step.

Entry Requirements

Evidence of good attendance and timekeeping from school, college, or the workplace is necessary, as is one of the following:

- Two National 5s at Grade C or above in Maths and English plus two National 4s
- Certificate: Construction Futures
- Successful completion of an engineering course at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis and you will be required to pass a pre-entry test

National Progression Award: Building Services: Plumbing and Electrical

SCQF Level 5

Glenrothes Campus

This course is aimed at those who have an interest in following a career in building services and focuses on introductory practical and theoretical units in the specific areas of plumbing and domestic electrical installation.

Entry Requirements

Evidence of good attendance and timekeeping from school, college, or the workplace is necessary, as is one of the following:

- Four National 4s including Maths and English
- Successful completion of the School College Partnership course Skills for Work: Construction Craft (Fife schools only) plus two National 4s in English and Maths
- Certificate: Construction Futures
- Successful completion of an engineering course at SCQF Level 4

BUILT ENVIRONMENT TECHNICIAN AND INTERIOR DESIGN



National Certificate: Architecture and Interior Design

SCQF Level 6

Glenrothes Campus

This practical design course aims to introduce you to the essential key skills required to begin a career in the design industry. You will be encouraged to develop imaginative and creative ideas while working on a series of design projects. You will research and source relevant information for interior design.

Entry Requirements

- Four units/subjects or more at SCQF Level 4 or above in subjects including: Art and Design, Graphic Communication, Product Design, Craft and Design

PLUS one of the following:

- One or more of the following: English, History, Modern Studies, and/or Maths or Science subjects
- A relevant Art and Design achievement at SCQF Level 4 or 5
- Relevant industry experience and/or other qualifications will be considered on an individual basis

National Certificate: Built Environment

SCQF Level 6

Glenrothes Campus

This course is intended for those who want to develop knowledge, understanding and skills relevant to careers within the built environment and who may be currently working in, or desire to work in, the industry. This is an ideal course if you want to progress onto technician roles.

Entry Requirements

One of the following:

- Three National 4s and two National 5s at Grade C or above which must include Maths and English
- A relevant course at SCQF Level 5 in either construction or engineering and SCQF Level 5 Maths: Craft 1 (F3HV11) or equivalent
- Relevant industrial experience or other qualifications will be considered on an individual basis



James Hutt

Studying for a career in Architecture

“I came to Fife College because I have a lot of friends that studied here and their feedback was only ever positive.

“They were all progressing onto uni after their time at the College as well, which was definitely something that appealed to me.

“I’ve always been interested in architecture. It only took me so long to pursue a career in it because when I left school I wasn’t sure I had the grades for it.

“Instead, I went into employment with a bank but I really wasn’t happy in that environment, so I looked into the options available at Fife College and chose the course that was best for me.

“In the first semester of the HND course, we studied conversion and adaption. This involved looking at turning a toilet block into an art studio. It was a really interesting project!

“Then, we designed a tourist information studio in Dundee. Both semesters’ projects were completely different, but both really worthwhile and interesting.

“When I’ve finished my HND, I’m planning to go on to university.”

James’ full interview can be found online: fife.ac.uk/James

Qualifications explained! See page 21

2020

2021

BUILT ENVIRONMENT TECHNICIAN AND INTERIOR DESIGN

HNC: 3D Interior Design

SCQF Level 7

Glenrothes Campus

This course is about designing spaces and places for people, creating interior schemes, and solving problems to improve the world around us. It enables you to develop the creative, analytical, and technical skills needed for jobs in the interior design profession.

Entry Requirements

One of the following:

- National Certificate: Architecture and Interior Design SCQF Level 6
- Another related course at SCQF Level 6
- One Higher at Grade C or above in Art and Design or Graphic Communication, plus National 5 English at Grade C or above
- An appropriate portfolio of artwork

HNC: Architectural Technology

SCQF Level 7

Glenrothes Campus

This is a varied course that provides a valuable insight into the diverse technical aspects which are fundamental to the architectural profession. You will achieve all the units necessary for HNC: Architectural Technology SCQF Level 7.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject plus three National 5s at Grade C or above which must include Maths
- National Certificate: Built Environment (with additional Maths for Construction Technicians unit)
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Mary Drummond

Studying for a career in Interior Design

“My employer wanted me to have something to work towards that would be relevant to the industry, so I studied HNC: 3D Interior Design last year and now I’m on the HND.

“I thought I might struggle with the work on the HNC but I made it through quite well. There was a step up to the work on the HND, but I think we’re all getting through it!

“I’m in college three days a week, and I work three days a week. Being at college while working has really helped me. On both sides, really.

“My job helps me with the things I’m doing at college and the course helps me with the things I’m doing at work. All the people at my work are still learning, too, so it’s a supportive environment there, as well as at college.

“Studying at college is so different to school. You’ve so much more freedom and I’m always happy to be here – it never feels forced.

“The HND is project based, with no exams. We’re assessed on sketchbooks and presentations for each project. It’s good that it gives you the experience of speaking and presenting in front of a group of people.”

Read more from Mary at fife.ac.uk/Mary



“Studying at college is so different to school. You’ve so much more freedom and I’m always happy to be here – it never feels forced.”

Mary Drummond

Studying for a career in Interior Design

HNC: Construction Management

SCQF Level 7

Dunfermline Campus

This nationally recognised course has been designed to provide all the knowledge and understanding necessary for a career in construction management.

Entry Requirements

One of the following:

- One Higher at Grade C or above plus three National 5s at Grade C or above which must include Maths
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- National Certificate: Built Environment SCQF Level 6
- Another relevant course at SCQF Level 6
- Successful completion of the School-College Partnership course Pre-MA/Pathway to HE in Built Environment (Fife schools only)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Part-time study

HNC: Quantity Surveying

SCQF Level 7

Glenrothes Campus

This course has been designed to provide you with the knowledge and understanding necessary to start a career in quantity surveying. It is also ideal for those already working in the sector who are looking to gain a promotion. You will gain 12 SQA credits to obtain your HNC.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject plus three National 5s at Grade C or above which must include Maths
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- National Certificate: Built Environment SCQF Level 6
- Another relevant course at SCQF Level 6
- Successful completion of the School-College Partnership course Pre-MA/Pathway to HE in Built Environment (Fife schools only)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: 3D Interior Design

SCQF Level 8

Glenrothes Campus

This is year 2 of HND: 3D Interior Design, specialising in interior design. It is about designing spaces and places for people, creating interior schemes, and solving problems to improve the world around us. It enables you to develop creative, analytical, and technical skills for jobs in interior design.

Entry Requirements

- A minimum of 12 credits from the HNC: 3D Interior Design framework for entry to year 2, including the HNC mandatory units
- Those with qualifications of an equivalent nature could be given opportunities in APL (Accreditation of Prior Learning) or accelerated assessment to enter year 2 of the HND
- External applicants will also require an appropriate portfolio of artwork in addition

A 3D Interior Design student redesigned our Kirkcaldy Campus entrance last year!

BUILT ENVIRONMENT TECHNICIAN AND INTERIOR DESIGN

HND: Architectural Technology

SCQF Level 8

Glenrothes Campus

This is a varied two-year course that provides a valuable insight into the diverse technical aspects which are fundamental to the architectural profession. You will undertake 15 credits in your first year which will give you the equivalent of an HNC in Built Environment.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant STEM discipline such as Graphic Communication, plus three National 5s at Grade C or above which must include Maths
- National Certificate: Built Environment SCQF Level 6 (with additional Maths for Construction Technician unit)
- National Certificate: Civil Engineering SCQF Level 6 (with additional Maths for Construction Technician unit)
- Level 2 Design Engineer Construct
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis



Pauline Hughes

Studying part-time for a career in Quantity Surveying

“Having just completed my HND with the College, I am now going on to study for my degree at Edinburgh Napier University. I’m going straight into 3rd year of the degree after doing my HND, and I intend to have my BSc within the year.

“It was my employer that allowed me to go back to college because they are paying for it and I’m studying and working at the same time.

“I think it’s better to work and study at the same time because you’re able to keep advancing in your career while you’re learning. It also gives you a background of knowledge that you can then apply to the job you’re doing every day, which definitely works for me.

“Going on to study at university is an achievement for me. After having kids and looking after parents and things, this is really just something for me.

“The biggest reason I can think of to recommend Fife College would be the staff. I believe that good students are made by good teachers. It’s certainly true in my case!”

Read more from Pauline at fife.ac.uk/Pauline

HND: Quantity Surveying

SCQF Level 8

Glenrothes Campus

This course has been designed to provide you with the knowledge and understanding necessary to start a career in quantity surveying. It is also ideal if you are already working in the industry and are looking to gain a promotion.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant STEM, English, or Business/Accounts related subject, plus three National 5s at Grade C or above which must include Maths
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- National Certificate: Built Environment SCQF Level 6 (with additional Maths for Construction Technicians unit)
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis



Michael Di Folco

Studying part-time for a career in Quantity Surveying

“The staff at the College helped me onto National Certificate: Built Environment in order to become a Quantity Surveyor.

“I then moved on to HND: Quantity Surveying once I completed the NC, and my next step will be going to uni.

“I’ll be starting my degree at Edinburgh Napier in 3rd year after finishing my HND. This is possible due to the College’s links with the uni.

“I’ll be at Napier for three years to complete my degree as I’ll be studying part-time while working at Fife Council.

“I’m a Trainee Quantity Surveyor. On a day to day basis, my job involves paying invoices, taking off technical drawings, measuring technical drawings, transferring that information onto take-off sheets, and working closely with sub-contractors.

“I think that a lot of the stuff I covered on my HND, and stuff the lecturers at the College taught me, has really prepared me for the world of work. A lot of the skills I learned were totally transferrable.

“Studying at college not only got me the qualification I needed for university, it also set me up perfectly for a professional career.”

Watch Michael’s interview: fife.ac.uk/Michael

CONSTRUCTION CRAFT

Certificate: Access to Construction

Broadly comparable to SCQF Level 4

Glenrothes Campus

This is a supported progression course for young people who are interested in a career in construction. On successful completion, this course will enable you to progress on to an SCQF Level 4 course in this curriculum area.

Entry Requirements

- Successful completion of a School Transition Form
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

Certificate: Construction Futures

Broadly comparable to SCQF Level 4

Dunfermline Campus Glenrothes Campus

Construction Futures is the overall title for the City & Guilds Certificate in Basic Construction Skills. It is a pre-apprenticeship course that develops the underpinning knowledge needed for work in the building trade.

Entry Requirements

One of the following:

- Two National 4s in English and Maths
- Successful completion of the School College Partnership course Skills for Work: Construction Craft (Fife schools only)
- Certificate: Access to Construction with lecturer recommendation
- Relevant industry experience and/or other qualifications will be considered on an individual basis

CONSTRUCTION CRAFT

National Progression Award: Construction

SCQF Level 5

Dunfermline Campus Glenrothes Campus

This course is designed to provide structured opportunities for you to experience the world of work and also to further develop your skills within your chosen craft. The opportunity to undertake work placements within the community may also be available during the course.

Entry Requirements

One of the following:

- Certificate: Construction Futures
- National 5 Practical Craft Skills at Grade C or above, plus four National 4s including Maths and English
- Relevant industry experience and/or other qualifications will be considered on an individual basis

FURNITURE

National Certificate: Furniture

SCQF Level 5

Glenrothes Campus

This course provides the skills you will need for a career in the furniture industry. You will work through a range of projects which will challenge your thinking and practical design skills. Many of the subjects are integrated, so you'll be completing assessments for a few subjects through one project.

Entry Requirements

One of the following:

- Four National 4s to include English, Graphic Communications, and Craft and Design and/or Art and Design
- Certificate: Art and Design
- Another relevant qualification at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Erin Duffy

Studying part-time for a career in Painting and Decorating

"Before starting my apprenticeship, I studied for two years at Fife College. I studied Construction Futures first and that's where I found that painting and decorating was what I wanted to do.

"I then did an NPA in Painting and Decorating. Once that was done, I started looking for an apprenticeship and the one with Kingdom Housing looked to be the best for me.

"On a daily basis as an apprentice, I'm out on the job with a tradesman. But I'm almost at a level now where I'll be able to go out myself.

"I'm working in empty houses at the moment; getting them ready for a new tenant to move in.

"I did my theory element at the College in blocks – but I'm finished with that now so I'm now on the job full-time.

"I'd love to see more females in construction – there were only two of us when I started college. I feel that the industry nowadays is far more open and accepting of females.

"Once I've completed my apprenticeship, I plan to stay on with Kingdom. They've been really great all the way through my apprenticeship and it's a brilliant place to work."

Watch the video interview:
fife.ac.uk/Erin

Our students regularly take part in and win external furniture competitions

HNC: Furniture

SCQF Level 7

Glenrothes Campus

Fife has a long history of providing training for the furniture industry, and we continue to develop the highest standards of skill and craftsmanship for which this course is recognised.

Entry Requirements

One of the following:

- National Certificate: Furniture SCQF Level 5
- Higher Craft Design at Grade C or above
- Higher Product Design at Grade C or above
- An appropriate portfolio of design work

HND: Furniture

SCQF Level 8

Glenrothes Campus

Design and manufacture projects are integrated within this HND to fully enhance the design and make ethos and the course aims to enable you to develop innovative and created design for furniture related artefacts.

Entry Requirements

External Candidates

One of the following:

- One Higher at Grade C or above within Art and Design/Craft and Design
- Mature students will be considered on an individual basis based on portfolio of art and design work in your field of study and experience
- Portfolio as required or evidence of project/artefact
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

Internal Candidates

One of the following:

- HNC: Furniture SCQF Level 7
- National Certificate: Art and Design SCQF Level 6
- Another appropriate creative course at SCQF Level 6

Flexible part-time study to fit round your life!

Your part-time options within Built Environment

- HNC: Construction Management SCQF Level 7
- HNC: Architectural Technology SCQF Level 7
- HNC: Civil Engineering SCQF Level 7
- HNC: Quantity Surveying SCQF Level 7

A career in Business, Enterprise and Accounting

What's it all about?

Studying business, enterprise and accounting opens doors to opportunities in a wide range of sectors.

Our long established relationships with companies in every sector mean that you will benefit from valuable commercial insight and experience when studying for the career you want.

From office management, managing people and organisations, to economics, and marketing as well as a range of other subjects and skills, our courses will prepare you for a role in a modern office environment and help you gain the valuable skills and competencies you need in today's job market.

What kind of job could I do?

- Payroll assistant
- Mortgage executive
- Bookkeeper
- Office supervisor
- Human resource manager
- Banker
- Financial analyst
- Administrator
- Management accountant
- And more

What skills will I develop?

- Confidence
- Problem solving skills
- Good communication
- Flexibility
- Organisation
- Focus
- Critical thinking
- Collaborative working

What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

What areas can I study?

- Accounting
- Business

See our full list of career-focused courses for more information:
fife.ac.uk/business

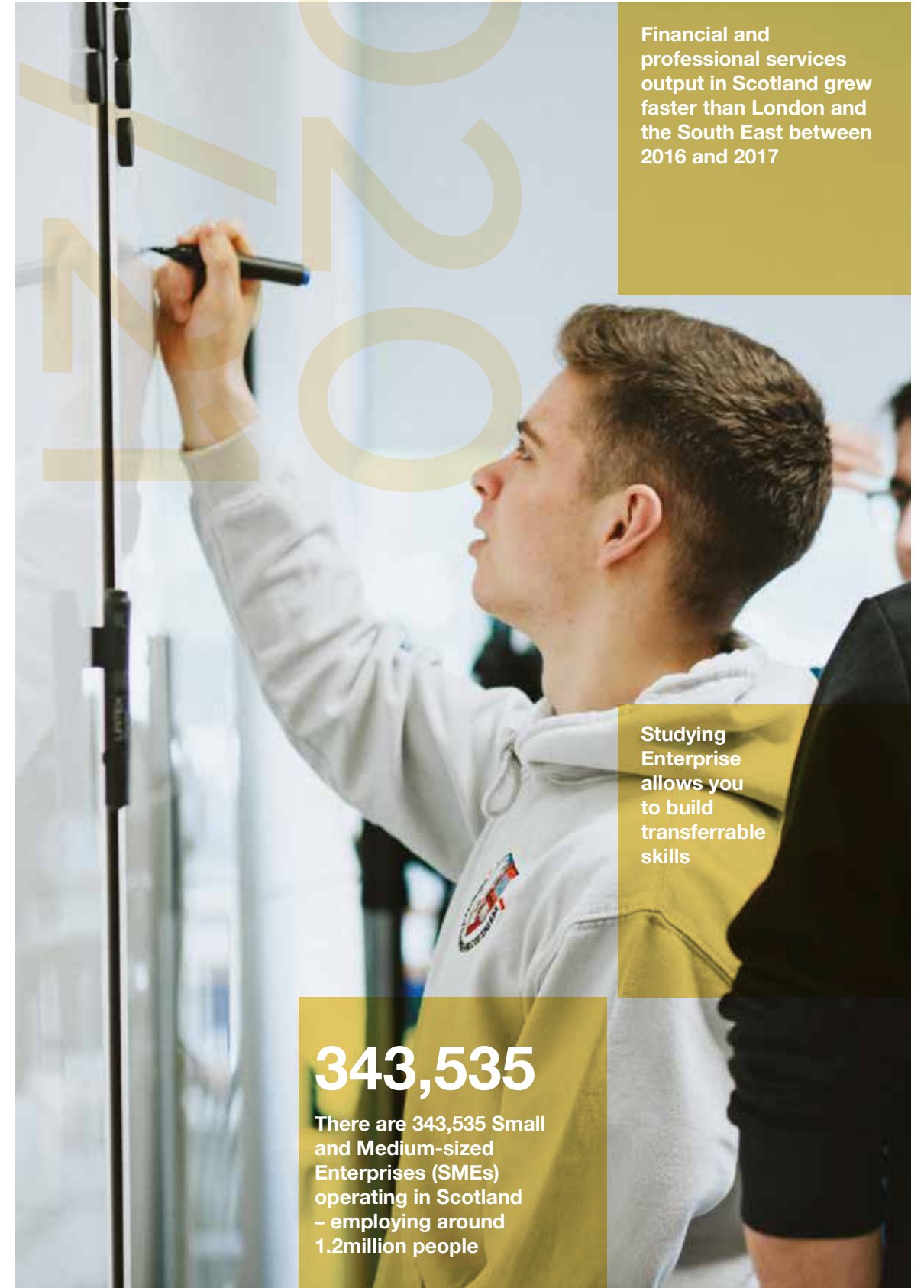
Enterprise is built into all of our courses!

Financial and professional services output in Scotland grew faster than London and the South East between 2016 and 2017

Studying Enterprise allows you to build transferrable skills

343,535

There are 343,535 Small and Medium-sized Enterprises (SMEs) operating in Scotland – employing around 1.2million people



BUSINESS, ENTERPRISE AND ACCOUNTING COURSE AND CAREER PLANNER



KEY:

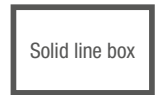
Progression route



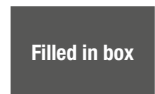
Accelerated progression route



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL

4

Equivalent to National 4s

SCQF LEVEL

5

Equivalent to National 5s

SCQF LEVEL

6

Equivalent to Highers

SCQF LEVEL

7

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

8

Equivalent to Year 2 at University

SCQF LEVEL

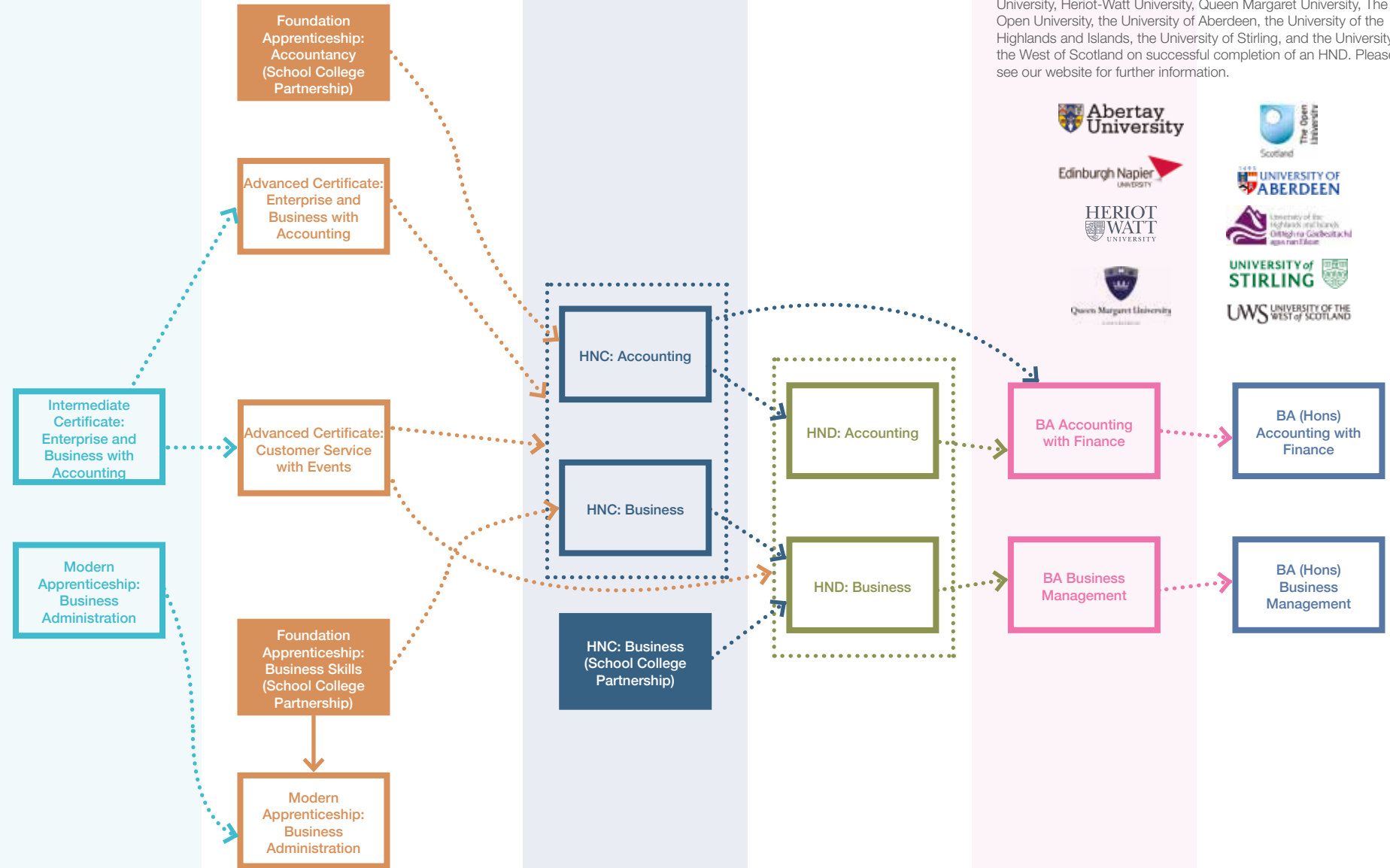
9

Equivalent to Year 3 at University

SCQF LEVEL

10

Equivalent to Year 4 (Honours) at University



Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Edinburgh Napier University, Heriot-Watt University, Queen Margaret University, The Open University, the University of Aberdeen, the University of the Highlands and Islands, the University of Stirling, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



Business, administration, customer services, MAs, travel industry, hospitality industry

Accounts assistant, payroll assistant, costing assistant, trainee personnel assistant, HR assistant, administrative assistant, office administrator

Accounts assistant, payroll assistant, HR assistant, administrative assistant, legal assistant, office administrator, retail operative, sales assistant, retail supervisor, customer services, warehousing and retail display assistant

Accounting, finance, banking, insurance, bookkeeping, HR manager, administrator

Accounts/audit assistant, credit controller, bookkeeper, sales ledger/purchase ledger clerk, accountant, financial controller, financial analyst, HR manager, banking, administrator

Human resource manager, banker, administrator, financial analyst, operations manager, secondary school teacher

Human resource manager, team leader, administrator, financial analyst, management accountant, operations manager

*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

Business, Enterprise and Accounting

Accounting

- 58 Intermediate Certificate: Enterprise and Business with Accounting
- 58 Advanced Certificate: Enterprise and Business with Accounting
- 59 HNC: Accounting
- 59 HND: Accounting
- 59 BA Accounting with Finance
- 60 BA (Hons) Accounting with Finance

Business and Enterprise

- 60 HNC: Business
- 60 HND: Business
- 61 BA Business Management
- 61 BA (Hons) Business Management

Qualifications explained! See page 21

ACCOUNTING

Intermediate Certificate: Enterprise and Business with Accounting

Broadly comparable to SCQF Level 5

Dunfermline Campus Kirkcaldy Campus

This course will provide you with the range of skills and understanding required to work in the modern accounting industry. It covers a range of specialisms which provide the specific knowledge and skills required to work in this dynamic sector.

Entry Requirements

One of the following:

- Three National 4s
- Another relevant course at SCQF Level 4
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

Advanced Certificate: Enterprise and Business with Accounting

Broadly comparable to SCQF Level 6

Dunfermline Campus Kirkcaldy Campus

Are you looking for a career in accounting? This course covers a range of specialisms which provide specific knowledge and skill requirements for this dynamic sector and will allow you to develop your accounting skills whilst learning other skills to enhance your career opportunities.

Entry Requirements

One of the following:

- A relevant National 5 at Grade C or above plus three other National 5 units at Grade C or above
- Intermediate Certificate: Business Enterprise with a minimum of 12 credits
- Another relevant course at SCQF Level 5
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Guest speakers from industry help enhance your knowledge

HNC: Accounting

SCQF Level 7

Dunfermline Campus Kirkcaldy Campus

This course is designed for those wishing to take up a career in accounting and financial administration within a range of organisations. Both this HNC and HND: Accounting are suitable for a wide audience including school leavers, adult returners to education, and those in employment wishing to formalise their skills.

Entry Requirements

One of the following:

- Two Highers at Grade C or above in relevant subjects plus four National 5s at Grade C or above
- Foundation Apprenticeship: Accountancy SCQF Level 6
- Advanced Certificate: Business Enterprise including a minimum of 12 SQA credits
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Accounting

SCQF Level 8

Dunfermline Campus Kirkcaldy Campus

This course will provide you with the full range of competencies to meet the requirements of employers recruiting accounting staff. It will also give you the scope to develop and progress in a variety of ways within organisations of all types and sizes.

Entry Requirements

Year 1

One of the following:

- Two Highers at Grade C or above in relevant subjects plus four National 5s at Grade C or above
- Advanced Certificate: Business Enterprise including a minimum of 12 SQA credits
- Relevant industry experience and/or other qualifications will be considered on an individual basis

In addition, internal applicants will also require a positive Internal Learner Reference (ILR).

Year 2

One of the following:

- HNC: Accounting SCQF Level 7
- Internal candidates must successfully achieve year 1
- Direct entry to year 2 is possible with a minimum of 12 credits at HNC (15 desirable)

BA Accounting with Finance

SCQF Level 9

University Hub, Dunfermline

This course will prepare you for careers in the accounting profession and finance generally. It will also provide you with the skills and knowledge needed to deal with the major issues you are likely to encounter in your career.

Entry Requirements

- HND: Accounting SCQF Level 8 studied at Fife College

ACCOUNTING

BA (Hons) Accounting with Finance

SCQF Level 10

University Hub, Dunfermline

This course will continue to prepare you for careers in the accounting profession and finance generally. It is accredited by major accountancy bodies, with significant levels of exemption awarded by ACCA, CIMA, and AIA, with further accreditation being sought.

Entry Requirements

- BA Accounting with Finance SCQF Level 9 studied at Fife College and awarded by Abertay University

BUSINESS AND ENTERPRISE

HNC: Business

SCQF Level 7

Dunfermline Campus Kirkcaldy Campus

By studying this course, you will gain knowledge of the challenges and current thinking in business and, in particular, the challenges of decision making and of managing people effectively in organisations. You will develop your skills in managing your own performance and that of others.

Entry Requirements

One of the following:

- Two Highers at Grade C or above in a relevant subject plus four National 5s at Grade C or above
- Foundation Apprenticeship: Business Skills SCQF Level 6
- Intermediate Certificate: Business Enterprise including a minimum of 12 SQA credits
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Business

SCQF Level 8

Dunfermline Campus Kirkcaldy Campus

Throughout this course, you will gain knowledge of the challenges and current thinking in business and, in particular, the challenges of decision making and of managing people effectively in organisations. You will develop your skills in managing your own performance and that of others.

Entry Requirements

Year 1

One of the following:

- Two Highers at Grade C or above in relevant subjects plus four National 5s at Grade C or above
- Advanced Certificate: Business Enterprise including a minimum of 12 SQA credits
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- Internal candidates must successfully achieve year 1
- External candidates must have evidence of successfully achieving HNC: Business
- Direct entry in to year 2 requires HNC Business

BA Business Management

SCQF Level 9

University Hub, Dunfermline

On this course you will gain detailed knowledge of the critical challenges and current thinking in business and, in particular, the challenges of decision making and managing people effectively in large and complex organisations. You will also develop your skills in managing both your own performance and that of others.

Entry Requirements

One of the following studied at Fife College:

- HND: Business SCQF Level 8
- HND: Administration and Information Technology SCQF 8 with a Grade A in the graded unit report

BA (Hons) Business Management

SCQF Level 10

University Hub, Dunfermline

This degree course is delivered at Fife College in partnership with Abertay University and you will graduate with a degree awarded by Abertay. You will develop your skills in managing your own performance and that of others, and gain knowledge of the critical challenges and current thinking in business.

Entry Requirements

- BA Business Management SCQF Level 9 studied at Fife College and awarded by Abertay University

Study when
it suits you!

Your part-time options in Business, Enterprise and Accounting

- Intermediate Certificate: Enterprise and Business with Accounting
- Advanced Certificate: Enterprise and Business with Accounting
- HNC: Accounting SCQF Level 7
- AAT Foundation Diploma in Accounting SCQF Level 5
- AAT Advanced Diploma in Accounting SCQF Level 6
- AAT Professional Certificate in Accounting SCQF Level 8
- HNC: Business SCQF Level 7
- HND: Business SCQF Level 8
- ISM Certificate: Sales and Marketing ISM Level 2
- ISM Diploma: Sales and Marketing ISM Level 3
- ISM Diploma: Sales and Marketing Management ISM Level 4
- ISM Diploma: Sales and Account Management ISM Level 5
- ISM Diploma: Strategic Sales Management ISM Level 6
- Professional Development Award: Bookkeeping SCQF Level 7
- Professional Development Award: Financial Accounting SCQF Level 7
- Professional Development Award: Management Accounting SCQF Level 7
- SAGE Line 50
- Unit: HN Payroll SCQF Level 7
- CIPD Advanced Diploma: Human Resource Management
- CIPD Foundation Diploma: Human Resource Practice
- CIPD Certificate: Human Resource Practice
- CIPD Intermediate Certificate: Human Resource Management
- CMI Diploma: Management and Leadership
- CMI Chartered Diploma: Management and Leadership
- CMI Diploma: Strategic Management
- HNC: Contracting Management SCQF Level 7
- HNC: Sustainable Resource Management SCQF Level 7
- SVQ: Business Administration SCQF Level 6
- SVQ: Management SCQF Level 7
- SVQ: Management SCQF Level 9
- SVQ: Learning and Development SCQF Level 6
- SVQ: Learning and Development SCQF Level 8

Our University
Hub provides
a professional
environment for
your learning

A career in Care, Social Sciences and Access to Qualifications

What's it all about?

Working in the care industry can make a real difference to people's lives. It's a career like no other.

It offers career opportunities in a wide range of fields – everything from early years officer to midwife, and from counsellor to youth worker – but all care careers have one thing in common. A career in care allows you to use your knowledge and skills to help people and change lives for the better.

And, whether you want to work in childcare, social care, social sciences, or healthcare, we can make a real difference to your chances of getting the job you want, with a range of acclaimed, practical courses from introductory level right through to studying for your degree.

Get the knowledge, transferable skills, and practical work experience you need to get started in your career.

What kind of job could I do?

- Learning support assistant
- Additional support needs assistant
- Primary/secondary school teacher
- Adult nurse
- Children's nurse
- Playworker
- Nursery teacher
- Counsellor
- Psychologist
- Human resources
- Care home practitioner
- Residential support worker
- Housing officer
- Youth worker
- Community development worker
- Early years officer
- Early years practitioner
- Early years teacher
- Nursery teacher
- Nursery nurse
- Classroom assistant
- And more

What skills will I develop?

- Social awareness
- Objectivity
- Creativity
- Self-awareness
- Confidence
- Good communication
- Flexibility
- Organisation
- Good collaborative working
- Good time management

What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND and on to year 2/3 of a degree at Fife College or one of our partner universities, or move into employment.

What areas can I study?

- Access to Qualifications, Further Study and Higher Education
- Childcare
- Health and Social Care
- Social Sciences

See our full list of career-focused courses for more information: fife.ac.uk/care

Looking for a
career in Childcare?
Head to
fife.ac.uk/childcare
to get started!



Currently, the NHS is the world's 5th largest employer, employing around 1.7 million people

50%

Work flexibly – only 50% of early years officers in the UK work full-time

Work with unique people every day

2021

CHILDCARE COURSE AND CAREER PLANNER

KEY:

Progression route
.....>

Accelerated progression route
————>

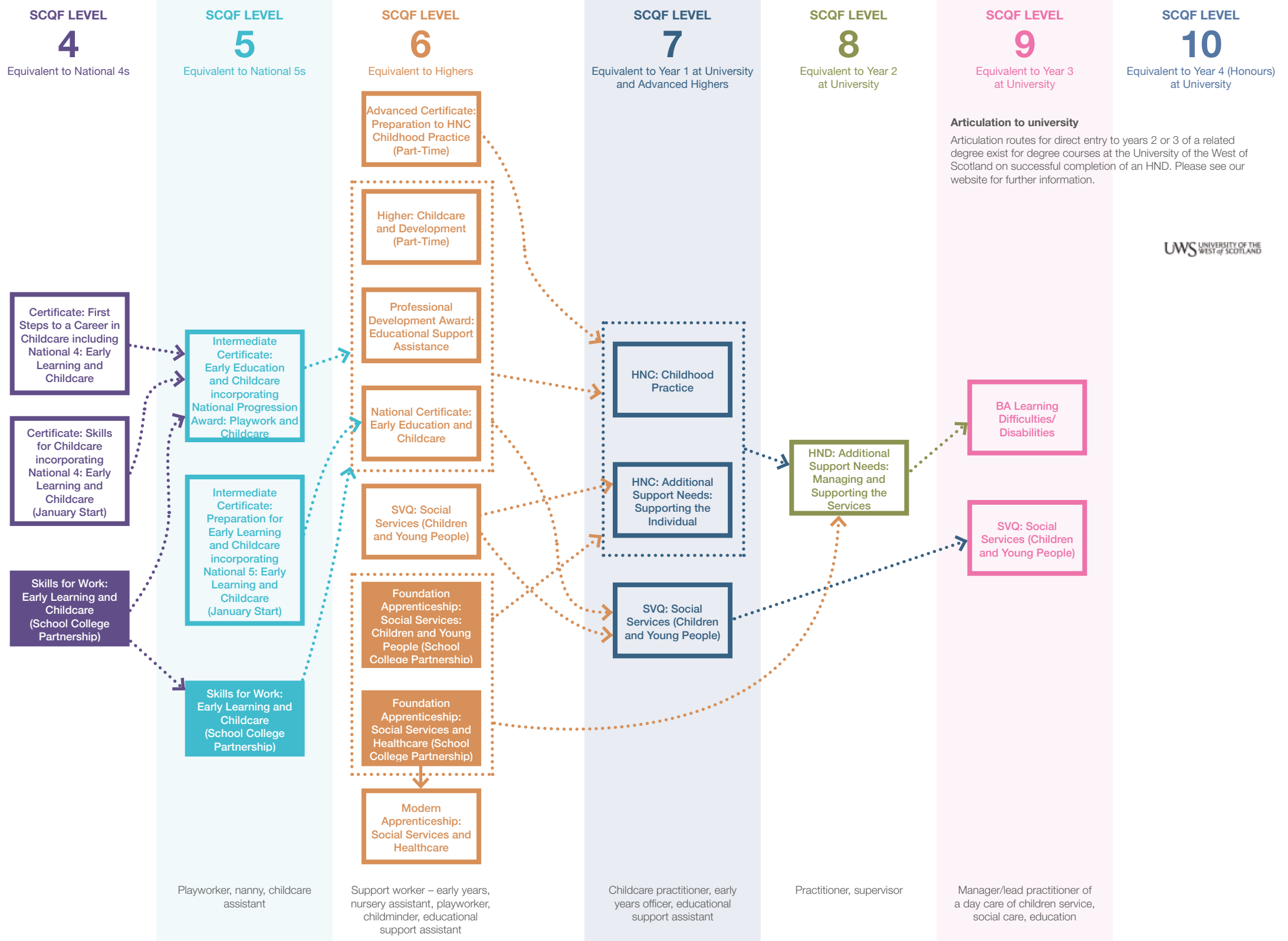
College courses
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School College Partnership courses
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Courses share progression options
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This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES



Articulation to university
Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

HEALTH AND SOCIAL CARE COURSE AND CAREER PLANNER

KEY:

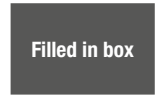
Progression route
.....→

Accelerated progression route
————→

College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL 4
Equivalent to National 4s

SCQF LEVEL 5
Equivalent to National 5s

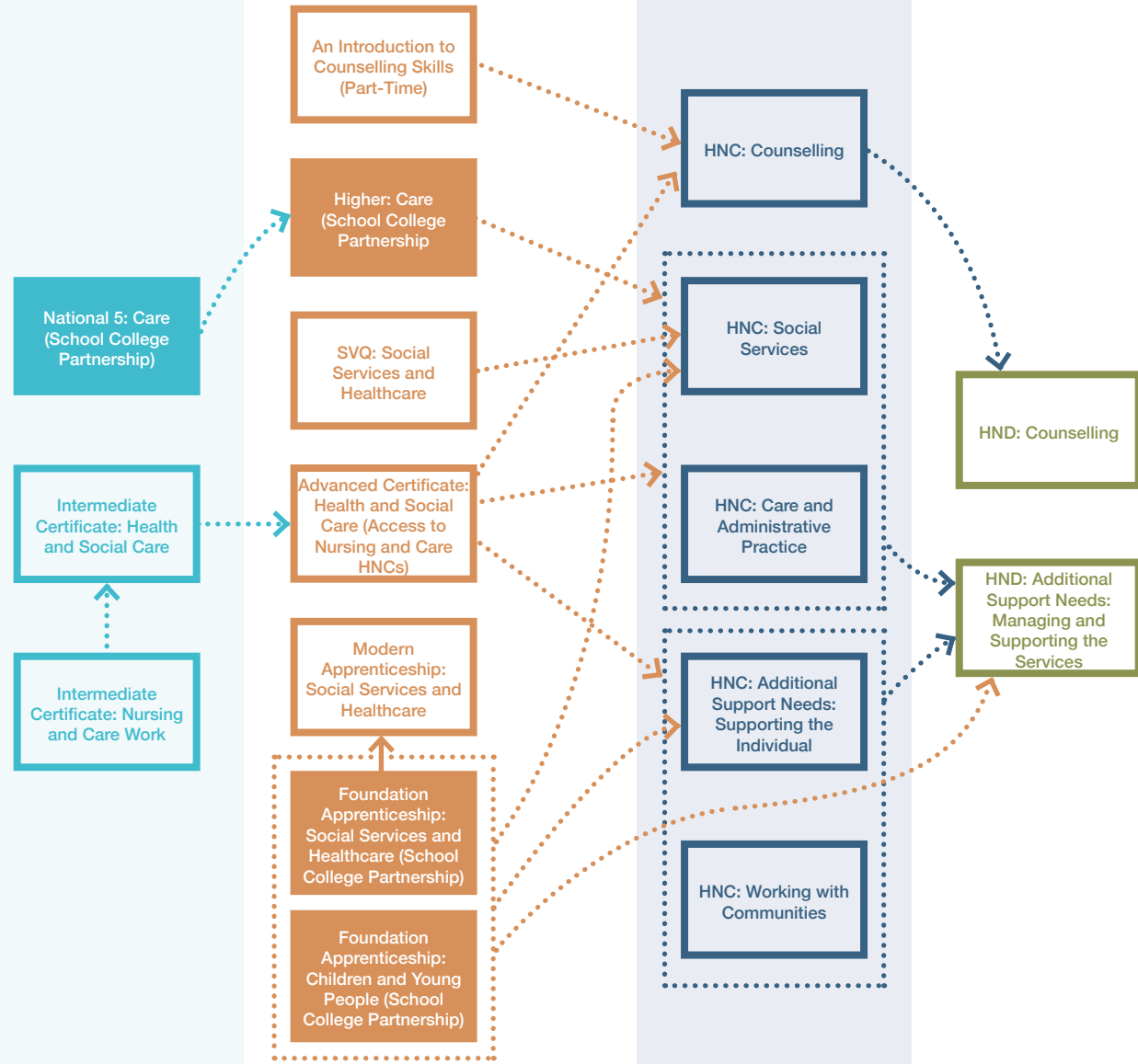
SCQF LEVEL 6
Equivalent to Highers

SCQF LEVEL 7
Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL 8
Equivalent to Year 2 at University

SCQF LEVEL 9
Equivalent to Year 3 at University

SCQF LEVEL 10
Equivalent to Year 4 (Honours) at University



Care assistant

Care assistant, support worker

Support worker, project worker

Support worker, manager, supervisor

Social care, education

Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, the University of Dundee, the University of the Highlands and Islands, the University of Stirling, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

SOCIAL SCIENCES, PATHWAYS AND ACCESS TO QUALIFICATIONS COURSE AND CAREER PLANNER



KEY:

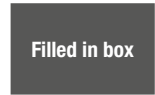
Progression route
.....>

Accelerated progression route
————>

College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.



POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL 4
Equivalent to National 4s

SCQF LEVEL 5
Equivalent to National 5s

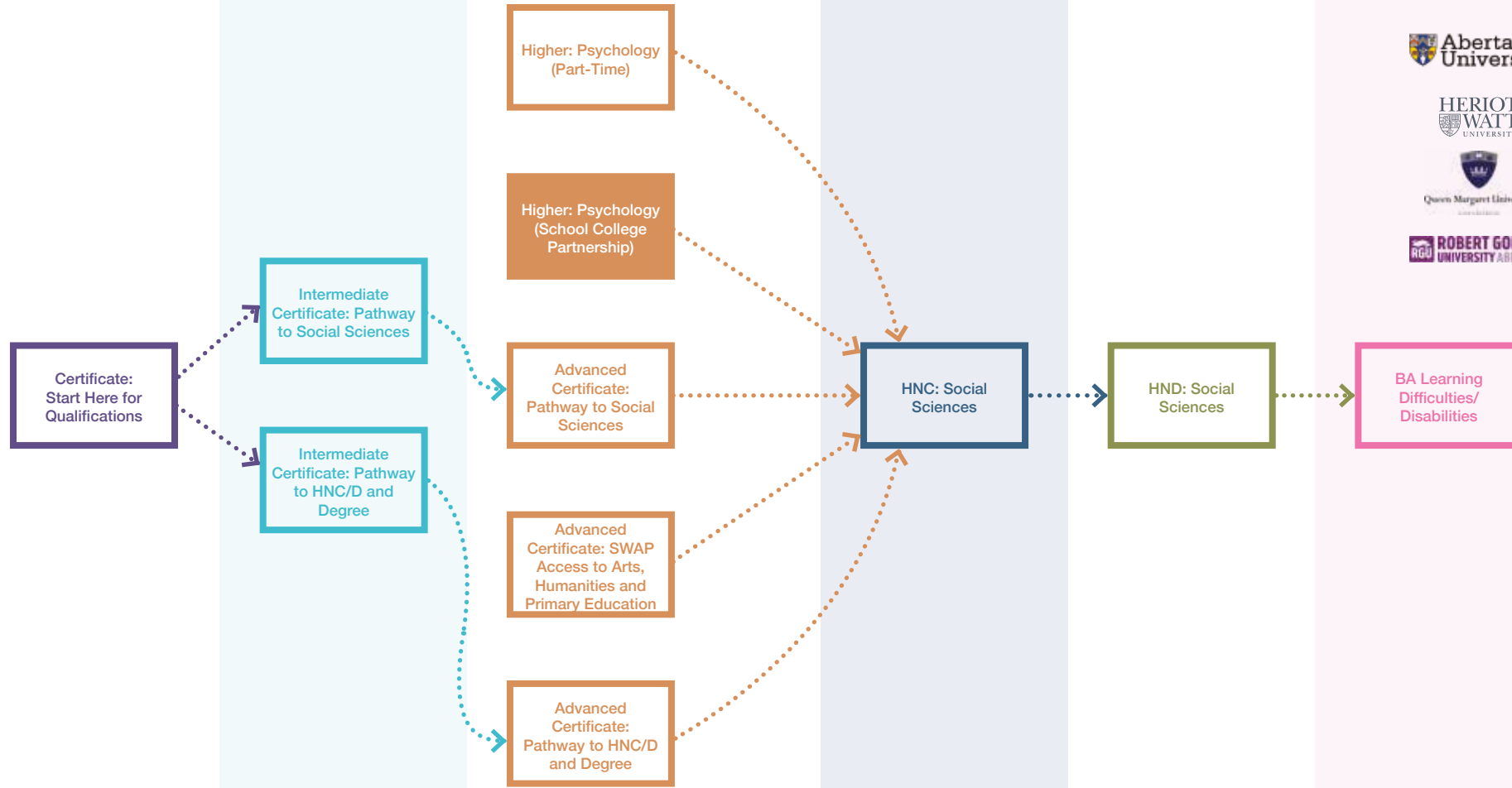
SCQF LEVEL 6
Equivalent to Highers

SCQF LEVEL 7
Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL 8
Equivalent to Year 2 at University

SCQF LEVEL 9
Equivalent to Year 3 at University

SCQF LEVEL 10
Equivalent to Year 4 (Honours) at University



Public services employment, retail, care, finance, community education, administration

Public services employment, retail, care, finance, community education, administration

Teaching, community education, HR, social researcher, social worker, probation officer, psychologist, public services employment

Teaching, community education, HR, social researcher, social worker, probation officer, psychologist, public services employment

Social care, education

Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Heriot-Watt University, Queen Margaret University, Robert Gordon University, The Open University, the University of Aberdeen, the University of the Highlands and Islands, the University of Stirling, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

Care, Social Sciences and Access to Qualifications

Access to Qualifications, Further Study and Higher Education

- 70 Certificate: Start Here for Qualifications
- 70 Intermediate Certificate: Pathway to HNC/D and Degree
- 71 Advanced Certificate: Pathway to HNC/D and Degree

Childcare

- 71 Certificate: First Steps to a Career in Childcare including National 4: Early Learning and Childcare – Skills for Work
- 71 Certificate: Skills for Childcare incorporating National 4: Early Learning and Childcare (January Start)
- 72 Intermediate Certificate: Early Education and Childcare incorporating National Progression Award: Playwork and Childcare
- 72 Intermediate Certificate: Preparation for Early Learning and Childcare incorporating National 5 Early Learning and Childcare
- 72 National Certificate: Early Education and Childcare
- 73 HNC: Childhood Practice

Health and Social Care

- 74 Intermediate Certificate: Health and Social Care
- 74 Intermediate Certificate: Nursing and Care Work
- 74 Advanced Certificate: Health and Social Care (Access to Nursing and Care HNCs)
- 75 SVQ: Social Services and Healthcare
- 75 HNC: Additional Support Needs: Supporting the Individual
- 75 HNC: Care and Administrative Practice
- 76 HNC: Counselling
- 76 HNC: Social Services
- 76 HNC: Working with Communities
- 77 HND: Additional Support Needs: Managing and Supporting the Services
- 77 HND: Counselling
- 78 BA Learning Difficulties/Disabilities

Social Sciences

- 78 Intermediate Certificate: Pathway to Social Sciences
- 78 Advanced Certificate: Pathway to Social Sciences
- 79 Advanced Certificate: SWAP Access to Arts, Humanities and Primary Education
- 79 HNC: Social Sciences
- 79 HND: Social Sciences

Qualifications explained! See page 21

ACCESS TO QUALIFICATIONS, FURTHER STUDY AND HIGHER EDUCATION

Certificate: Start Here for Qualifications

Broadly comparable to SCQF Level 4

Dunfermline Campus Kirkcaldy Campus

This course is intended for those interested in pursuing further academic study in a variety of areas. It is a good place to start if you have no or very few qualifications, and if you are interested in developing your skills in academic study.

Entry Requirements

- This course does not require you to have formal qualifications. However, you will need to be able to demonstrate an interest in learning and an ability to work at SCQF Level 4

Intermediate Certificate: Pathway to HNC/D and Degree

Broadly comparable to SCQF Level 5

Dunfermline Campus Kirkcaldy Campus

This course allows you to study a variety of subjects at National 5 level with a view to moving on to SCQF Level 6 (the same level as Highers).

Entry Requirements

One of the following:

- Four National 4s in relevant subjects
- Certificate: Start Here for Qualifications

Advanced Certificate: Pathway to HNC/D and Degree

Broadly comparable to SCQF Level 6

Dunfermline Campus Kirkcaldy Campus

This course allows you to study a variety of subjects at SCQF Level 6 (the same level as Highers), with a view to moving on to HNCs, HNDs, or degrees.

Entry Requirements

One of the following:

- Four National 5s at Grade C or above in relevant subjects
- Intermediate Certificate: Pathway to HNC/D and Degree

Who says you have to study full-time?

Your part-time options to improve your qualifications

- Higher: English SCQF Level 6
- Advanced Certificate: Communications Higher/Literature 1

Certificate: First Steps to a Career in Childcare including National

CHILDCARE

4: Early Learning and Childcare – Skills for Work

Broadly comparable to SCQF Level 4

Glenrothes Campus

This course is suited to those who have limited experience of working with children and academic study. You will develop the knowledge to organise a safe environment for children along with study units that will provide an introduction to child development and how to care for a child's needs.

Entry Requirements

You must be 16 years of age at the start of the course and possess one of the following:

- Two National 4s, one of which should be English or equivalent
- All the units from an appropriate care course at SCQF Level 3, such as Developing Skills for Care
- Relevant experience will be considered on an individual basis for those without formal qualifications

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Certificate: Skills for Childcare incorporating National 4: Early Learning and Childcare

January Start

Broadly comparable to SCQF Level 4

Glenrothes Campus

On this course, you will develop the knowledge to organise a safe environment for children, to plan for play experiences along with study units that will provide an introduction to child development and how to care for a child's needs.

Entry Requirements

You must be 16 years of age at the start of the course and possess one of the following:

- Two National 4s, one of which should be English or equivalent
- All the units from an appropriate care course at SCQF Level 3, such as Developing Skills for Care
- Relevant experience will be considered on an individual basis for those without formal qualifications

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

CHILDCARE

Intermediate Certificate: Early Education and Childcare incorporating National Progression Award: Playwork and Childcare

Broadly comparable to SCQF Level 5

**Dunfermline Campus
Glenrothes Campus
Kirkcaldy Campus
Levenmouth Campus**

This course is suited to those who already have some experience of working with children and certificated academic qualifications at SCQF level 4 or above. You will undertake a placement in an approved setting selected by the College. This will enable you to gain direct experience of working with children.

Entry Requirements

You must be 16 years of age at the start of the course of study and possess one of the following:

- Four National 4s including English
- Certificate: First Steps to a Career in Childcare including National 4: Early Learning and Childcare – Skills for Work
- Alternative equivalent qualifications will be considered on an individual basis

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Intermediate Certificate: Preparation for Early Learning and Childcare incorporating National 5 Early Learning and Childcare

January Start

Broadly comparable to SCQF Level 5

Dunfermline Campus

This course combines theory and practical work experience in an early years setting. While developing an awareness and understanding of all aspects of children's growth and development from birth to 16 years, it provides the practical skills needed to recognise and meet the needs of the developing child.

Entry Requirements

You must be 16 years of age at the start of the course of study and possess one of the following:

- Four National 4s including English
- Certificate: First Steps to a Career in Childcare including National 4: Early Learning and Childcare – Skills for Work
- Alternative equivalent qualifications will be considered on an individual basis

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

National Certificate: Early Education and Childcare

SCQF Level 6

**Dunfermline Campus
Glenrothes Campus
Kirkcaldy Campus
Levenmouth Campus**

You will undertake a two-day work placement in an approved nursery and/or primary school setting selected by the College. This will enable you to gain direct experience of working with children; linking theory to practice along with enhancing communication and interpersonal skills.

Entry Requirements

You must be 16 years of age at the start of the course of study and possess one of the following:

- Five National 5s at Grade C or above including English at Grade A or B
- Completion of an SCQF Level 5 course, such as Intermediate Certificate: Early Learning and Childcare incorporating National Progression Award: Playwork and Childcare with 12 assessed credits including Maths/Numeracy, IT, and Communication at SCQF Level 5
- Alternative equivalent qualifications will be considered on an individual basis

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

HNC: Childhood Practice

SCQF Level 7

**Dunfermline Campus
Glenrothes Campus
Kirkcaldy Campus
Levenmouth Campus**

There are currently greatly increased opportunities to work with children and young people and this is a Scottish Social Services Council (SSSC) recognised practitioner level qualification for working in early years' settings. It provides the opportunity for practical, real-life work experience through an extended work placement within an early years setting.

Entry Requirements

You should be 17 years of age or over when applying for the course and should have experience of working with children. You should also possess one of the following:

- Two Highers at Grade C or above, including English at A or B
- Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
- Foundation Apprenticeship: Social Services: Children and Young People SCQF Level 6 plus Higher English at Grade A or B
- National Certificate: Early Education and Childcare group award
- SVQ: Social Services (Children and Young People) SCQF Level 6
- Other SCQF Level 6 qualifications and experience of working in childcare will be considered on an individual basis

PLUS

- If you are considering progression to Higher Education teacher training courses, you should note that you are likely to require two additional Highers, including English at Grade A or B, and National 5 Maths at Grade C or above to be considered by most HE institutions
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Who says you have to study full-time?

Your part-time options in Childcare

- Higher: Childcare and Development SCQF Level 6
- Advanced Certificate: Preparation for HNC: Childhood Practice
- HNC: Childhood Practice SCQF Level 7
- Professional Development Award: Educational Support Assistance SCQF Level 6
- SVQ: Social Services (Children and Young People) SCQF Level 6
- SVQ: Social Services (Children and Young People) SCQF Level 7
- SVQ: Social Services (Children and Young People) SCQF Level 9



David Cooper

Studying for a career in Childcare

"Prior to starting at college, I had been working in South Korea as a sports coach. This meant spending half my day in the games hall, and the other half doing cultural experience – speaking to the children in their classrooms. I found I was enjoying the work I was doing in the classroom more than repeating the same drills over and over again on the football field.

"I'm finding HNC: Childhood Practice very interesting. I've found a massive step on from the National Certificate and there is a lot of theory involved including frameworks, policies, and procedures – which I don't think you fully understand before you start your placements because they're just words and phrases on a bit of paper. It doesn't really click until you can see them in practice in the real world.

"What I enjoy most about the HNC is the hands-on work with the children on placement. Because I'm only on placement and seeing them two days a week, I can really see their development each week.

"You actually get to see them grow up to be unique little individuals, and that's fascinating to watch."

Watch the interview with David at fife.ac.uk/David

HEALTH AND SOCIAL CARE

**Intermediate Certificate:
Health and Social Care****Broadly comparable to SCQF Level 5****Dunfermline Campus
Glenrothes Campus
Kirkcaldy Campus
Levenmouth Campus**

This course provides an introduction to all areas of the health and social care industry and is aimed at those who have yet to decide which area they wish to work in. It offers a route to access nursing and social care courses at level 6.

Entry Requirements

One of the following:

- Four National 4s including English
- Completion of all units on another appropriate SCQF Level 4 course

**Intermediate Certificate:
Nursing and Care Work****Broadly comparable to SCQF Level 5****Dunfermline Campus
Glenrothes Campus**

This is a short full-time course for those who want to progress to further study in care work. It offers core skills, personal development, and generic care modules that will provide a strong foundation for progressing onto other courses.

Entry Requirements

One of the following:

- Four National 3s
- Relevant experience will be considered on an individual basis for those without formal qualifications

**Advanced Certificate: Health and
Social Care (Access to Nursing
and Care HNCs)****Broadly comparable to SCQF Level 6****Dunfermline Campus
Glenrothes Campus
Kirkcaldy Campus
Levenmouth Campus**

This course offers you an opportunity to learn about the health and social care professions and the career paths are available in these areas. It allows you to begin your studies at SCQF Level 6 on a generic programme working towards Highers in care and psychology.

Entry Requirements

One of the following:

- Four National 5s at Grade A or B, including English
- National Certificate: Health and Social Care (including a pass at Grade A/B in the external Level 5 assessment)
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

**SVQ: Social Services
and Healthcare****SCQF Level 6****Levenmouth Campus**

The aim of this course is to enable those working in a care environment to improve their working practice by developing their skills, knowledge, and understanding of their role in the workplace. This course will allow you to register with the Scottish Social Services Council (SSSC).

Entry Requirements

- There are no formal entry requirements for this course, although you must have an interest in working in an adult health and social care setting
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course
- Some level of computer literacy is required to access this course

**HNC: Additional Support Needs:
Supporting the Individual****SCQF Level 7****Dunfermline Campus
Kirkcaldy Campus**

This course is intended to provide a progression route for those who wish to continue to study in the area of additional support needs (ASN). You will undertake a placement for two days per week between September and June to give you practical experience in working in this sector.

Entry Requirements

One of the following:

- Two Highers at Grade C or above
- Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
- Foundation Apprenticeship: Social Services: Children and Young People SCQF Level 6 plus Higher English at Grade A or B
- SVQ: Social Services (Children and Young People) or Health and Social Care SCQF Level 6
- Another qualification at SCQF Level 6 in a related subject such as Social/Health Care, Humanities, or Social Sciences
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

**HNC: Care and
Administrative Practice****SCQF Level 7****Dunfermline Campus
Glenrothes Campus**

This course provides the underpinning knowledge for healthcare support workers. It can provide an entry route to degrees in nursing, midwifery, and allied health professions. The course includes mandatory assessed placements within a healthcare setting. You should note that many placements have a minimum age requirement of 18 years.

Entry Requirements

One of the following:

- Two Highers at Grade C or above
- Advanced Certificate: Health and Social Care (Access to Nursing and Care HNCs) plus external Care Higher exam at Grade C or above
- Other SCQF Level 6 qualifications and experience of working in a health or social care setting will be considered on an individual basis

PLUS

- National 5 Maths at Grade C or above is desirable for those who wish to progress to certain degree programmes
- You are required to have a pre-placement health check
- There may be a charge for your health check and additional uniform
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

HEALTH AND SOCIAL CARE

**HNC: Counselling****SCQF Level 7****Kirkcaldy Campus**

This course is specifically designed for you if you already have a knowledge of counselling. It provides you with the skills, theoretical knowledge, and personal development required to use counselling skills with people in a range of settings.

Entry Requirements

One of the following:

- An Introduction to Counselling Skills SCQF Level 6 or equivalent
- Participation in voluntary/paid work experience in a counselling setting
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HNC: Social Services**SCQF Level 7****Dunfermline Campus
Glenrothes Campus
Kirkcaldy Campus**

Previously called HNC: Social Care, this course is designed to meet the registration requirements to work in social care settings and is aimed at those who have some experience in working in care in either a paid or voluntary capacity.

Entry Requirements

One of the following:

- Two Highers at Grade C or above
- Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
- Foundation Apprenticeship: Social Services: Children and Young People SCQF Level 6 plus Higher English at Grade A or B
- A qualification at SCQF Level 6 in a related subject such as Social/Health Care, Humanities, or Social Sciences
- Evidence of some work/experience in the care sector
- Evidence that you can meet the academic requirements of SCQF Level 7 with the submission of a written piece at information session if you do not meet any of the above and are looking for a change of career

PLUS

- Most placements have a minimum age requirement of 18 years

HNC: Working with Communities**SCQF Level 7****Kirkcaldy Campus**

This course is ideal if you have experience of working or volunteering in a community learning and development setting, such as youth work, adult education, or community capacity building and have a strong desire to further develop your knowledge and experience in the broad field of community learning and development.

Entry Requirements

One of the following:

- Two Highers at Grade C or above plus two National 5s at Grade C or above
- A qualification at SCQF Level 6 in a related subject such as Social/Health Care, Humanities, or Social Sciences
- Appropriate experience in a community learning and development setting together with other qualifications may be considered

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

**HND: Additional Support Needs:
Managing and Supporting the
Services****SCQF Level 8****Dunfermline Campus
Kirkcaldy Campus**

This course is designed for those who are working within the area of additional support needs (ASN) and wish to undertake further professional development. It is also for those who are considering entering this field, and have previously achieved a related HNC award (or equivalent).

Entry Requirements

One of the following:

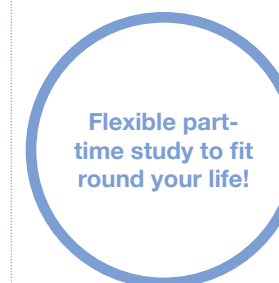
- HNC: Additional Support Needs: Supporting the Individual SCQF Level 7 (G8P2 15) is preferred. However, its predecessor HNC: Supporting Learning Needs (G5ML 15) may allow you to credit transfer for the current HNC (G8P2 15) at the College's discretion
- Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
- Foundation Apprenticeship: Children and Young People SCQF Level 6 plus Higher English at Grade A or B

In particular situations, you may instead have successfully completed one of the following:

- HNC: Social Care SCQF Level 7
- HNC: Health Care SCQF Level 7
- HNC: Care and Administrative Practice SCQF Level 7
- HNC: Childhood Practice SCQF Level 7
- HNC: Early Education and Childcare SCQF Level 7
- HNC: Social Services SCQF Level 7

PLUS

- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

**Your part-time options in Health and Social Care**

- SVQ: Social Services and Healthcare SCQF Level 6
- SVQ: Social Services and Healthcare SCQF Level 7
- SVQ: Social Services and Healthcare SCQF Level 9
- HNC: Care and Administrative Practice SCQF Level 7
- HNC: Working with Communities SCQF Level 7
- An Introduction to Counselling Skills SCQF Level 6
- HNC: Counselling SCQF Level 7
- HND: Counselling SCQF Level 8
- Professional Development Award: Health and Social Care Supervision SCQF Level 7
- Professional Development Award: Health and Social Care: Administration of Medication SCQF Level 7
- HNC: Social Services SCQF Level 7

HND: Counselling**SCQF Level 8****Kirkcaldy Campus**

This course provides the opportunity for those who have an HNC in Counselling to progress onto Year 2 of the HND. It has been designed to provide the relevant underpinning knowledge of theories and ethics required to progress in your career.

Entry Requirements

- Counselling SCQF Level 7 - no other counselling qualifications will be accepted

PLUS in order to evaluate your potential to develop the relevant attributes, and in the interest of future client safety, you must be assessed against the following criteria prior to admission to the course:

- Self-awareness, maturity, and stability
- Ability to make use of and reflect upon life experience
- Capacity to cope with the emotional demands of the course

HEALTH AND SOCIAL CARE

BA Learning Difficulties/Disabilities

SCQF Level 9

Dunfermline Campus
Kirkcaldy Campus

Offering a progression route from HND: Additional Support Needs: Managing and Supporting the Services or HND: Social Sciences, this unique course is one of the most popular degrees at Fife College. It provides you with an opportunity to study at SCQF Level 9 and then progress to Honours.

Entry Requirements

One of the following:

- HND: Additional Support Needs: Managing and Supporting the Services SCQF Level 8 with graded unit 2 at C or above
- HND: Social Sciences studied at Fife College with graded unit at C or above

SOCIAL SCIENCES

Intermediate Certificate:
Pathway to Social SciencesBroadly comparable to SCQF Level 5
Kirkcaldy Campus

This course introduces you to the world of social sciences. You will learn about the society we live in, individual behaviour and what makes us who we are, gaining National 5 level qualifications along the way.

Entry Requirements

One of the following:

- Four National 4s in relevant subjects
- Certificate: Start Here for Qualifications

Advanced Certificate:
Pathway to Social SciencesBroadly comparable to SCQF Level 6
Dunfermline Campus
Kirkcaldy Campus

This course introduces you to the world of social sciences. You will learn about the society we live in, individual behaviour and what makes us who we are, gaining Higher level qualifications along the way.

Entry Requirements

One of the following:

- Four National 5s at Grade C or above in relevant subjects
- Intermediate Certificate: Pathway to Social Sciences
- Another relevant course at SCQF Level 5

Advanced Certificate: SWAP
Access to Arts, Humanities and
Primary EducationBroadly comparable to SCQF Level 6
Dunfermline Campus
Kirkcaldy Campus

This course is specifically designed for those who have left formal education and, after a period away, want to return and progress to Higher Education. Successful completion can lead you to a guaranteed place on an HNC, HND, or degree course at college or university in the SWAP-East.

Entry Requirements

- No formal entry requirements
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You will be asked to demonstrate that you have the relevant life skills to successfully complete the SWAP course
- Evidence of life skills may include level of maturity and experience of skills related to the potential choice of degree subject, including paid employment or volunteering and awareness of subject choice
- Please note that school leavers cannot apply for SWAP courses

HNC: Social Sciences

SCQF Level 7

Dunfermline Campus
Glenrothes Campus
Kirkcaldy Campus

This is an excellent course that offers routes into a range of degree courses, employment, and vocational training. It focuses on the systematic study of people and society. It also aims to develop transferable skills including communication, analytical ability, and the handling of complex information.

Entry Requirements

One of the following:

- Two Highers at Grade C or above, one of which must be English*, with the other being drawn from a range of relevant subjects which could include Modern Studies, History, Sociology, Psychology, Geography, Economics, Politics, Philosophy, Maths, Biology, or Religious, Moral and Philosophical Studies. In addition, you are required to have two National 5s at Grade C or above
 - Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
 - Foundation Apprenticeship: Social Services: Children and Young People SCQF Level 6 plus Higher English at Grade A or B
 - Advanced Certificate: Pathway to Social Sciences
- *NC Communication Higher and Literature 1 is an acceptable alternative to Higher English at Grade C.

HND: Social Sciences

SCQF Level 8

Dunfermline Campus
Kirkcaldy Campus

Please note that students undertaking this course are required to complete HNC: Social Sciences first. This is an excellent course that offers routes into a range of degree courses, employment, and vocational training. It focuses on the systematic study of people and society.

Entry Requirements

- HNC: Social Sciences SCQF Level 7 with 15 credits

Study when it
suits you!

Your part-time options in
Social Sciences

- HNC: Social Sciences SCQF Level 7
- Higher: Psychology SCQF Level 6

A career in Computing and Digital Technologies

What's it all about?

Computing and digital technologies touch every part of our everyday lives.

Our courses have been designed to ensure that you leave college with the skills and practical knowledge you will need to be successful in this growing sector.

There is a huge demand for digital skills, with an estimated 12,800 new entrants required every year in Scotland to meet the demand in this dynamic sector.

If you have the desire to work in an environment where no two days are the same, and the creativity to join 90,000 people currently working in digital technology roles in Scotland, then there has never been a better time to get a qualification in computing and digital technologies.

There are fantastic opportunities for anyone looking to pursue a career in this sector in Scotland and Fife College can help you gain the skills required to be successful.

What kind of job could I do?

- 3D animator
- Games developer
- Web developer
- Network engineer
- Cyber security
- Mobile app developer
- UX designer
- Games tester
- IT technician
- Software developer/engineer
- Data analyst
- Programmer
- And more

What skills will I develop?

- Analytical
- Problem solving
- Good communication
- Adaptability
- Flexibility
- Organisation
- Focus
- Resilience
- Good collaborative working

What route can I take to my ideal career?

You can start at SCQF Level 5 (the equivalent to National 5s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

What areas can I study?

- Computing
- Digital Technologies

See our full list of career-focused courses for more information: fife.ac.uk/digital



Daniel McKinlay

Studying for a career in Games Development

“From a young age, like many people, I played video games. In the back of my head, I always wanted to create my own game.

“I was introduced to programming and computer science at high school. From there, I took my computing studies further into Higher and Advanced Higher.

“I also attended several clubs and used online resources that were designed to teach beginners like me to program. I first learned how to program general software before focusing on video games.

“HND: Computer Games Development at Fife College was recommended by my high school. After researching it on the Fife College website, I decided it was the best course for me.

“The course is enjoyable and very informative. I definitely believe the course has prepared me for further study and there are set routes into university.

“The staff have been very helpful with assisting me with any problems I may have, including with my UCAS applications.

“My favourite part of the course is the programming aspect, as that is what I have spent the last few years doing as a hobby.”

Watch Daniel's video on our site: fife.ac.uk/Daniel



12,800

Scotland has around 12,800 tech job opportunities annually

£37,500

You could earn £37,500 per year

£170 million

In 2016-17 the games industry in Scotland made more than £170million

COMPUTING COURSE AND CAREER PLANNER

KEY:
 Progression route
>

Accelerated progression route
 —————>

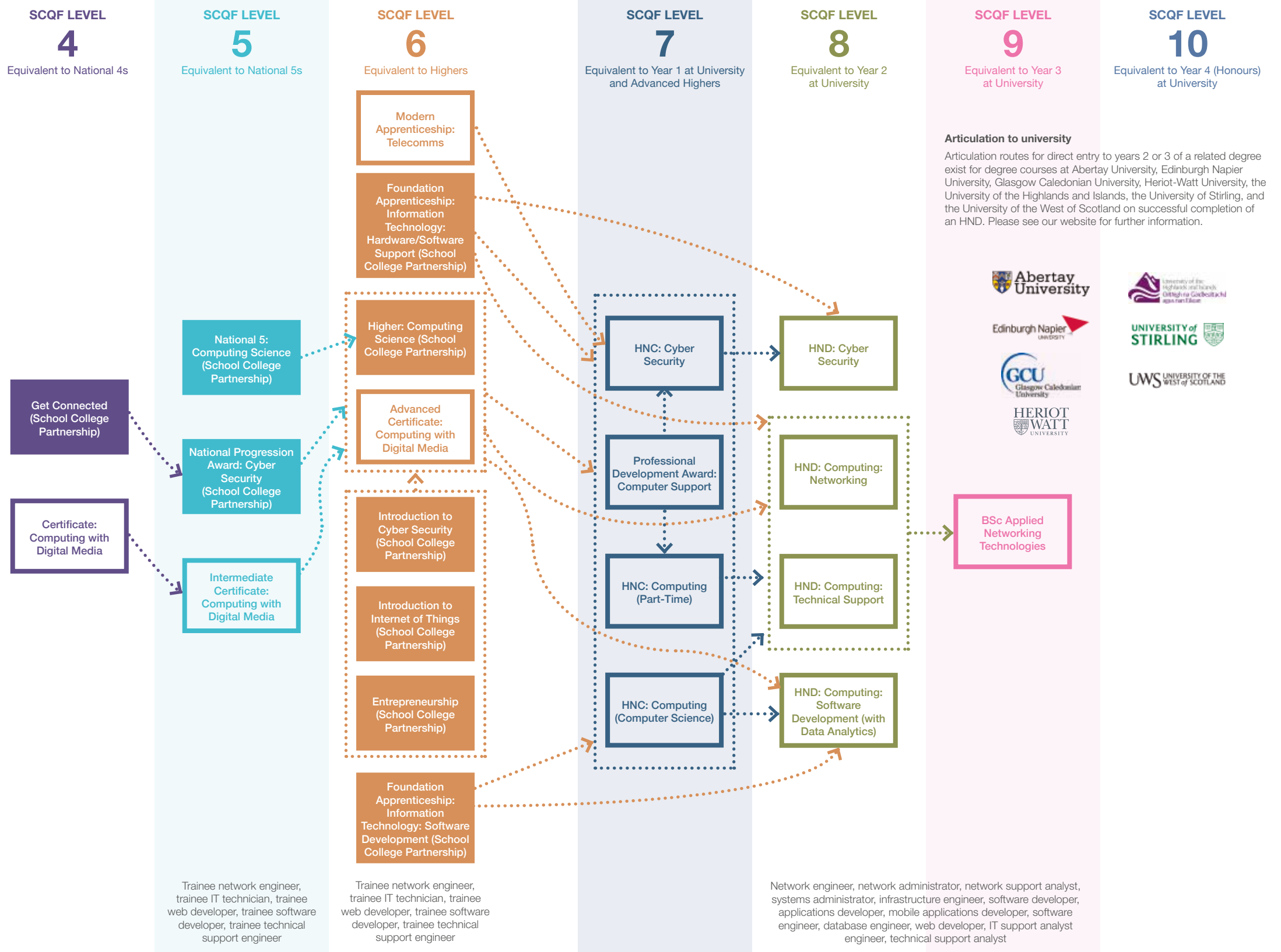
College courses
 [Solid line box]

School College Partnership courses
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Courses share progression options
 [Dotted line box]

This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
 HNC = Higher National Certificate, HND = Higher National Diploma

DIGITAL TECHNOLOGIES COURSE AND CAREER PLANNER

KEY:

Progression route
.....→

Accelerated progression route
————→

College courses

Solid line box

School College Partnership courses

Filled in box

Courses share progression options

Dotted line box

This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL

4

Equivalent to National 4s

SCQF LEVEL

5

Equivalent to National 5s

SCQF LEVEL

6

Equivalent to Highers

SCQF LEVEL

7

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

8

Equivalent to Year 2 at University

SCQF LEVEL

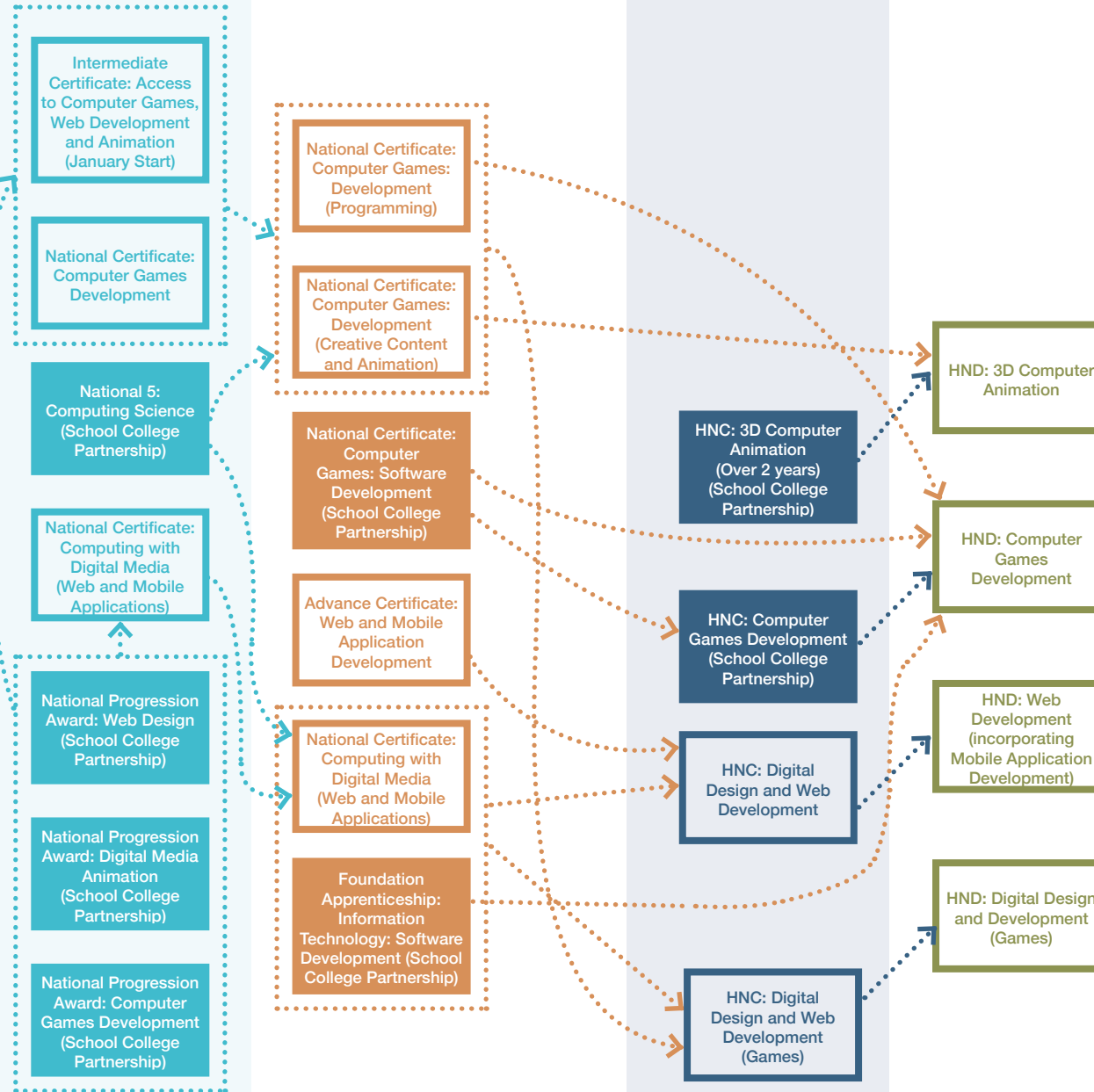
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Equivalent to Year 3 at University

SCQF LEVEL

10

Equivalent to Year 4 (Honours) at University



3D animator, games developer, digital TV producer, digital imaging creator, web-based entertainment developer, level designer, games programmer, games producer, games designer, games tester, software developer, programmer, mobile apps developer, web software developer, responsive web app developer, webmaster, games industry advisor, instrumental media developer, self-employment, user experience designer, games tester, interactive content development

Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Edinburgh Napier University, Glasgow Caledonian University, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

Computing and Digital Technologies

Computing

- 86 Certificate: Computing with Digital Media
- 86 Intermediate Certificate: Computing with Digital Media
- 87 Advanced Certificate: Computing with Digital Media
- 87 HNC: Computing
- 87 HNC: Computing (Computer Science)
- 88 HNC: Cyber Security
- 88 HND: Computing: Networking
- 88 HND: Computing: Software Development (with Data Analytics)
- 89 HND: Computing: Technical Support
- 89 HND: Cyber Security
- 89 BSc Applied Networking Technologies

Digital Technologies

- 90 National Certificate: Computer Games Development
- 90 Intermediate Certificate: Access to Computer Games, Web Development and Animation
- 90 National Certificate: Computing with Digital Media (Web and Mobile Applications)
- 91 National Certificate: Computer Games Development (Creative Content and Animation)
- 91 National Certificate: Computer Games Development (Programming)
- 91 Advanced Certificate: Web and Mobile Applications Development
- 92 HNC: Digital Design and Web Development
- 92 HNC: Digital Design and Web Development (Games)
- 93 HND: 3D Computer Animation
- 93 HND: Computer Games Development
- 93 HND: Digital Design and Development (Games)
- 94 HND: Web Development (incorporating Mobile Applications Development)

Qualifications explained! See page 21

COMPUTING

Certificate: Computing with Digital Media

January Start

Broadly comparable to SCQF Level 4

Kirkcaldy Campus

This new entry level course is an exciting and practical introduction to computing and digital media and provides the foundation for those interested in pursuing a career in this exciting and growing industry. Successful completion provides the opportunity for further study.

Entry Requirements

- National 3 Information Technology
- National 3 Communication
- National 3 Numeracy
- Work experience and/or other qualifications will be considered on an individual basis

Intermediate Certificate: Computing with Digital Media

Broadly comparable to SCQF Level 5

Dunfermline Campus Glenrothes Campus Kirkcaldy Campus

This course is aimed at those who want to develop skills in a wide range of computing and digital media subjects. It is designed to develop your knowledge and skills in the use of contemporary applications of computing and digital media technologies being used in the industry today.

Entry Requirements

One of the following:

- Four National 4, preferably including Computing Science
- Certificate: Computing with Digital Media
- Work experience and/or other qualifications will be considered on an individual basis

Advanced Certificate: Computing with Digital Media

Broadly comparable to SCQF Level 6

Dunfermline Campus Kirkcaldy Campus

This is an exciting and hands-on computing course suitable for school leavers or mature students who want to develop the key computing skills required to progress on to a number of HND courses. Throughout the course you will use industry standard software as well as programming and scripting languages.

Entry Requirements

One of the following:

- Four National 5s at Grade C or above preferably including Computing Science
- Intermediate Certificate: Computing with Digital Media
- Work experience and/or other qualifications will be considered on an individual basis

HNC: Computing

SCQF Level 7

Kirkcaldy Campus

This is a broad-based course which will introduce you to a range of computing-related subjects and is designed to provide you with useful foundations for a successful career in computing and technology.

Entry Requirements

One of the following:

- Two Highers at Grade C or above in relevant subjects, such as Computing Science, Maths, Physics, or Graphic Communication, plus four National 5s at Grade C or above including Core Skills Level 5 Literacy or equivalent
- Foundation Apprenticeship: Information Technology: Hardware/System Support SCQF Level 6 plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HNC: Computing (Computer Science)

SCQF Level 7

Kirkcaldy Campus

This course covers a wide variety of related skills including developing software, carrying out technical support, relational database management systems, project management, an introduction to ethical hacking, and an introduction to cloud computing.

Entry Requirements

One of the following:

- Two Highers at Grade C or above in relevant subjects, such as Computing Science, Maths, or Physics, plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Hardware/System Support SCQF Level 6 plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6 plus four National 5s at Grade C or above
- Another related course at SCQF Level 6
- A relevant combination of vocational awards at appropriate levels
- Relevant industry experience and/or other qualifications will be considered on an individual basis

COMPUTING

HNC: Cyber Security

SCQF Level 7

Kirkcaldy Campus

On this course, you will learn how to think like a hacker, and gain a deep understanding of security issues and concerns. The course introduces you to characteristics of cybercrime, security principles, technologies, and procedures to defend networks.

Entry Requirements

One of the following:

- Two Highers a Grade C or above in relevant subjects such as Computing Science, Maths, Physics, or Graphic Communication plus four National 5s at Grade C or above including Core Skills Level 5 Literacy
- Foundation Apprenticeship: Information Technology: Hardware/System Support SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Computing: Networking

SCQF Level 8

Kirkcaldy Campus

This course offers you the opportunity to develop skills in network technologies. There is an emphasis on the development of networking and technical skills, as well as developing team working, problem solving and communication skills. In addition to SQA certification, there are opportunities to gain industry-recognised vendor certifications.

Entry Requirements

Year 1

One of the following:

- Two Highers at Grade C or above in relevant subjects, such as Computing Science, Maths, Physics, Graphic Communication, plus four National 5s at Grade C or above including Core Skills Level 5 Literacy or equivalent
- Foundation Apprenticeship: Information Technology: Hardware/System Support SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- Successful completion of HNC: Computing. Please note that this must be from the new group award: GF3E15

HND: Computing: Software Development (with Data Analytics)

SCQF Level 8

Kirkcaldy Campus

This new course, developed in response to the current shortage of skilled software developers in Scotland, offers an introduction to software development. It will introduce you to a range of subjects and skills that contribute to the design and development of good quality software.

Entry Requirements

Year 1

One of the following:

- Two Highers at Grade C or above in relevant subjects, such as Computing Science, Maths, Physics, or Graphic Communication plus four National 5s at Grade C or above including Core Skills Level 5 Literacy or equivalent
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- Successful completion of HNC: Computing (with 15 credits)
- Please note that this must be from the new group award: GF3E15

Flexible part-time study to fit round your life!

HND: Computing: Technical Support

SCQF Level 8

Kirkcaldy Campus

This course offers you the opportunity to develop your technical skills, including operating systems, hardware, team-working, and project management skills. It is suitable to train for a career in technical support and for those who are passionate about building computers and networks with a focus on supporting networked computer systems.

Entry Requirements

Year 1

One of the following:

- Two Highers at Grade C or above in relevant subjects, such as Computing Science, Maths, Physics, or Graphic Communication plus four National 5s at Grade C or above including Core Skills Level 5 Literacy or equivalent
- Foundation Apprenticeship: Information Technology: Hardware/System Support SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- Successful completion of HNC: Computing (with 15 credits) Please note that this must be from the new group award: GF3E15

Your part-time study options in Computing

- HNC: Computing SCQF Level 7
- HND: Computing: Networking SCQF Level 8
- HND: Computing: Software Development (with Data Analytics) SCQF Level 8
- HND: Computing: Technical Support SCQF Level 8
- HNC: Computing (Computer Science) SCQF Level 7
- HNC: Cyber Security SCQF Level 7
- HND: Cyber Security SCQF Level 8
- ECDL (European Computer Driving Licence)

HND: Cyber Security

SCQF Level 8

Kirkcaldy Campus

This is the second year of an exciting new qualification in cyber security. You will gain a deeper understanding in areas of cyber security, ethical hacking, and digital forensics, and further develop your knowledge and skills secured in the first year.

Entry Requirements

- HNC: Cyber Security SCQF Level 7

BSc Applied Networking Technologies

SCQF Level 9

Kirkcaldy Campus

In response to industry demand for security specialists with strong skills in network technologies, this course is designed to give you a solid grounding within the technical themes of security and computer networks, cloud computing and virtualisation, and more generally within the theme of professional development.

Entry Requirements

One of the following studied at Fife College, accompanied by a successful information session and academic references:

- HND: Computing: Networking (with a Graded Unit 2 pass at Grade A or B)
- HND: Computing: Technical Support (with a Graded Unit 2 pass at Grade A or B)

DIGITAL TECHNOLOGIES

National Certificate: Computer Games Development

SCQF Level 5

Dunfermline Campus
Glenrothes Campus

To benefit from this course you should have an interest in playing a variety of computer games, exploring how they work, and what makes a game enjoyable. You will enjoy working with groups of people and solving problems and be able to communicate your ideas effectively.

Entry Requirements

There are two streams available at this level; one for those interested in games programming and maths, and one for those interested in creative games development. Entry requirements and location of study for each stream are indicated below.

Creative Development stream
(Dunfermline Campus only):

- Communication at SCQF Level 4
- Three other National 4s
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR)

Games Programming and Maths stream
(Glenrothes Campus only):

- National 4 Maths (including added value unit H22H 74 Mathematics Test) Communication at SCQF Level 4
- Please note: National 4 Numeracy or Application of Mathematics are not suitable qualifications
- Three other National 4s

Intermediate
Certificate: Access
to Computer Games,
Web Development and
Animation

January
Start

SCQF Level 5

Dunfermline Campus
Glenrothes Campus

This course provides an introduction to a range of computing skills including computer programming, 3D computer modelling and animation using Autodesk 3D Studio Max, and computer games development using GameMaker and Unity. You will create computer graphics for websites and games, and design user interfaces for games and mobile apps.

Entry Requirements

- Whilst no formal entry requirements exist, you should be able to demonstrate a familiarity with Computing, Maths, Art, and Craft subjects and would likely have studied these at National 4 level or above. Communication at SCQF Level 4 is recommended

National Certificate:
Computing with Digital Media
(Web and Mobile Applications)

SCQF Level 5

Glenrothes Campus

This exciting course is an ideal starting point for those seeking a career in the web/mobile apps development industry and provides a progression pathway to further courses. Mobile applications (apps) have become popular in recent years as ubiquitous computing devices such as smartphones and tablets have become the norm.

Entry Requirements

One of the following:

- Four National 4s, preferably in subjects such as Communication, Mathematics, Computing, Digital Media, and ICT, but all subjects will be considered
- Certificate: Computing and Digital Media
- Certificate: Art and Design
- Another appropriate course at SCQF Level 4
- Mature students will be considered on an individual basis so please contact us

National Certificate: Computer Games Development (Creative Content and Animation)

SCQF Level 6

Dunfermline Campus
Glenrothes Campus

This course is designed for those who wish to pursue a career within the creative development side of computer games design and animation. It is a launch pad for progression to our advanced level HND: Digital Design and Development (Games) or HND: 3D Computer Animation courses.

Entry Requirements

Communication at SCQF Level 5 plus one of the following:

- Three National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 5
- National Certificate: Computing with Digital Media (Web and Mobile Applications) SCQF Level 5
- National Certificate: Computer Games Development SCQF Level 5

National Certificate: Computer Games Development (Programming)

SCQF Level 6

Glenrothes Campus

This course is a launch pad for progression to advanced courses in computer games digital design or development, and allows you to learn how a game is constructed from initial concept to final product. It's perfect if you have an interest in playing computer games and exploring how they work.

Entry Requirements

- Communication at SCQF Level 5
- National 5 Maths at Grade C or above

PLUS one of the following:

- Three other National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 5
- National Certificate: Computer Games Development SCQF Level 5
- National Certificate: Computing with Digital Media (Web and Mobile Applications) SCQF Level 5

Advanced Certificate: Web and Mobile Applications Development

Broadly comparable to SCQF Level 6

Glenrothes Campus

Mobile applications have become an essential part of business in recent years with the increased use of smartphones and mobile devices. Organisations now require dynamic, interactive websites suitable for multi-platform use and there is a worldwide shortage of talented individuals with the skills to create these.

Entry Requirements

One of the following:

- Four National 5s at Grade C or above, preferably in subjects such as English, Maths, Computing, Science, or Design, but all subjects will be considered
- National Certificate: Computing with Digital Media (Web and Mobile Applications) SCQF Level 5
- National Certificate: Computing with Digital Media SCQF Level 5
- Another appropriate course at SCQF Level 5
- Mature students will be considered on an individual basis

Our learning
process is built
on games

DIGITAL TECHNOLOGIES

HNC: Digital Design and Web Development

SCQF Level 7

Glenrothes Campus

Most organisations now require a strong and dynamic web presence for multi-platform use. Mobile applications have also become very popular in recent years with the increased use of smartphones and mobile devices. After completing this course, you can progress onto degree level study.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6
- National Certificate: Computing with Digital Media (Web and Mobile Applications) SCQF Level 6
- National Certificate: Computer Games Development (Programming) SCQF Level 6
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HNC: Digital Design and Web Development (Games)

SCQF Level 7

Glenrothes Campus

Keen to explore your talent for computer games design? Interested in producing digital interactive media? Want to know how to design for the best user experience? If you are looking for a career in games production, digital design, interactive storytelling, or UX design, then this is the course for you.

Entry Requirements

Higher Communication or English plus one of the following:

- One Higher at Grade C or above, preferably in Computing or English, plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6
- National Certificate: Computer Games Development (Creative Content and Animation) SCQF Level 6
- National Certificate: Computer Games Development (Programming) SCQF Level 6
- National Certificate: Computing with Digital Media (Web and Mobile Applications) SCQF Level 6
- National Certificate: Computing with Digital Media SCQF Level 6

Edwyn Mckie

Studying for a career in Games Development

“My interest in gaming has been a thing since I was a kid, but it really took off when I started to create games, too.

“I decided to find what I wanted to do as a career, and one of my mates lent me a copy of RPGMaker. I found out how much fun making games is.

“I initially studied the Level 5 in Software Development, followed by the NC in Games Development. I am currently in my 2nd year of my HND in Games Development.

“Programming games has been my favourite part. There is nothing better than seeing people enjoying a game and being able to say it was you that made it.

“The HND is getting me used to the key features and components of my future career. I am currently using the Unity games engine to develop my graded unit game, which is a mobile app. I am also planning on taking part in more Game Jams in the future.

“I would recommend my current course to people interested in programming.”

Hear more from Edwyn:
fife.ac.uk/Edwyn



Who says you
have to study
full-time?

HND: 3D Computer Animation

SCQF Level 8

Glenrothes Campus

This course will develop your 3D computer modelling and animation skills through the extensive use of industry-leading software including Autodesk 3D Studio Max, Adobe Premiere, Photoshop, After Effects, and Animate.

Entry Requirements

You must demonstrate a portfolio of previous work and possess one of the following:

- National Certificate: Computer Games Development (Programming) SCQF Level 6
- National Certificate: Computer Games Development (Creative Content and Animation) SCQF Level 6
- Two Highers at Grade C or above, in subjects such as Art, English, Computing, or Graphic Communication plus three National 5s at Grade C or above
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Your part-time study options in Digital Technologies

- National Certificate: Computer Games Development SCQF Level 5
- National Certificate: Computer Games Development (Creative Content and Animation) SCQF Level 6
- National Certificate: Computer Games Development (Programming) SCQF Level 6

HND: Computer Games Development

SCQF Level 8

Glenrothes Campus

If you have a desire to delve into the depths of computer games and investigate how they work, then this is the ideal course for you. You will need an interest in and flair for programming, maths, and solving complex problems.

Entry Requirements

You should have successfully completed a pre-course assessment and possess one of the following:

- Two Highers at Grade C or above, preferably Maths and Computer Science, plus four National 5s at Grade B or above, one of which must be Maths
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6 plus National 5 Maths at Grade B or above
- National Certificate: Computer Games Development and National 5 Maths at SCQF Grade A or B
- National Certificate: Computing with Digital Media SCQF Level 6 plus National 5 Maths at Grade A or B

HND: Digital Design and Development (Games)

SCQF Level 8

Glenrothes Campus

Keen to explore your talent for computer games design? Interested in producing digital interactive media? Want to know how to design for the best user experience? If you are looking for a career in games production, digital design, interactive storytelling, or UX design, then this is the course for you.

Entry Requirements

Communication or English at SCQF Level 6 plus one of the following:

- One Higher at Grade C or above, preferably in Computing or English, plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6
- National Certificate: Computer Games Development (Creative Content and Animation) SCQF Level 6
- National Certificate: Computer Games Development (Programming) SCQF Level 6
- National Certificate: Computing with Digital Media (Web and Mobile Applications) SCQF Level 6
- National Certificate: Computing with Digital Media SCQF Level 6

DIGITAL TECHNOLOGIES



HND: Web Development (incorporating Mobile Applications Development)

SCQF Level 8

Glenrothes Campus

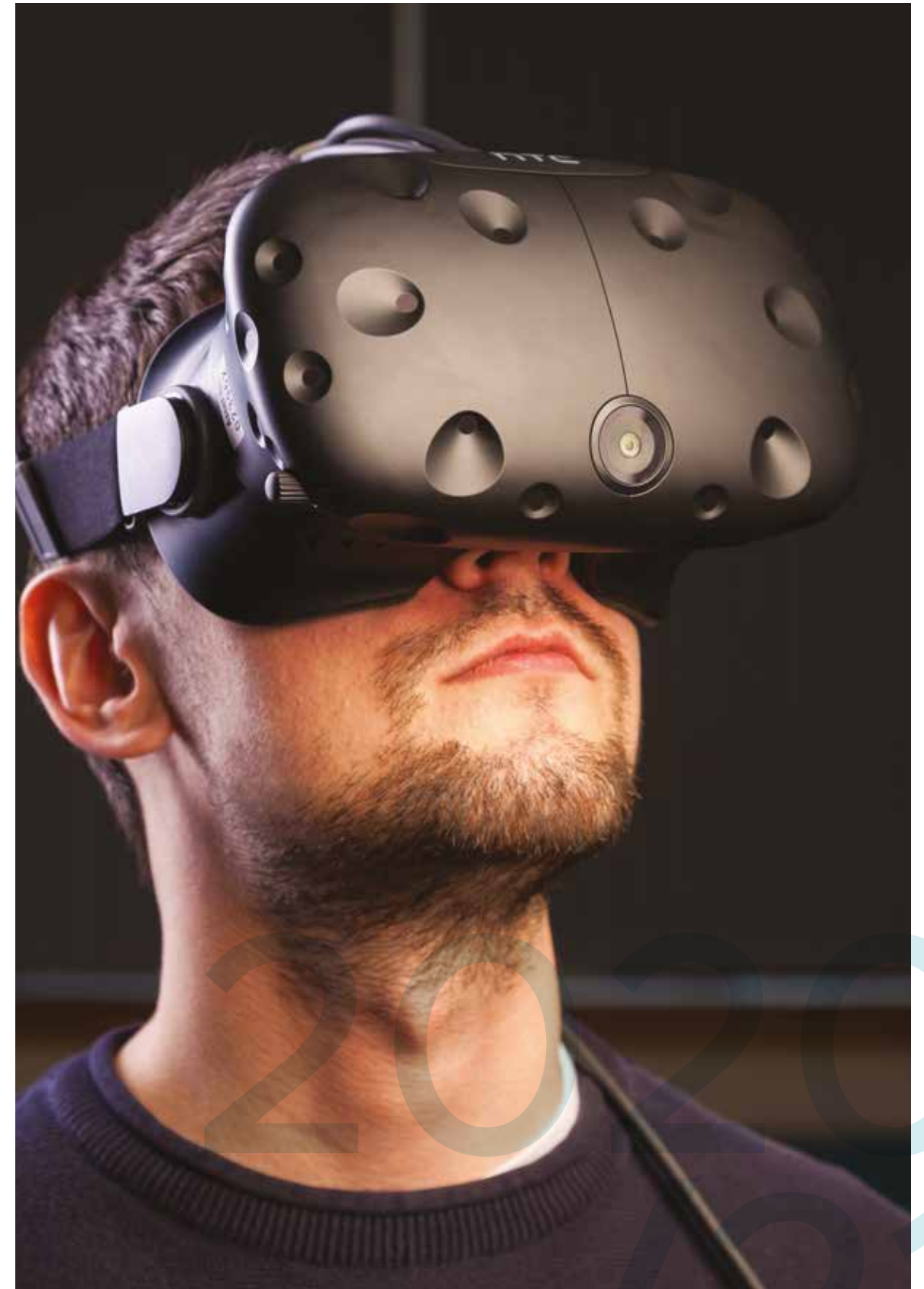
Most organisations now require a strong and dynamic web presence for multi-platform use. Mobile applications have also become very popular in recent years with the increased use of smartphones and mobile devices. After completing this course, you can progress onto degree level study.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6
- National Certificate: Computing with Digital Media (Web and Mobile Applications) SCQF Level 6
- National Certificate: Computer Games Development (Programming) SCQF Level 6
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

2020/21



A career in the Creative Industries

What's it all about?

Our courses are designed to get the best out of your individual talents, and to give you the skills you need for a job in the creative industries in Scotland and beyond.

Whether your talent is art, music, design, theatre, film, journalism, or photography, you'll get amazing projects to work on to get you ready for your chosen career.

Our courses are designed with industry professionals to boost your creative talents and give you the skills, experience, and knowledge you need in a number of fast-paced, vibrant industries.

What kind of job could I do?

- Interior designer
- Product designer
- Artist
- Animator
- Jewellery designer
- Digital publishing assistant
- Journalist
- Radio presenter
- Stage crew
- Photographer
- Sound engineer
- Fashion designer
- Actor
- Director
- And more

What skills will I develop?

- Creativity
- Entrepreneurship
- Commitment
- Motivation
- Self-awareness
- Problem solving
- Good communication
- Adaptability
- Resilience
- Good collaborative working

What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

What areas can I study?

- Art and Design
- Creative Media
- Fashion
- Jewellery
- Performing Arts
- Technical Theatre and Production Arts

See our full list of career-focused courses for more information:
fife.ac.uk/creative

Who says you have to study full-time?

Your part-time options in the Creative Industries

- Creative Minds (local school and community projects)
- Youth Theatre
- Higher: Drama SCQF Level 6
- Costume in a Nutshell
- Performing Arts: Using Performance Skills
- Art: Life Drawing
- Higher: Dance SCQF Level 6
- Certificate: Fashion Technology
- Introduction to Jewellery: Basic Techniques

8,500

Over 8,500 people work in the Scottish Fashion and Textile industry

Investment in the Scottish film industry promises increased creative job opportunities

You could meet Ian Rankin and Jack Vettriano through our scholarships in partnership with them

ART AND DESIGN, FASHION AND JEWELLERY COURSE AND CAREER PLANNER

KEY:

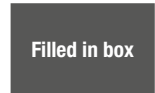
Progression route
.....>

Accelerated progression route
————>

College courses



School College Partnership courses

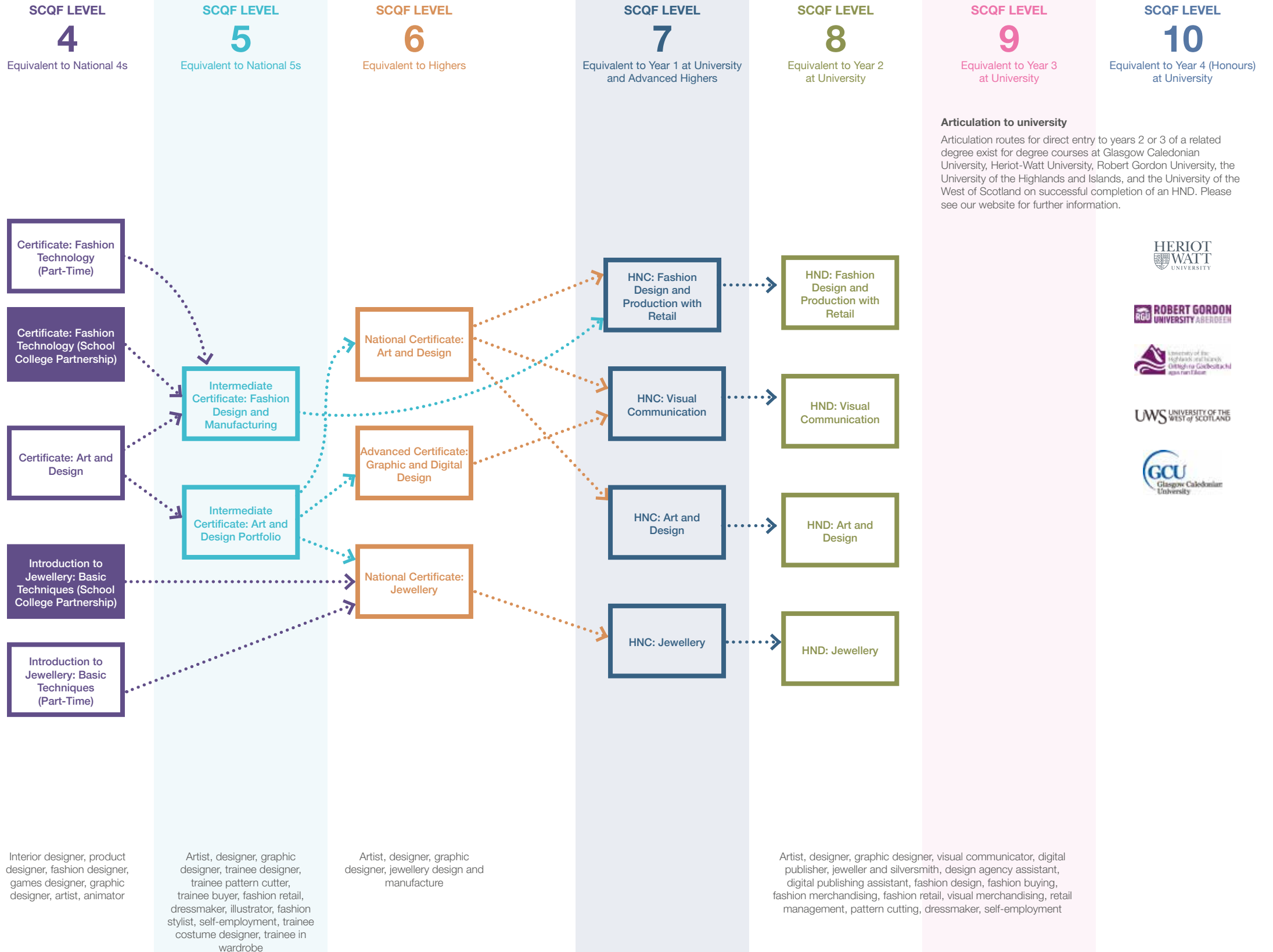


Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

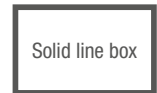
CREATIVE MEDIA COURSE AND CAREER PLANNER

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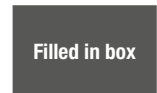
Progression route
.....→

Accelerated progression route
————→

College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL

4

Equivalent to National 4s

SCQF LEVEL

5

Equivalent to National 5s

SCQF LEVEL

6

Equivalent to Highers

SCQF LEVEL

7

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

8

Equivalent to Year 2 at University

SCQF LEVEL

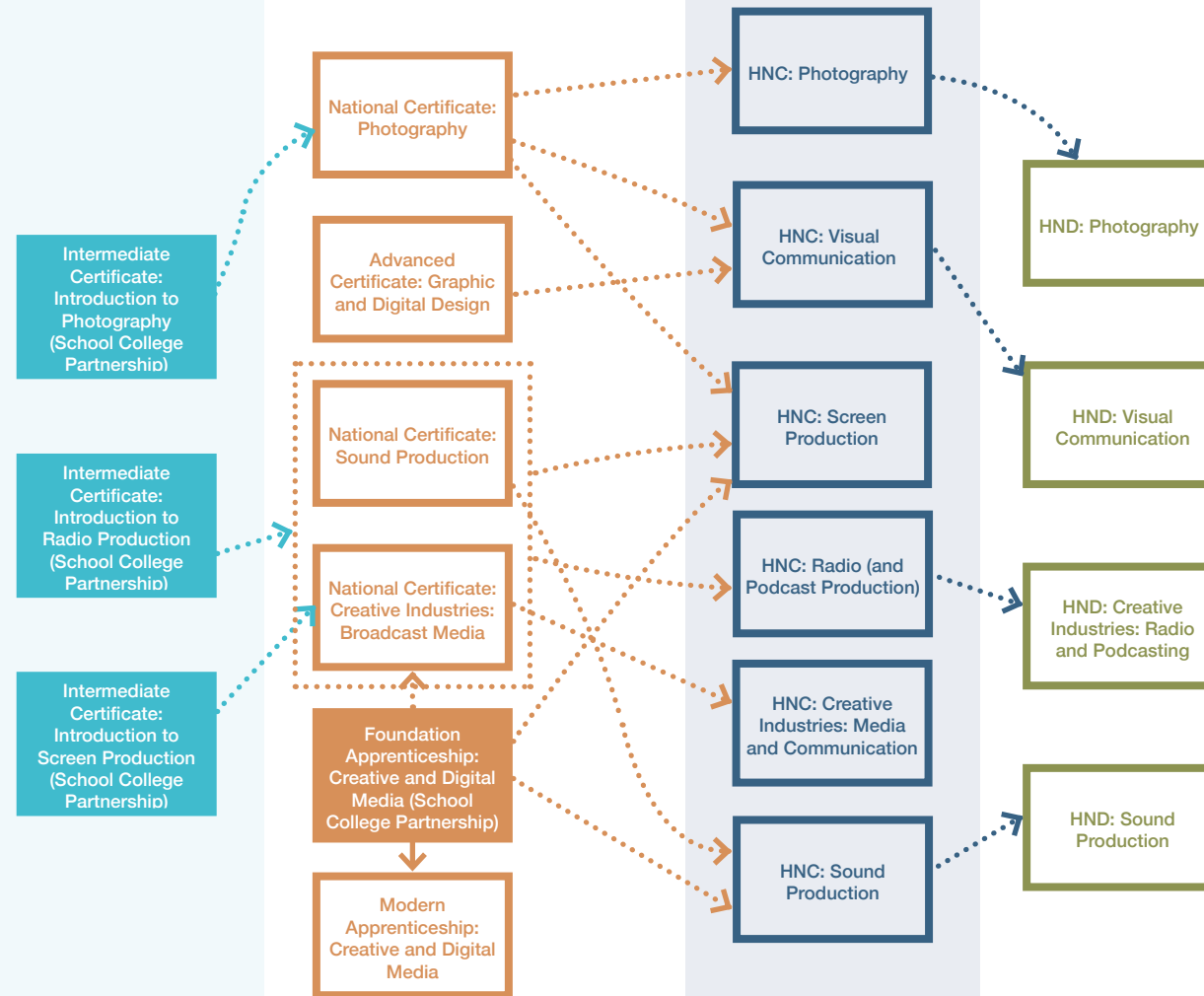
9

Equivalent to Year 3 at University

SCQF LEVEL

10

Equivalent to Year 4 (Honours) at University



Photographer, production assistant, AV technician, stage crew, band technician, sound production assistant

Trainee journalist, press relations

Presenter, researcher, radio journalist, reporter, freelance photographer, sound engineer, broadcasting assistant, news correspondent, sound designer, graphic designer, visual communicator

Graphic designer, visual communicator, creative assistant, publishing assistant, design agency assistant

Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Edinburgh Napier University, Glasgow Caledonian University, Queen Margaret University, the University of the Highlands and Islands, the University of Sunderland, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

PERFORMING ARTS AND TECHNICAL THEATRE COURSE AND CAREER PLANNER



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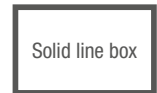
Progression route



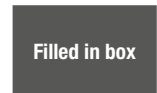
Accelerated progression route



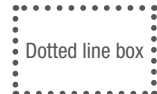
College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL

4

Equivalent to National 4s

SCQF LEVEL

5

Equivalent to National 5s

SCQF LEVEL

6

Equivalent to Highers

SCQF LEVEL

7

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

8

Equivalent to Year 2 at University

SCQF LEVEL

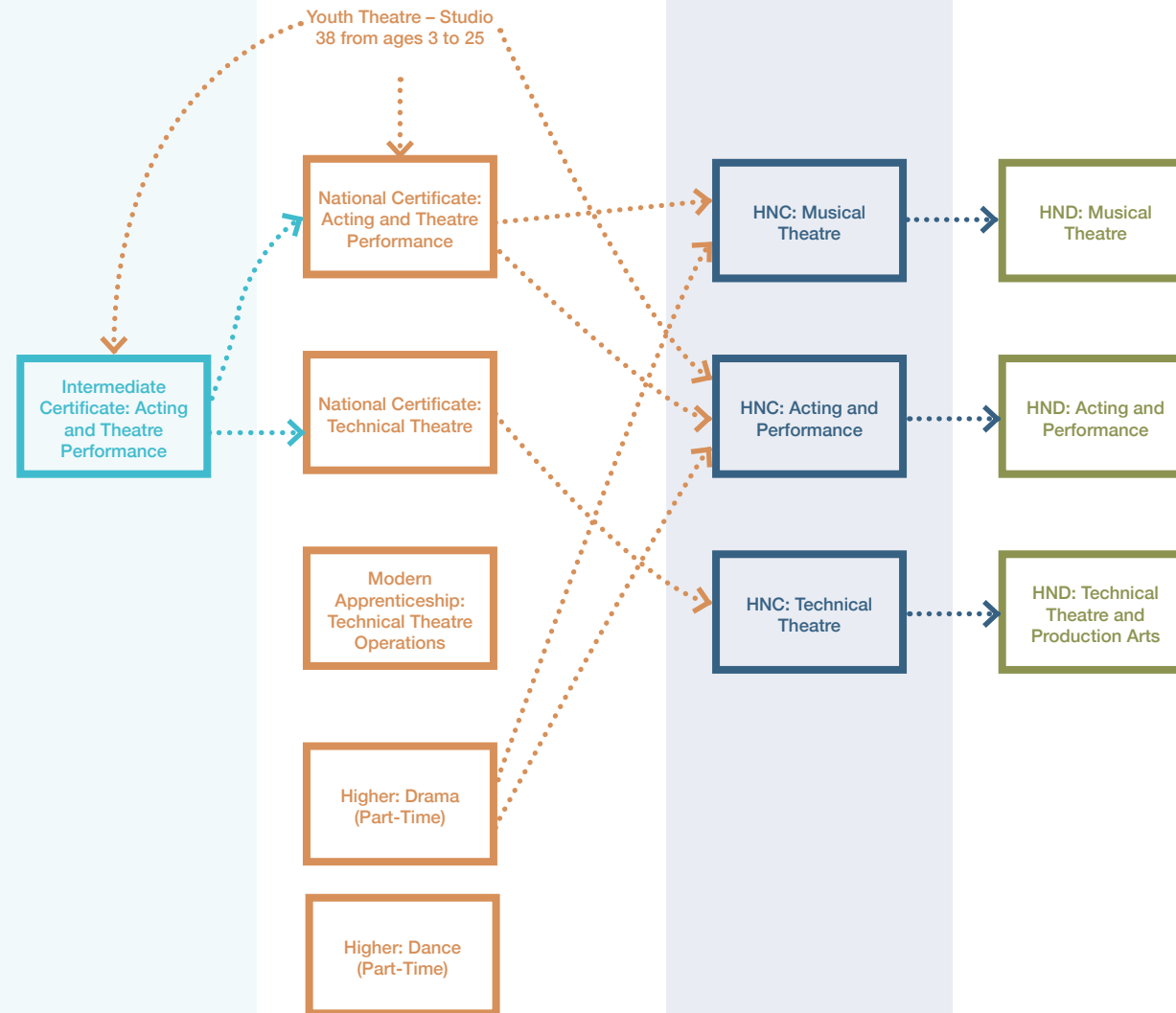
9

Equivalent to Year 3 at University

SCQF LEVEL

10

Equivalent to Year 4 (Honours) at University



Acting and performance, technical theatre, musical theatre

Acting and performance, technical theatre, musical theatre

Actor/performer, acting for stage/screen/TV/film/radio, contemporary performance, teaching, drama facilitation, community theatre practitioner, independent performing artist, radio/TV/arts administration, arts journalism/presenting, musical theatre performer/practitioner, drama and dance practitioner/educator, singing/music teacher, vocal/recording artist, assistant stage manager, assistant lighting technician, assistant sound technician, events management assistant, wardrobe assistant, scene artist

Physical theatre practitioner/facilitator, independent performer, clown doctor

Articulation to university

Articulation routes for direct entry to year 2 of a related degree exist for degree courses at Queen Margaret University and the University of the West of Scotland on successful completion of an HNC and to year 3 of a related degree exist for degree courses at the University of Sunderland, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



DID YOU KNOW...

All university degrees for Acting and Performance (with the exception of Royal Conservatoire of Scotland) require an HND in Acting and Performance which means you cannot apply directly from school

*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

Creative Industries

Art and Design

- 104 Certificate: Art and Design
- 104 Intermediate Certificate: Art and Design Portfolio
- 105 National Certificate: Art and Design
- 105 HNC: Art and Design
- 105 HND: Art and Design

Creative Media

- 106 National Certificate: Creative Industries: Broadcast Media
- 106 Advanced Certificate: Graphic and Digital Design
- 106 National Certificate: Photography
- 107 National Certificate: Sound Production
- 107 HNC: Creative Industries: Media and Communication
- 107 HNC: Photography
- 108 HNC: Radio (and Podcast Production)
- 108 HNC: Screen Production
- 108 HNC: Sound Production
- 109 HNC: Visual Communication
- 109 HND: Creative Industries: Radio and Podcasting
- 109 HND: Photography
- 110 HND: Sound Production
- 110 HND: Visual Communication

Fashion

- 111 Intermediate Certificate: Fashion Design and Manufacturing
- 111 HNC: Fashion Design and Production with Retail
- 111 HND: Fashion Design and Production with Retail SCQF Level 8

Jewellery

- 112 National Certificate: Jewellery
- 112 HNC: Jewellery
- 112 HND: Jewellery

Performing Arts

- 113 Intermediate Certificate: Acting and Theatre Performance
- 113 National Certificate: Acting and Theatre Performance
- 113 HNC: Acting and Performance
- 114 HNC: Musical Theatre
- 115 HND: Acting and Performance
- 115 HND: Musical Theatre

Technical Theatre and Production Arts

- 116 National Certificate: Technical Theatre
- 116 HNC: Technical Theatre
- 116 HND: Technical Theatre and Production Arts

ART AND DESIGN

Certificate: Art and Design

Broadly comparable to SCQF Level 4

Kirkcaldy Campus

This course provides a foundation in art and design skills that will enable you to then decide on your specialism. Over one year, you will improve your practical skills, build your portfolio, and gain qualifications to progress to a higher level course.

Entry Requirements

- Two National 4s, preferably in subjects such as Art and Design, Digital Media, English, and ICT, however all subjects will be considered

You may have the opportunity for external exhibitions through your course

Intermediate Certificate: Art and Design Portfolio

Broadly comparable to SCQF Level 5

Kirkcaldy Campus

This broad art portfolio course gives you an excellent grounding in the area of visual arts. If you have studied at National 4 level and wish to progress to further study, or if you have Highers and want time to prepare a substantial portfolio for entry to HN level study, this is the course for you.

Entry Requirements

One of the following:

- Three National 4s including English and Art
- Certificate: Art and Design
- Another appropriate creative course at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Qualifications explained! See page 21

National Certificate: Art and Design

SCQF Level 6

Glenrothes Campus

This course enables you to broaden and strengthen your creative ability. It provides an ideal platform for career progression in visual arts. The combination of drawing, painting, 2D and 3D design skills, and illustration will give you the opportunity to build a substantial portfolio.

Entry Requirements

One of the following:

- Two National 5s at Grade C or above in Art and Design and English
- Intermediate Certificate: Art and Design Portfolio
- Another relevant creative course at SCQF Level 5
- Mature students will be considered on an individual basis based on portfolio of art and design work and experience

HNC: Art and Design

SCQF Level 7

Glenrothes Campus

This course allows you to study a variety of creative arts including life drawing, painting, 2D and 3D design skills, textiles, and mixed media. During the course, you will develop a substantial portfolio and also take part in an exhibition of your own work.

Entry Requirements

One of the following:

- Two Highers at Grade C or above, including English and Art, plus two National 4s
- National Certificate: Art and Design SCQF Level 6
- National Certificate: Jewellery SCQF Level 6
- Another appropriate creative course at SCQF Level 6
- Mature students will be considered on an individual basis based on a portfolio of art and design work in their field of study and experience

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- Portfolio as required or evidence of art and design projects/artefacts

HND: Art and Design

SCQF Level 8

Glenrothes Campus

This course allows you to study a variety of creative arts including life drawing, painting, 2D and 3D design skills, textiles, and mixed media. During the course, you will develop a substantial portfolio and also take part in an exhibition of your own work.

Entry Requirements

Year 1

One of the following:

- Two Highers at Grade C or above, including English and Art, plus two National 4s
- National Certificate: Art, and Design SCQF Level 6
- National Certificate: Jewellery SCQF Level 6
- Another appropriate creative course at SCQF Level 6
- Mature students will be considered on an individual basis based on a portfolio of art and design work in their field of study and experience

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- Portfolio as required or evidence of art and design projects/artefacts

Year 2

- HNC: Art and Design SCQF Level 7

Learn in
simulated
working
environments

CREATIVE MEDIA

National Certificate: Creative Industries: Broadcast Media

SCQF Level 6

Glenrothes Campus

This exciting one-year course is hands-on and project based. It is designed as an introduction to careers in radio, television, film, digital media, and media and communications. You will work on a range of creative briefs for internal and external clients and prepare for further study at HND/degree level.

Entry Requirements

One of the following:

- Two National 5s at Grade C or above, including English and either a Creative, Media, or Science based subject
- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6 plus two National 5s at Grade C or above
- Another relevant course at SCQF Level 5
- Mature students with related work experience will be considered on an individual basis

Advanced Certificate: Graphic and Digital Design

Broadly comparable to SCQF Level 6

Glenrothes Campus

This course introduces you to the exciting world of creative graphic and digital design. Using the very latest Adobe Creative Suite of software packages, as well as traditional methods, you will develop creativity and skills to whilst working on a range of projects and creative briefs.

Entry Requirements

In addition to a portfolio of artwork/graphic design work, one of the following:

- Two National 5s at Grade C or above ideally including English, Graphic Communication, or Art and Design
- Intermediate Certificate: Art and Design Portfolio
- Another relevant creative course at SCQF Level 5 and a portfolio of work
- Mature students will be considered on an individual basis based on a portfolio of art and design work in their field of study and experience

National Certificate: Photography

SCQF Level 6

Dunfermline Campus

This course will provide a broad introduction to photography, enabling you to acquire the technical and creative skills needed to become a professional photographer. It is ideal if you would like to improve your basic photographic skills.

Entry Requirements

A strong portfolio of work containing a minimum of 20 images from a range of subjects plus one of the following:

- Two National 5s at Grade C or above including English and a creative subject
- A relevant creative course or equivalent at SCQF Level 5
- Mature students will be considered on an individual basis based on a portfolio of photography and or design work

Guest lecturers
help put your
learning into
context

National Certificate: Sound Production

SCQF Level 6

Glenrothes Campus

Sound production is an exciting career combining science, technology, engineering, and creativity. Sound is arguably the most important production component in music, film, television, radio, and the computer, media, and games industries.

Entry Requirements

As well as evidence of sound or music production, one of the following:

- Two National 5s at Grade C or above, ideally including English and Music or Music Technology
- Four National 4s including English and preferably Music or Music Technology, Science, or Art and Design
- Another relevant course at SCQF Level 5
- Mature students will be considered on an individual basis

HNC: Creative Industries: Media and Communication

SCQF Level 7

Kirkcaldy Campus

The media and communications industries reflect and influence society and the world around us. This course is for those passionate about opportunities to influence others via the creation of media content. Writer? Blogger? Vlogger? Podcaster? Got your own stories to tell, news to share, or opinions to discuss?

Entry Requirements

One of the following:

- One Higher at Grade C or above from English, Media Studies, or Politics
- National Certificate: Creative Industries: Broadcast Media SCQF Level 6
- National Certificate: Photography SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- A short show-reel or online portfolio would be an advantage
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You will be required to demonstrate a passion for communication and writing, as well as evidence of creativity and/or associated technical production skills

HNC: Photography

SCQF Level 7

Dunfermline Campus

This is a highly practical course where your creative photographic techniques will develop along with your technical and practical skillsets. Working in our dedicated photography studios you will acquire skills that are commercially relevant for a variety of roles in the photography industry.

Entry Requirements

In addition to a portfolio of photography one of the following:

- Two Highers at Grade C or above, ideally including Photography or English plus two National 5s at Grade C or above
- National Certificate: Photography SCQF Level 6
- Digital Imaging or Media at SCQF Level 6 and a strong portfolio of 20 images

CREATIVE MEDIA

Set up your
own design
agency as part
of your course

HNC: Radio (and Podcast Production)

SCQF Level 7

Glenrothes Campus

Do you have a passion for listening to and creating content for radio and/or podcasts? Join us on this one year HNC and develop your work-ready skills in our professional studios, help run our BOOM student radio station, support local radio as part of your course, and much more.

Entry Requirements

One of the following:

- One Higher from English, Modern Studies, or Media at Grade C or above plus two National 5s at Grade C or above ideally from Media or Music/Music Technology
- National Certificate: Creative Industries Broadcast Media SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

You will help
run our student
radio station,
BOOM Radio

HNC: Screen Production SCQF Level 7

Glenrothes Campus

Action! Are you passionate about a career in the screen industries? From film-making for small and big screen, to downloads and streaming, there is a huge skills-gap to be filled for the growing screen industries in the UK. Bring your creativity, we'll add skills and help develop your successful career.

Entry Requirements

One of the following:

- One Higher at Grade C or above including English, Media Studies, or another suitable creative subject such as Music, Music Technology, or Drama
- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6
- National Certificate: Creative Industries: Broadcast Media SCQF Level 6
- National Certificate: Photography SCQF Level 6
- National Certificate: Sound Production SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- A short show-reel or online portfolio would be an advantage
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You will be required to demonstrate a passion for storytelling, creativity, and/or associated technical production skills

HNC: Sound Production

SCQF Level 7

Glenrothes Campus

Interested in the why and how of music and sound production? Highly practical and creative, this course provides you with the knowledge and skills to progress to employment within sound production and related industries, or to progress to further study.

Entry Requirements

One of the following:

- One Higher at Grade C or above, preferably in Music Technology or Music, plus National 5 English at Grade C or above
- Higher English at Grade C or above plus National 5 Music Technology or Music at Grade C or above
- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6 plus a National 5 at Grade C or above in English or Music
- National Certificate: Sound Production SCQF Level 6
- National Certificate: Creative Industries SCQF Level 6
- National Certificate: Music Performance SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HNC: Visual Communication

SCQF Level 7

Glenrothes Campus

This course will develop traditional skills in drawing and illustration, as well as software skills using industry standard Apple Macs with the latest Adobe Creative Suite of software packages to prepare you for working in this exciting industry.

Entry Requirements

A comprehensive portfolio and one of the following:

- One Higher at Grade C or above, preferably from Art and Design or Craft and Design
- Advanced Certificate: Graphic and Digital Design
- National Certificate: Photography SCQF Level 6
- National Certificate: Art and Design SCQF Level 6
- Mature students will be considered on an individual basis based on a portfolio of art and design work in their field of study and experience

HND: Creative Industries: Radio and Podcasting

SCQF Level 8

Glenrothes Campus

Do you have a passion for listening to and creating content for radio and/or podcasts? Join us on this two-year HND and develop your work-ready skills in our professional studios, help run our BOOM student radio station, support local radio as part of your course, and much more.

Entry Requirements

One of the following:

- Two Highers at Grade C or above from English, Modern Studies, or Media plus two National 5s at Grade C or above ideally from Media, Music, Music Technology, or Drama
- National Certificate: Creative Industries Broadcast Media SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Photography

SCQF Level 8

Dunfermline Campus

This is a highly practical course where your creative photographic techniques will develop along with your technical and practical skillsets. Working in our dedicated photography studios, you will acquire skills that are commercially relevant for a variety of roles in the photography industry.

Entry Requirements

Year 1

A portfolio of photography plus one of the following:

- Two Highers at Grade C or above, ideally including Photography or English plus two National 5s at Grade C or above
- National Certificate: Photography SCQF Level 6
- Digital Imaging or Media at SCQF Level 6 and a strong portfolio of 20 images

Year 2

- HNC: Photography SCQF Level 7



Stuart Russell

Studied for a career in Radio Production

“When I was at school, I was never encouraged to explore what was possible in the creative arts. I never considered radio as a viable career option. However, I have always been highly creative and my work in the arts led me to create a podcast celebrating individual artists. At the time I didn’t know enough about podcasting to make the project sustainable, so I attended college to learn more.

“At college, I was encouraged to push forward creatively and to attend the University of Sunderland for a year to gain my degree. At university I was pushed even further to tell the stories I was passionate about and to “paint with sound”. I left university with several awards for programmes I made, and a first class honours degree.

“Without doing my HND at Fife College, I would never have reached university. If you’re creatively inclined and have an interest in music, sound, story-telling, and production, as well as a willingness to advance your own abilities, then I would recommend Fife College. It is a positive environment in which to build a foundation for much bigger dreams.”

Read the full interview:
fife.ac.uk/Stuart

CREATIVE MEDIA

HND: Sound Production

SCQF Level 8

Glenrothes Campus

Interested in the why and how of music and sound production? Highly practical and creative, this course provides you with the knowledge and skills to progress to employment within sound production and related industries, or to progress to further study.

Entry Requirements

One of the following:

- Two Highers at Grade C or above preferably including English and Music Technology or Music plus National 5 Science or Music at Grade C or above
- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6 plus a National 5 at Grade C or above in English or Music
- National Certificate: Sound Production SCQF Level 6
- National Certificate: Creative Industries SCQF Level 6
- National Certificate: Music Performance SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Visual Communication

SCQF Level 8

Glenrothes Campus

This course will develop traditional skills in drawing and illustration, as well as software skills using industry standard Apple Macs with the latest Adobe Creative Suite of software packages to prepare you for working in this exciting industry.

Entry Requirements

Year 1

A comprehensive portfolio plus one of the following:

- Two Highers at Grade C or above preferably from Art and Design, Craft and Design, English, Media, or Graphic Communication
- Advanced Certificate: Graphic and Digital Design
- National Certificate: Photography SCQF Level 6
- National Certificate: Art and Design SCQF Level 6
- Mature students will be considered on an individual basis based on a portfolio of art and design work in their field of study and experience

Year 2

- HNC: Visual Communication SCQF Level 7

FASHION

Intermediate Certificate: Fashion Design and Manufacturing

Broadly comparable to SCQF Level 5

Dunfermline Campus

This introductory course provides a dynamic starting point for a career in fashion. From the outset, you are encouraged to develop an individual approach to garment design and manufacture, while working within a team to master the basic principles of fashion design, fashion merchandising, pattern, and garment production.

Entry Requirements

One of the following:

- Four National 4s including English
- SVQ: Design or three relevant units at SCQF Level 4
- Certificate: Art and Design
- Another related and relevant course at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis, in which case a design portfolio that shows creative ability will be required

HNC: Fashion Design and Production with Retail

SCQF Level 7

Dunfermline Campus

Developed to meet the demands of employers, this HNC provides advanced study for those with a relevant qualification, Highers, or practical experience. Your creativity will thrive on this course as you learn about fashion design, textile and market research, pattern cutting, garment manufacture, fashion promotion, merchandising, and selling.

Entry Requirements

One of the following:

- One Higher at Grade C or above
- Intermediate Certificate: Fashion Design and Manufacturing
- National Certificate: Art and Design SCQF Level 6
- Another appropriate course at SCQF Level 5 or 6
- Mature students will also be considered on an individual basis based on a portfolio of fashion related work and/or relevant fashion, retail, business experience

HND: Fashion Design and Production with Retail

SCQF Level 8

Dunfermline Campus

Developed to meet the demands of employers, this HND provides advanced study for those with a relevant qualification, Highers, or practical experience. Your creativity will thrive on this course as you learn about fashion design, textile and market research, pattern cutting, garment manufacture, fashion promotion, merchandising, and selling.

Entry Requirements

Year 1

One of the following:

- One Higher at Grade C or above
- Intermediate Certificate: Fashion Design and Manufacturing
- National Certificate: Art and Design SCQF Level 6
- Another appropriate course at SCQF Level 5 or 6
- Mature students will also be considered on an individual basis based on a portfolio of fashion related work and/or relevant fashion, retail, business experience

Year 2

- HNC: Fashion Design Production and Manufacturing SCQF Level 7

JEWELLERY

National Certificate: Jewellery

SCQF Level 6

Glenrothes Campus

This course is suitable for those with a recognised ability in art and/or design who wish to study a jewellery specialism. It provides you with a strong foundation in the design and manufacture of contemporary jewellery.

Entry Requirements

In addition to a portfolio of work, you must possess one of the following:

- One Higher at Grade C or above, ideally Art and Design plus National 5 English at Grade C or above
- Intermediate Certificate: Art and Design Portfolio
- Another appropriate creative course at SCQF Level 5
- Mature students will be considered on an individual basis based on a portfolio of art and design work

HNC: Jewellery

SCQF Level 7

Glenrothes Campus

This course offers a comprehensive range of skills in jewellery design and manufacture. There is a range of jewellery specific projects that are design-led. This will allow you to develop specialisms appropriate to your own interests as well as the current business environment.

Entry Requirements

In addition to a portfolio of art and design or jewellery making, you must possess one of the following:

- Higher Art and Design at Grade C or above plus National 5 English at Grade C or above
- National Certificate: Art and Design course SCQF Level 6
- National Certificate: Jewellery SCQF level 6
- Mature students will be considered on an individual basis based on evidence of creativity, relevant qualifications and/or work experience

HND: Jewellery

SCQF Level 8

Glenrothes Campus

This course offers a comprehensive range of skills in jewellery design and manufacture. There is a range of jewellery specific projects that are design-led. This will allow you to develop specialisms appropriate to your own interests as well as the current business environment.

Entry Requirements

Year 1

In addition to a portfolio of art and design or jewellery making, you must possess one of the following:

- Higher Art and Design at Grade C or above plus National 5 English at Grade C or above
- National Certificate: Art and Design course SCQF Level 6
- National Certificate: Jewellery SCQF level 6
- Mature students will be considered on an individual basis based on evidence of creativity, relevant qualifications and/or work experience

Year 2

- HNC: Jewellery SCQF Level 7

Showcase your talents and work at exhibitions

Opportunities for community work and building connections

PERFORMING ARTS

Intermediate Certificate: Acting and Theatre Performance

Broadly comparable to SCQF Level 5

Kirkcaldy Campus

This course is designed as an access route into acting and the performing arts. It provides opportunities to explore acting techniques in devising and role play, pass the National 5 qualification, and achieve the Creative Industry Award.

Entry Requirements

One of the following:

- Three National 4s including English
- Relevant industry experience and/or other qualifications will be considered on an individual basis

National Certificate: Acting and Theatre Performance

SCQF Level 6

Kirkcaldy Campus

This course offers you the chance to learn all about how to develop your acting and performance skills as well as how to apply these in a future career, whether that's on a stage, in a radio, film or television studio, or in a classroom.

Entry Requirements

External Candidates

One of the following:

- Four National 5s at Grade C or above
- Acting and Performance at SCQF Level 5 and a Grade A, B, or C pass in the exam
- Mature students will be considered on an individual basis

PLUS

- Drama workshop written exercise
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

Internal Candidates

- Intermediate Certificate: Acting and Theatre Performance

HNC: Acting and Performance

SCQF Level 7

Dunfermline Campus Kirkcaldy Campus

As a student on this course you will participate in varied and exciting practical workshops focusing on movement, voice, and acting. You will also collaborate with others to create dynamic productions to showcase these skills.

Entry Requirements

One of the following:

- Two Highers, one of which should be Drama and/or English, at a Grade A, B, or C pass
- Relevant experience
- National Certificate: Acting and Theatre Performance SCQF Level 6 including the Higher Drama exam at a Grade A, B, or C pass
- A relevant National Progression Award (NPA) or Baccalaureate

Our students put on several performances throughout the year - which are open to the public!



Hannah Visocchi

Studied for a career in Musical Theatre

“From a young age I was surrounded by art, music, and theatre.

“I grew up in a household that encouraged all forms of art. It was evident from around the age of 15, after doing lots of youth theatre and music, that this was the right path for me.

“I started my training at Fife College, completing HNC: Musical Theatre. It was a great stepping stone for me, giving me time to research material to audition for drama school.

“I then went on to study BA Musical Theatre at The Royal Conservatoire of Scotland in Glasgow.

“Since graduating, I have performed on the Olivier stage at the National Theatre – I’m still pinching myself!”

Read the full interview:
fife.ac.uk/Hannah

PERFORMING ARTS

HNC: Musical Theatre

SCQF Level 7

Kirkcaldy Campus

This demanding practical course has been designed to equip you with practical skills, training and development in voice, singing and music theory, movement, and dance practice as well as acting techniques.

Entry Requirements

External Candidates

One of the following:

- Two Highers at Grade C or above including Drama and/or English
- National Certificate: Acting and Theatre Performance SCQF Level 6
- Another related/relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- Successful audition
- You will be required to take part in a workshop and present a musical theatre practical portfolio consisting of:
 - A monologue (between 1.5-3 minutes)
 - A prepared song (2-3 minutes)
 - A prepared movement/dance sequence (1 to 2 minutes)
- Please bring sheet music/accompaniment with you to audition

Internal Candidates

One of the following:

- National Certificate: Acting and Theatre Performance SCQF Level 6 and a successful audition
- Another related/relevant course at SCQF Level 6 and a successful audition

HND: Acting and Performance

SCQF Level 8

Dunfermline Campus Kirkcaldy Campus

As a student on this course you will participate in varied and exciting practical workshops focusing on movement, voice, and acting. You will also collaborate with others to create dynamic productions to showcase these skills.

Entry Requirements

Year 1

One of the following:

- Two Highers, one of which should be Drama and/or English, at a Grade A, B, or C pass
- Relevant experience
- National Certificate: Acting and Theatre Performance SCQF Level 6 including the Higher Drama exam at a Grade A, B, or C pass
- A relevant National Progression Award (NPA) or Baccalaureate

Year 2

- On successful achievement of the HNC/HND year 1 Acting and Performance (15 Credits), an offer of progression to HND: year 2 will be made

HND: Musical Theatre

SCQF Level 8

Kirkcaldy Campus

This demanding practical course has been designed to equip you with practical skills, training and development in voice, singing and music theory, movement, and dance practice as well as acting techniques.

Entry Requirements

Year 1

External Candidates

One of the following:

- Two Highers at Grade C or above including Drama and/or English
- National Certificate: Acting and Theatre Performance SCQF Level 6
- Another related/relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- Successful audition
- You will be required to take part in a workshop and present a musical theatre practical portfolio consisting of:
 - A monologue (between 1.5-3 minutes)
 - A prepared song (2-3 minutes)
 - A prepared movement/dance sequence (1 to 2 minutes)
- Please bring sheet music/accompaniment with you to audition

Internal Candidates

One of the following:

- National Certificate: Acting and Theatre Performance SCQF Level 6 and a successful audition
- Another related/relevant course at SCQF Level 6 and a successful audition

Year 2

- HNC: Musical Theatre SCQF Level 7

TECHNICAL THEATRE AND PRODUCTION ARTS

National Certificate: Technical Theatre

SCQF Level 6

Kirkcaldy Campus

This course has been designed to offer you a practical, hands-on experience which covers basic skills in all theatre production areas from stage management, props, and lighting and sound, to set and costume design and construction.

Entry Requirements

One of the following:

- Four National 5s at Grade C or above including English and Maths
- Experience in a production role (minimum of one year)

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

Have the
opportunity to
gain real work
experience

HNC: Technical Theatre

SCQF Level 7

Kirkcaldy Campus

Theatre production in the UK is currently undergoing an unprecedented period of growth with stage managers and theatre technicians in high demand. The theatre, events, festivals, and music industries, as well as the new National Theatre of Scotland, provide an ever-increasing variety of career options.

Entry Requirements

One of the following:

- Two Highers at Grade C or above, including English or Drama plus three National 5s at Grade C or above, preferably with English and Maths
- National Certificate: Technical Theatre SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise (please bring relevant production paperwork)

HND: Technical Theatre and Production Arts

SCQF Level 8

Kirkcaldy Campus

Theatre production in the UK is currently undergoing an unprecedented period of growth with stage managers and theatre technicians in high demand. The theatre, events, festivals, and music industries, as well as the new National Theatre of Scotland, provide an ever-increasing variety of career options.

Entry Requirements

Year 1

One of the following:

- Two Highers at Grade C or above, including English or Drama plus three National 5s at Grade C or above, preferably with English and Maths
- National Certificate: Technical Theatre SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise (please bring relevant production paperwork)

Year 2

- HNC: Musical Theatre SCQF Level 7



A career in Culinary Arts and Hospitality

What's it all about?

Culinary arts and hospitality have seen steady growth in recent years, leading to new and exciting career opportunities for those who have the drive and skills to get into these industries.

All of our courses are delivered in purpose-built training kitchens and bistro facilities, and you'll also have the opportunity to get actively involved with events, including charity events, which is a fantastic way to consolidate your learning and test your skills.

Whatever your dream career is, there are wonderful opportunities on offer if you have the skills, knowledge, and determination to succeed – as well as the right qualification.

What kind of job could I do?

- Food technologist
- Chef de partie
- Assistant chef
- Food and beverage manager
- Baker
- Pastry chef
- Food stylist
- Commis chef
- Food product developer
- Home economist
- And more

What skills will I develop?

- Motivation
- Creativity
- Good work ethic
- Good communication
- Good time management
- Resilience
- Collaborative working
- Confidence
- Organisation
- Focus
- Adaptability
- Problem solving
- Flexibility

What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then onto year 2 or 3 of a degree at university or move into employment.

What areas can I study?

- Culinary Arts
- Hospitality

See our full list of career-focused courses for more information: fife.ac.uk/hospitality

A number of Scottish foods have been designated Protected Geographical Indication (PGI) by the European Union – meaning they're high-quality products that are unique to Scotland

9

There are 9 Michelin starred restaurants in Scotland – 2 of them in Fife!

The Hospitality industry in Scotland is growing – meaning more job opportunities



CULINARY ARTS AND HOSPITALITY COURSE AND CAREER PLANNER



KEY:

Progression route
.....→

Accelerated progression route
————→

College courses

Solid line box

School College Partnership courses

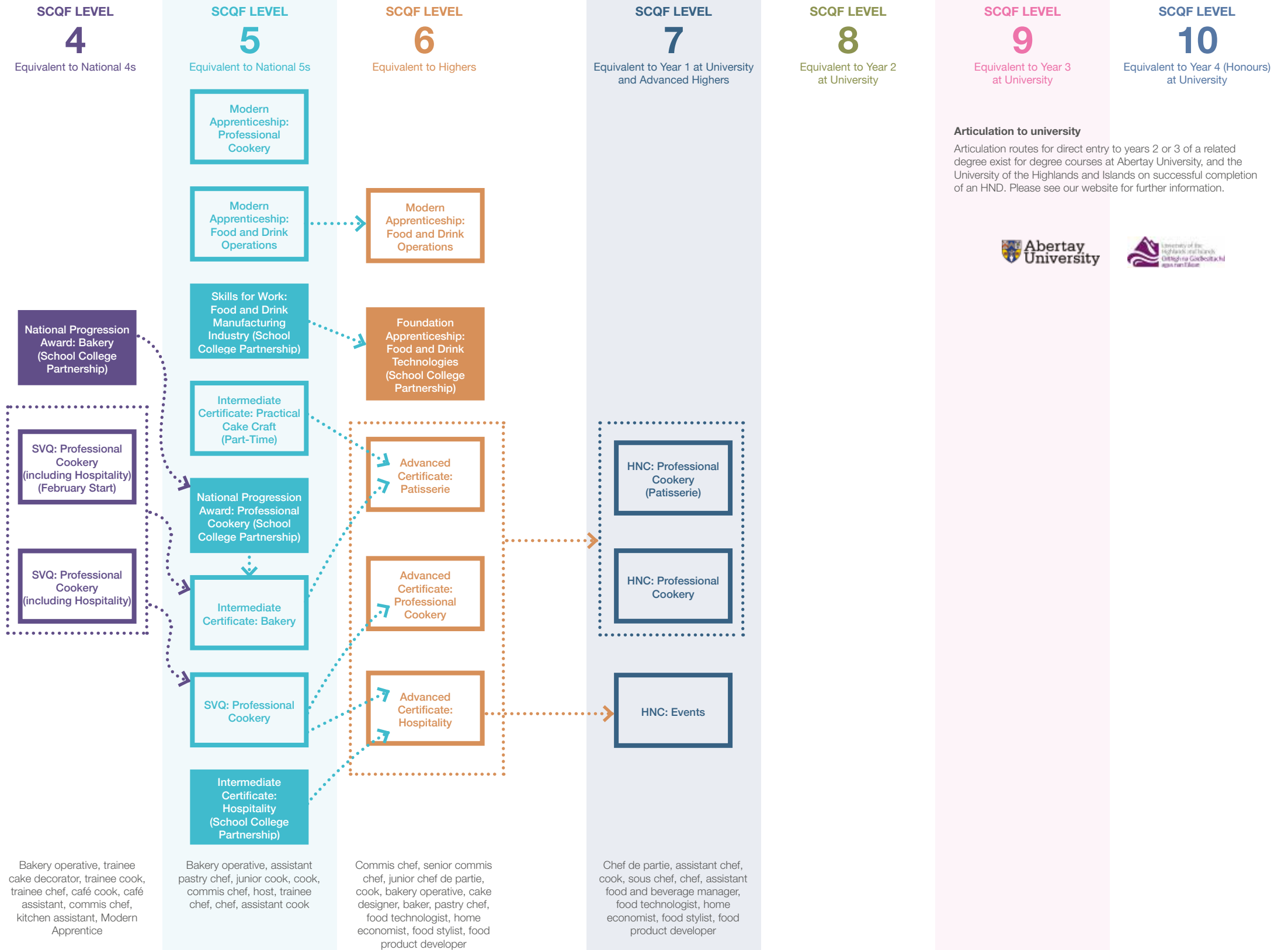
Filled in box

Courses share progression options

Dotted line box

This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES



Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, and the University of the Highlands and Islands on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

Culinary Arts and Hospitality

Culinary Arts and Hospitality

- 122 SVQ: Professional Cookery (including Hospitality) SCQF Level 4
- 122 SVQ: Professional Cookery SCQF Level 5
- 123 Intermediate Certificate: Bakery
- 123 Advanced Certificate: Hospitality
- 123 Advanced Certificate: Patisserie
- 124 Advanced Certificate: Professional Cookery
- 124 HNC: Professional Cookery
- 124 HNC: Professional Cookery (Patisserie)

CULINARY ARTS AND HOSPITALITY

SVQ: Professional Cookery (including Hospitality)

SCQF LEVEL 4

Dunfermline Campus Kirkcaldy Campus Levenmouth Campus

This course is the perfect way to start your career in professional cookery and the hospitality industry. You will learn basic practical skills from food preparation through to food service. You will produce great food for students, staff, and visitors in our purpose-built kitchens and bistro facilities.

Entry Requirements

Interest in the hospitality industry and cooking is required along with one of the following:

- Three National 3s
- Relevant industry experience and/or other qualifications will be considered on an individual basis

SVQ: Professional Cookery

SCQF Level 5

Dunfermline Campus Kirkcaldy Campus Levenmouth Campus

This course will develop your professional cookery skills. You will be learning all about the world of work when in the professional kitchen and food service areas. This is a practical course where you will be producing and serving food for staff, students, and visitors in our vibrant campuses.

Entry Requirements

One of the following:

- Four National 4s including English
- SVQ: Professional Cookery (including Hospitality) SCQF Level 4 plus Communications unit at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Intermediate Certificate: Bakery

Broadly comparable to SCQF Level 5

Kirkcaldy Campus

Are you looking for a career in a bakery or catering outlet? This course will help develop the skills you require. You will learn about craft baking, and the art of making bread and dough products, as well as gaining specialist knowledge in pastry and cake decoration.

Entry Requirements

One of the following:

- Four National 4s to include English/Communication
- SVQ: Professional Cookery (including Hospitality) SCQF Level 4

Advanced Certificate: Hospitality

Broadly comparable to SCQF Level 6

Kirkcaldy Campus

This course is ideal if you are thinking of a career in the hospitality industry. It specialises in food and beverage service, front office, and customer care. You will learn all about this global industry and have the opportunity to participate in industry visits and events.

Entry Requirements

- Four National 5s including English
- SVQ Professional Cookery SCQF Level 5 including Communications and ICT at SCQF Level 5)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Advanced Certificate: Patisserie

Broadly comparable to SCQF Level 6

Kirkcaldy Campus

Love making desserts? Want to wow your customers with all things sweets? This course develops the skills you need to work in a pastry section, patisserie, or artisan bakery. You will develop skills in craft baking, artisan breads, sweets and desserts, and specialist units such as marzipan and sugar products.

Entry Requirements

One of the following:

- Intermediate Certificate: Bakery including Core Skills
- Four National 5s at Grade C or above, preferably including English and Hospitality/Practical Cake Craft
- Portfolio of cake/dessert

Work in real life
kitchens and
at real events
as part of your
course

Qualifications
explained! See
page 21

CULINARY ARTS AND HOSPITALITY

Advanced Certificate: Professional Cookery

Broadly comparable to SCQF Level 6

Dunfermline Campus Kirkcaldy Campus Levenmouth Campus

This course is all about further developing your culinary skills and knowledge of the professional kitchen. Its focus is on food production and dish presentation skills. You will cook a wide variety of dishes from soups and starters through to main courses and desserts, aiming for the highest standard.

Entry Requirements

One of the following:

- SVQ: Professional Cookery SCQF Level 5 including Communications and ICT at SCQF Level 5
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HNC: Professional Cookery SCQF Level 7

Kirkcaldy Campus

This course is ideal for chefs who aspire to a higher level in professional cookery and culinary arts, and to leading a team in the future. You should have a passion for food. Producing highly technical dishes, you will really develop your cookery skills working in a professional kitchen.

Entry Requirements

One of the following:

- Advanced Certificate: Professional Cookery with a minimum of 12 SQA credits (8 at SCQF Level 6)
- SVQ: Professional Cookery SCQF Level 6 with a minimum of 12 SQA credits (8 at SCQF Level 6)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- Portfolio of practical evidence

Our students benefit from demonstrations from world-class chefs and chocolatiers

HNC: Professional Cookery (Patisserie)

SCQF Level 7

Kirkcaldy Campus

This course will develop your patisserie skills to an advanced level. It is a follow on course from Advanced Certificate: Patisserie and focuses on key aspects in the world of patisserie. It challenges you and develops your knowledge and skills for a supervisory role.

Entry Requirements

One of the following:

- Advanced Certificate: Professional Cookery with a minimum of 12 SQA credits (8 at SCQF Level 6)
- Advanced Certificate: Patisserie with a minimum of 12 SQA credits (8 at SCQF Level 6)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Flexible part-time study to fit round your life!

Your part-time options in Culinary Arts and Hospitality

- Intermediate Certificate: Practical Cake Craft
- Healthy Eating Workshops
- HNC: Hospitality SCQF Level 7
- HNC: Professional Cookery SCQF Level 7
- REHIS Food Hygiene Elementary

Amber Miller

Studying for a career in Professional Cookery

"I chose to study with Fife College as I found the reasonable class hours would fit in with my family and work life. It was a good fit because it was close, so travel wasn't an issue. The wide range of courses they provide and additional help and support offered were also a positive.

"I truly believe HNC: Professional Cookery is the course that has fully prepared me for university. Due to the level of work on the course, I feel I will be able to cope with the work at university. Not only this, but I have gained confidence in myself, and have learned leadership and time management skills – I can put these skills into practice during my time at uni and in my future career.

"If someone wants to do teaching in hospitality, open their own business, or become a head chef, I would fully recommend the HNC at Fife College. It offers a wide selection of knowledge and skills that will also be used in such job roles. I found the supervisory and finance classes on the course to be very interesting and useful due to many jobs looking for employees to have such skills."

More from Amber at
fife.ac.uk/Amber



"I truly believe HNC: Professional Cookery is the course that has fully prepared me for university."

Amber Miller

Studying for a career in Professional Cookery

All of our Professional Cookery students have the chance to go to Northern Italy as part of their studies – where they learn wine and coffee knowledge as well as language skills from the best Italian chefs!

A career in Engineering and Energy

What's it all about?

Do you like to find creative and innovative solutions to problems? Do you like to bring ideas to life? Do you want to help shape the world we live in? A career in engineering could be for you!

Our courses are designed with your future career in mind, and will give you the skills you need to be successful in this growing sector. You will learn from industry experts in facilities that mirror the work environment, giving you a highly marketable set of skills to enter employment or continue to further study.

Engineers apply ingenuity and creativity to resolve complex challenges across many different industries. Our courses give you the wide ranging skills and first-class training you'll need to start building your career in this fast-growing sector from practical experience and hands-on study, to a blend of tailored learning that gets you fully industry-ready.

With a projected 124,000 engineers and technicians with core engineering skills required each year, and an average salary of £39,000 per year, there has never been a better time to get a qualification in engineering.

What skills will I develop?

- Logic
- Motivation
- Problem solving
- Quick learning
- Good communication
- Resilience
- Good time management
- Confidence
- Organisation
- Adaptability
- Collaborative working

What kind of job could I do?

- Decommissioning
- Environmental protection
- Forestry
- Food and drink production
- Construction
- Energy and renewables
- Aerospace
- Transport
- Technology
- Manufacturing
- Financial and professional services
- Health services
- Inspection and non-destructive testing
- And more

What could I do next?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then on to year 2 or 3 of a degree at university or move into employment.

What areas can I study?

- Advanced Manufacturing, Robotics and Automation
- Automotive Engineering
- Electrical and Electronic Engineering
- Engineering Systems and Renewables
- Fabrication and Welding
- Manufacturing Engineering
- Mechanical Engineering
- Petroleum, Oil and Gas

See our full list of career-focused courses for more information: fife.ac.uk/engineering



Teri Skivington

Studying part-time for a career in Mechanical Engineering

"I first got into engineering a few years ago when I was working in a garage. I worked there for two years, starting in the office but then getting involved with minor repairs. My passion just grew from there.

"I've always been interested in mechanical engineering specifically because I've always been really interested in how machines work.

"As a Modern Apprentice with Diageo, I mainly do maintenance and safety checks – making sure the lines are running as they should be and that there are no safety hazards.

"At the moment, I'm at college five days a week; three days in the workshop doing practical work and the other two in the classroom doing the academic stuff. I think it's good that I'm able to mix them both together.

"I'd recommend studying at Fife College because the lecturers really know how to bring the best out of you and encourage you to develop your skills.

"I'd encourage a lot more females to apply for Engineering jobs and courses, and just put themselves forward, because there are so many more opportunities in the industry now than there were in the past."

Watch Teri's interview: fife.ac.uk/Teri

182,000

Engineering companies are projected to need 182,000 people with engineering skills each year up to 2022

19%

19% of engineers in Scotland are women – and the number is growing

55%

55% of all new electricity capacity in 2017 was contributed by renewable sources

28%

The average Scottish engineer salary is 28% higher per year than the average Scottish salary

14.5 million

Engineering supports 14.5million jobs – that's 55% of all employment in the UK



AUTOMOTIVE, FABRICATION AND WELDING, MANUFACTURING AND PETROLEUM ENGINEERING

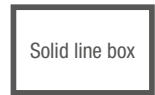


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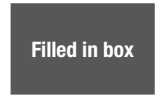
Progression route
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Accelerated progression route
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College courses



School College Partnership courses

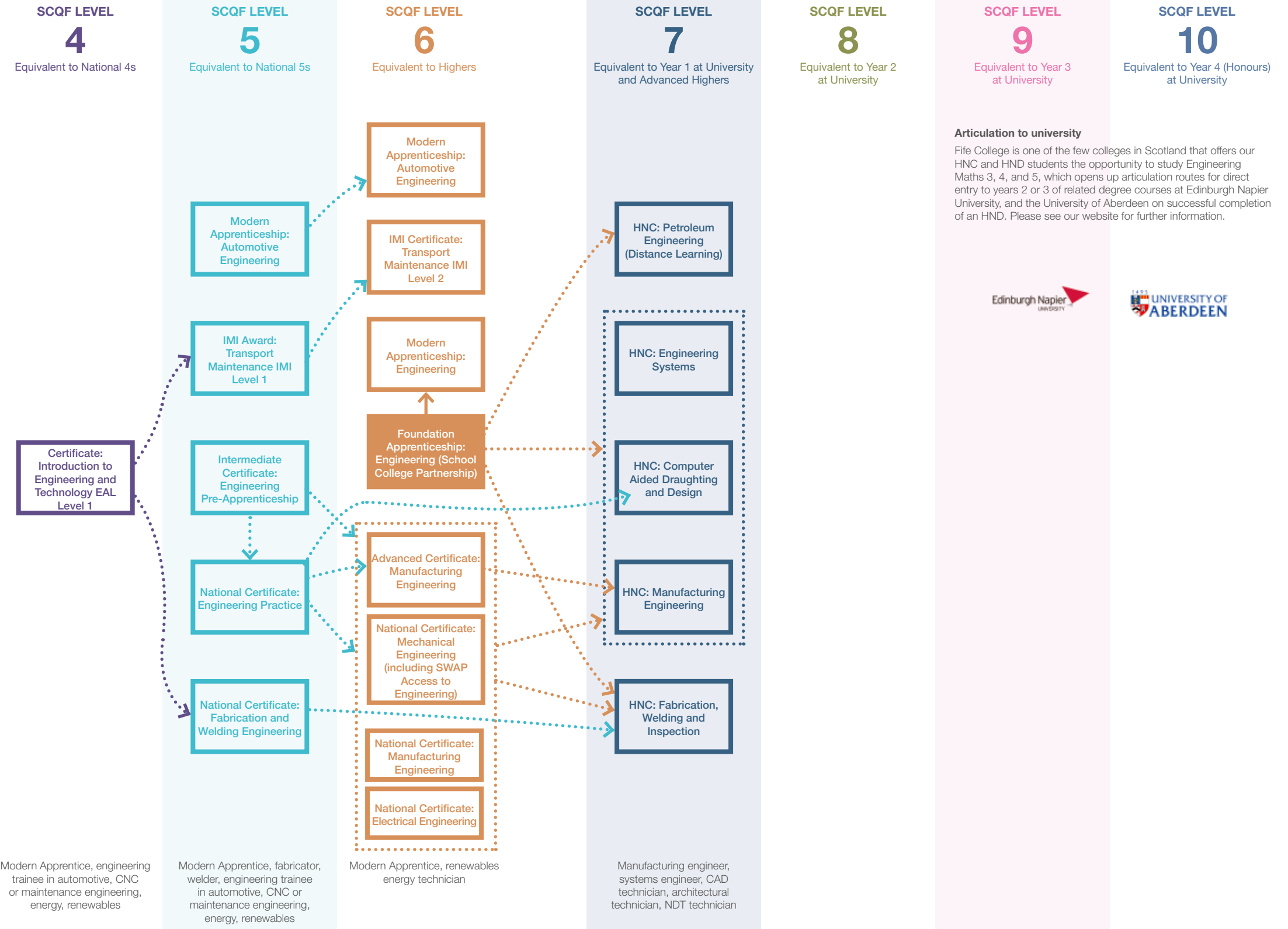


Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES



Modern Apprentice, engineering trainee in automotive, CNC or maintenance engineering, energy, renewables

Modern Apprentice, fabricator, welder, engineering trainee in automotive, CNC or maintenance engineering, energy, renewables

Modern Apprentice, renewables energy technician

Manufacturing engineer, systems engineer, CAD technician, architectural technician, NDT technician

Articulation to university

Fife College is one of the few colleges in Scotland that offers our HNC and HND students the opportunity to study Engineering Maths 3, 4, and 5, which opens up articulation routes for direct entry to years 2 or 3 of related degree courses at Edinburgh Napier University, and the University of Aberdeen on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

ELECTRICAL AND MECHANICAL ENGINEERING

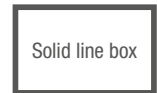


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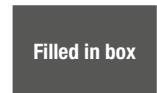
Progression route
.....>

Accelerated progression route
————>

College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL 4
Equivalent to National 4s

SCQF LEVEL 5
Equivalent to National 5s

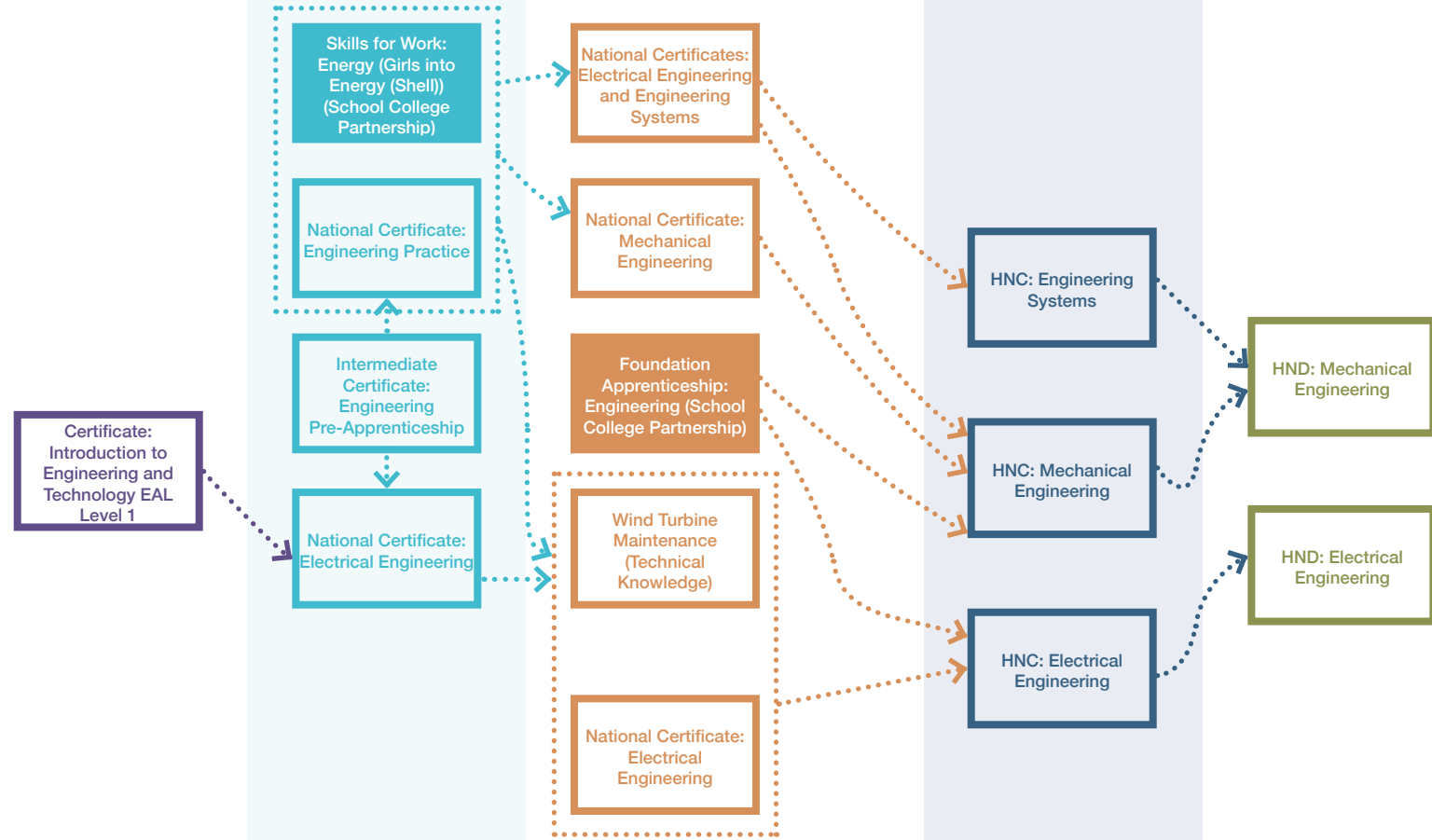
SCQF LEVEL 6
Equivalent to Highers

SCQF LEVEL 7
Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL 8
Equivalent to Year 2 at University

SCQF LEVEL 9
Equivalent to Year 3 at University

SCQF LEVEL 10
Equivalent to Year 4 (Honours) at University



Modern Apprentice, engineering trainee in mechanical or electrical engineering, energy, renewables

Modern Apprentice, engineering trainee in mechanical or electrical, engineering, energy, renewables

Modern Apprentice, electrician, electrical technician, wind turbine technician, electrical maintenance engineer, renewables energy technician

Electrical engineer, mechanical engineer, systems engineer, architectural technician, NDT technician

Electrical engineer, mechanical engineer, systems engineer, seismic surveyor, research engineer

Articulation to university

Fife College is one of the few colleges in Scotland that offers our HNC and HND students the opportunity to study Engineering Maths 3, 4, and 5, which opens up articulation routes for direct entry to years 2 or 3 of related degree courses at Edinburgh Napier University, Glasgow Caledonian University, the University of Aberdeen, University of the West of Scotland and the University of the Highlands and Islands on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

Engineering and Energy

Automotive Engineering

- 132 Certificate: Introduction to Engineering and Technology EAL Level 1
- 132 IMI Award: Transport Maintenance IMI Level 1
- 133 IMI Certificate: Transport Maintenance IMI Level 2

Electrical Engineering

- 133 National Certificate: Electrical Engineering SCQF Level 5
- 133 National Certificate: Electrical Engineering SCQF Level 6
- 134 HNC: Electrical Engineering
- 134 HND: Electrical Engineering

Engineering Systems and Renewables

- 135 Wind Turbine Maintenance (Technical Knowledge)
- 135 National Certificates: Electrical Engineering and Engineering Systems
- 136 HNC: Engineering Systems

Fabrication and Welding

- 136 National Certificate: Fabrication and Welding Engineering
- 136 HNC: Fabrication, Welding and Inspection

Manufacturing Engineering

- 137 Advanced Certificate: Manufacturing Engineering
- 137 National Certificate: Manufacturing Engineering
- 138 HNC: Computer Aided Draughting and Design
- 138 HNC: Manufacturing Engineering

Mechanical Engineering

- 139 Intermediate Certificate: Engineering Pre-Apprenticeship
- 139 National Certificate: Engineering Practice
- 139 National Certificate: Mechanical Engineering (including SWAP Access to Engineering)
- 140 HNC: Mechanical Engineering
- 140 HND: Mechanical Engineering

Qualifications explained! See page 21

AUTOMOTIVE ENGINEERING



Certificate: Introduction to Engineering and Technology EAL Level 1

Broadly comparable to SCQF Level 4

Dunfermline Campus Glenrothes Campus Levenmouth Campus

This course is aimed at those who wish to work in the automotive, mechanical, electrical, fabrication and welding, or manufacturing engineering industries. It focuses on improving broad-based practical skills and knowledge with a hands-on approach throughout.

Entry Requirements

One of the following:

- Three National 3s in Maths, English, and a Technology subject (preferably with at least one of these areas at National 4 or at least an indication of ability to work at National 4 level)
- If you are able to demonstrate a keen interest in engineering, have good discipline and the ability to develop your practical engineering skills, you may also be considered

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

You could have the opportunity to enter national competitions as part of your course

IMI Award: Transport Maintenance IMI Level 1

SCQF Level 5

Glenrothes Campus

This is a pre-apprenticeship course specifically for those looking to follow a career in the automotive industry. The units taught are mainly automotive-based and are selected to provide a broad spectrum of fundamental skills required to commence a Modern Apprenticeship as a vehicle technician.

Entry Requirements

One of the following:

- Three National 4s which must include Maths, English, and a Technology or Science-based subject
- Certificate: Introduction to Engineering and Technology EAL Level 1

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

ELECTRICAL ENGINEERING



National Certificate: Electrical Engineering

SCQF Level 5

Dunfermline Campus Glenrothes Campus

On this course you'll gain a large amount of practical experience in electrical engineering in our well-equipped and modern facilities. You will be introduced to the fundamental areas of electrical principles, wiring, testing, and measurement while also covering hand skills required in electrical engineering.

Entry Requirements

One of the following:

- Three National 4s which must include Maths, English, and a Technology or Science-based subject
- Certificate: Introduction to Engineering and Technology EAL Level 1

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion

National Certificate: Electrical Engineering

SCQF Level 6

Dunfermline Campus Glenrothes Campus

This course provides a blend of learning which can lead to opportunities within large/small companies across a wide range of sectors, including electrical services, oil and gas, and renewable energy. At Glenrothes Campus, you'll specialise in electrical engineering including electronics. At Dunfermline Campus, you'll study electrical engineering and engineering systems.

Entry Requirements

Employment within industry and one of the following:

- Three National 5s at Grade C or above which must include Maths, and Physics or a Technology subject
- Successful completion of a relevant Engineering course at SCQF Level 5 including Maths: Craft 1 and 2
- Relevant industry experience and/or other qualifications will be considered on an individual basis

We have excellent links with industry – who often come to us for their recruitment

ELECTRICAL ENGINEERING

HNC: Electrical Engineering

SCQF Level 7

Dunfermline Campus Glenrothes Campus

This course will introduce you to the higher level aspects of electrical engineering. You will take part in significant practical activities which are underpinned by a strong theoretical content that will guide you towards a career in electrical engineering.

Entry Requirements

One of the following:

- Two Highers at Grade C or above, one of which must be Maths with the other coming from Physics or Engineering Science (Grade D will be considered for exceptional candidates)
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Electrical Engineering SCQF Level 6
- Wind Turbine Maintenance (Technical Knowledge) SCQF Level 6
- Another relevant course at SCQF Level 6 (incorporating Maths: Tech 1 and 2) accompanied by a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Electrical Engineering

SCQF Level 8

Glenrothes Campus

This course will introduce you to the higher level aspects of electrical engineering. You will take part in significant practical activities which are underpinned by a strong theoretical content that will guide you towards a career in electrical engineering.

Entry Requirements

One of the following:

- Two Highers at Grade C or above, one of which must be Maths with the other coming from Physics or Engineering Science (Grade D will be considered for exceptional candidates)
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Electrical Engineering SCQF Level 6
- Wind Turbine Maintenance (Technical Knowledge) SCQF Level 6
- Another relevant course at SCQF Level 6 (incorporating Maths: Tech 1 and 2) accompanied by a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Flexible part-time study to fit round your life!

Your part-time options in Electrical Engineering

- HNC: Electrical Engineering SCQF Level 7
- HND: Electrical Engineering SCQF Level 8



Chelsea Clarkson

Studying part-time for a career in Electrical Engineering

“Since completing Wind Turbine Maintenance (Technical Knowledge), I’ve been in employment with Ingenico in Dalgety Bay as an Operations Engineer. I’m now back at the College studying HNC: Electrical Engineering.

“At Ingenico, I calibrate the electrical equipment that we use every day so it was really important that I improve my electrical knowledge and skills in line with my job role through the HNC.

“I’m at college one day a week on day release. The rest of the week, I’m at work. It’s a good balance.

“After completing the HNC, I’m hoping to come back to the College to do my HND in Electrical Engineering on the same day release basis.

“For me, engineering is for everyone. I don’t think it matters if you’re female. I don’t think of myself as a female engineer – just an engineer. It’s something that everyone can do.”

More from Chelsea:
fife.ac.uk/Chelsea

ENGINEERING SYSTEMS AND RENEWABLES

Wind Turbine Maintenance (Technical Knowledge)

SCQF Level 6

Dunfermline Campus

This course is based on the standards set by industry in the UK, with the skills for work energy aspect focusing on developing generic employability skills needed for success in the workplace through a variety of practical experiences.

Entry Requirements

One of the following:

- Three National 5s at Grade C or above which must include Maths, and Physics or a Technology subject
- National Certificate: Engineering Practice SCQF Level 5
- National Certificate: Electrical Engineering SCQF Level 5
- Another relevant engineering course at SCQF Level 5 including Maths: Craft 1 and 2
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Who says you have to study full-time?

You can study Engineering Systems and Renewables part-time

- HNC: Engineering SCQF Level 7

ENGINEERING SYSTEMS AND RENEWABLES

HNC: Engineering Systems

SCQF Level 7

Dunfermline Campus

This course will develop your skills and competence to a higher level across a wide range of modern engineering systems including electrical, mechanical, and mechatronics acting as a route to further study or employment. It's suitable if you are already working in the engineering industry and looking to progress.

Entry Requirements

One of the following:

- Two Highers at Grade C or above, one of which must be Maths with the other coming from Physics or Engineering Science (Grade D will be considered for exceptional candidates)
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Electrical Engineering SCQF Level 6
- Wind Turbine Maintenance (Technical Knowledge) SCQF Level 6
- Another relevant course at SCQF Level 6 (incorporating Maths: Tech 1 and 2) accompanied by a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

FABRICATION AND WELDING

National Certificate: Fabrication and Welding Engineering

SCQF Level 5

Dunfermline Campus Glenrothes Campus

This course offers practical training to develop your understanding and skills in the processes and techniques used in fabrication and welding.

Entry Requirements

One of the following:

- Three National 4s including Maths, English, and a Science/Craft subject
- Another relevant course at SCQF Level 4

HNC: Fabrication, Welding and Inspection

SCQF Level 7

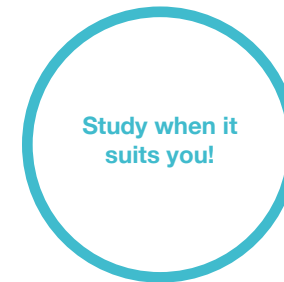
Dunfermline Campus Glenrothes Campus

This highly sought-after advanced level course offers you the opportunity to gain in-depth knowledge of commonly used and specialist welding processes and inspection techniques used within the oil, petro-chemical, nuclear, and general fabrication industries.

Entry Requirements

One of the following:

- One Higher at Grade C or above plus two National 5s at Grade C or above, ideally in Maths, a Science, or a Technology subject
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Fabrication and Welding Engineering SCQF Level 5 with a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis



Your part-time options in Fabrication and Welding

- Welding Skills
- National Certificate: Fabrication and Welding Engineering SCQF Level 5
- HNC: Fabrication and Welding SCQF Level 7
- HNC: Fabrication, Welding and Inspection SCQF Level 7

MANUFACTURING ENGINEERING

Advanced Certificate: Manufacturing Engineering

Broadly comparable to SCQF Level 6

Dunfermline Campus

This is the theory component of a manufacturing Modern Apprenticeship. It covers a variety of core subjects in the principles of manufacturing technology and also a significant practical workshop based units to enhance skills.

Entry Requirements

One of the following:

- Three National 5s at Grade C or above which must include Maths, English, and Physics or a Technology subject
- National Certificate: Engineering Practice SCQF Level 5
- Another relevant engineering course SCQF Level 5 including Maths: Craft 1 and 2
- Relevant industry experience and/or other qualifications will be considered on an individual basis

National Certificate: Manufacturing Engineering

SCQF Level 6

Glenrothes Campus

This is the theory component of a manufacturing Modern Apprenticeship. It covers a variety of core subjects in the principles of manufacturing technology and will lead to an SQA qualification that is recognised and sought-after by employers.

Entry Requirements

One of the following:

- Three National 5s at Grade C or above which must include Maths, English, and Physics or a Technology subject
- National Certificate: Engineering Practice SCQF Level 5
- Another relevant engineering course SCQF Level 5 including Maths: Craft 1 and 2
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Our workshops mirror workplace environments

2020
/21

/21

MANUFACTURING ENGINEERING

HNC: Computer Aided Draughting and Design

SCQF Level 7

Glenrothes Campus

The application of computer aided draughting (CAD) is a powerful means of showing 2-Dimensional, 3-Dimensional, and animated drawings, using the latest in computer technology. CAD has revolutionised the way in which a wide range of industries operate, including architectural drawing and interior design.

Entry Requirements

One of the following:

- One Higher at Grade C or above plus three National 5s at Grade C or above, one of which would preferably be Graphic Communication
- National Certificate: Engineering Systems SCQF Level 6
- National Certificate: Mechanical Engineering SCQF Level 6
- Another relevant course at SCQF Level 6 accompanied with a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HNC: Manufacturing Engineering

SCQF Level 7

Glenrothes Campus

This is an advanced level course which will equip you with the wide variety of skills and knowledge that you will need if you are looking ahead to employment in the manufacturing industry.

Entry Requirements

One of the following:

- Two Highers, one at Grade C and the other at Grade D or above. One of these must be in Maths, with the other being Physics or a Technology subject
- Foundation Apprenticeship: Engineering SCQF Level 6
- Advanced Certificate: Manufacturing Engineering (including a pass on the unit mech eng principles and Maths: Tech 2)
- Another relevant course at SCQF Level 6

PLUS

- Please note: you must be employed within the industry to apply for the Modern Apprenticeship

Who says you have to study full-time?

Your part-time options in Manufacturing Engineering

- National Certificate: Manufacturing Engineering SCQF Level 6
- HNC: Computer Aided Draughting and Design SCQF Level 7
- HNC: Manufacturing Engineering SCQF Level 7

MECHANICAL ENGINEERING

Learn with cutting edge equipment

Intermediate Certificate: Engineering Pre-Apprenticeship

Broadly comparable to SCQF Level 5

Dunfermline Campus Glenrothes Campus

This course is ideal for students starting out in engineering as it provides practical hands-on training and focuses on improving broad-based practical skills and knowledge with a hands-on approach. Practical skills covered include assembly, fitting, and engineering drawing using a project based learning model.

Entry Requirements

- Three National 4s in English, Maths, and preferably Physics or Engineering Science, or a qualification to this standard in a craft or technology subject
- If you are able to demonstrate a keen interest and aptitude for engineering and are willing and have the ability to develop your practical and hands-on engineering skills, you may also be considered
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

National Certificate: Engineering Practice

SCQF Level 5

Dunfermline Campus Glenrothes Campus

This is a mixed practical and theoretical course aimed at improving your career prospects within mechanical, manufacturing, electrical, or systems related areas within engineering. It follows an SQA SCQF Level 5 Engineering Practice award, providing a thorough grounding in the engineering principles required by people working towards technician level.

Entry Requirements

One of the following:

- Three National 4s which must include Maths, English, and Technology or a Science-based subject
- Certificate: Introduction to Engineering and Technology (including Automotive Skills) EAL Level 1 (with SCQF Level 4 Maths and English)
- SVQ: Pro-Engineering SCQF Level 4 (with SCQF Level 4 Maths and English)

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

National Certificate: Mechanical Engineering (including SWAP Access to Engineering)

SCQF Level 6

Glenrothes Campus

This course is for those interested in a career or apprenticeship in mechanical engineering. You will receive a high level of theoretical delivery at SCQF Level 6 in preparation for HN level courses in mechanical or systems related engineering, both of which have progression links to universities throughout Scotland.

Entry Requirements

One of the following:

- Three National 5s at Grade C or above which must include Maths, and Physics or a Technology subject
 - National Certificate: Engineering Practice SCQF Level 5
 - Relevant industry experience and/or other qualifications will be considered on an individual basis
- PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

MECHANICAL ENGINEERING

HNC: Mechanical Engineering

SCQF Level 7

Glenrothes Campus

On this course, you will gain vital knowledge and understanding of engineering principles, working towards a recognised Higher National qualification that will allow you to progress onto a variety of further study options, including degrees or employment in the engineering industry.

Entry Requirements

One of the following:

- Two Highers at Grade C or above, one of which must be Maths with the other coming from Physics or Engineering Science (Grade D will be considered for exceptional candidates)
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Electrical Engineering SCQF Level 6
- Wind Turbine Maintenance (Technical Knowledge) SCQF Level 6
- Another relevant course at SCQF Level 6 (incorporating Maths: Tech 1 and 2) accompanied by a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Mechanical Engineering

SCQF Level 8

Glenrothes Campus

On this course, you will gain vital knowledge and understanding of engineering principles, working towards a recognised Higher National qualification that will allow you to progress onto a variety of further study options, including degrees or employment in the engineering industry.

Entry Requirements

One of the following:

- Two Highers at Grade C or above, one of which must be Maths with the other coming from Physics or Engineering Science (Grade D will be considered for exceptional candidates)
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Electrical Engineering SCQF Level 6
- Wind Turbine Maintenance (Technical Knowledge) SCQF Level 6
- Another relevant course at SCQF Level 6 (incorporating Maths: Tech 1 and 2) accompanied by a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

We invest in updated equipment every year to ensure we can harness and embrace new technologies

Flexible part-time study to fit round your life!

Your part-time options in Mechanical Engineering

- HNC: Mechanical Engineering SCQF Level 7

Your part-time options in Petroleum Engineering

- HNC: Petroleum Engineering SCQF Level 7 (Distance Learning - 2 years)

Mitchell Brown

Studying part-time for a career in Mechanical Engineering

“At school, I particularly enjoyed maths, physics, and design and manufacture, and I knew I wanted to pursue a career in engineering.

“I enjoyed both National Certificate: Mechanical Engineering and Wind Turbine Maintenance (Technical Knowledge) and, in particular, the opportunity to learn hands-on practical skills.

“I especially enjoyed the opportunity to travel to France for two weeks to see a variety of renewable energy projects, as well as coal and nuclear plants.

“I feel both courses I studied helped me to gain knowledge, skills, and confidence which have helped me to gain the mechanical apprenticeship I am now undertaking.

“I spend four days working at the Port of Leith and one day a week at Fife College where I have returned to study HNC: Mechanical Engineering part-time as part of my apprenticeship. I'll then move on to HND: Mechanical Engineering.

“I find that one day a week at the College really suits me because I'm much more of a hands-on learner. Being at work four days a week is really good for my development and progression.”

Watch the video: [fife.ac.uk/Mitchell](https://www.fife.ac.uk/Mitchell)



A career in Hair, Beauty and Make-up Artistry

What's it all about?

Our renowned facilities, industry-experienced staff, and practical, real-world studying make these hugely popular courses hugely popular with employers, too.

From learning the ropes as a junior, to running your own salon or spa, we can give you all the help you need to go as far as you want in your chosen career.

Learn practical skills and theoretical knowledge from entry level right through to the highest qualifications in the industry.

What kind of job could I do?

- Salon manager
- Film and fashion make-up artist
- Nail technician
- Beauty therapist
- Hair stylist
- Cosmetic counter assistant
- Self-employed hairdresser
- Trainee beauty therapist
- Spa manager
- Health club beauty therapist
- Session stylist
- And more

What skills will I develop?

- Flexibility
- Organisation
- Motivation
- Creativity
- Self-awareness
- Good communication
- Good time management
- Adaptability
- Good collaboration
- Good work ethic
- Quick learning

What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then on to year 2 or 3 of a degree at university or move into employment.

What areas can I study?

- Beauty
- Hairdressing and Barbering
- Make-up Artistry

See our full list of career-focused courses for more information: fife.ac.uk/hair

Employers interested in SVQ apprenticeships in hairdressing or barbering should contact Andrea Mellon on andreamellon@fife.ac.uk



Our Hairdressing students take part in Wella's Xposure competition and fashion shows

Every year, our Make-up Artistry students come together to put on a showcase event for the public

**£6.2
million**

The UK Health and Beauty industry is worth £6.2million per year

HAIR, BEAUTY AND MAKE-UP ARTISTRY COURSE AND CAREER PLANNER

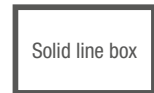


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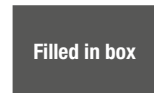
Progression route
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Accelerated progression route
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College courses



School College Partnership courses

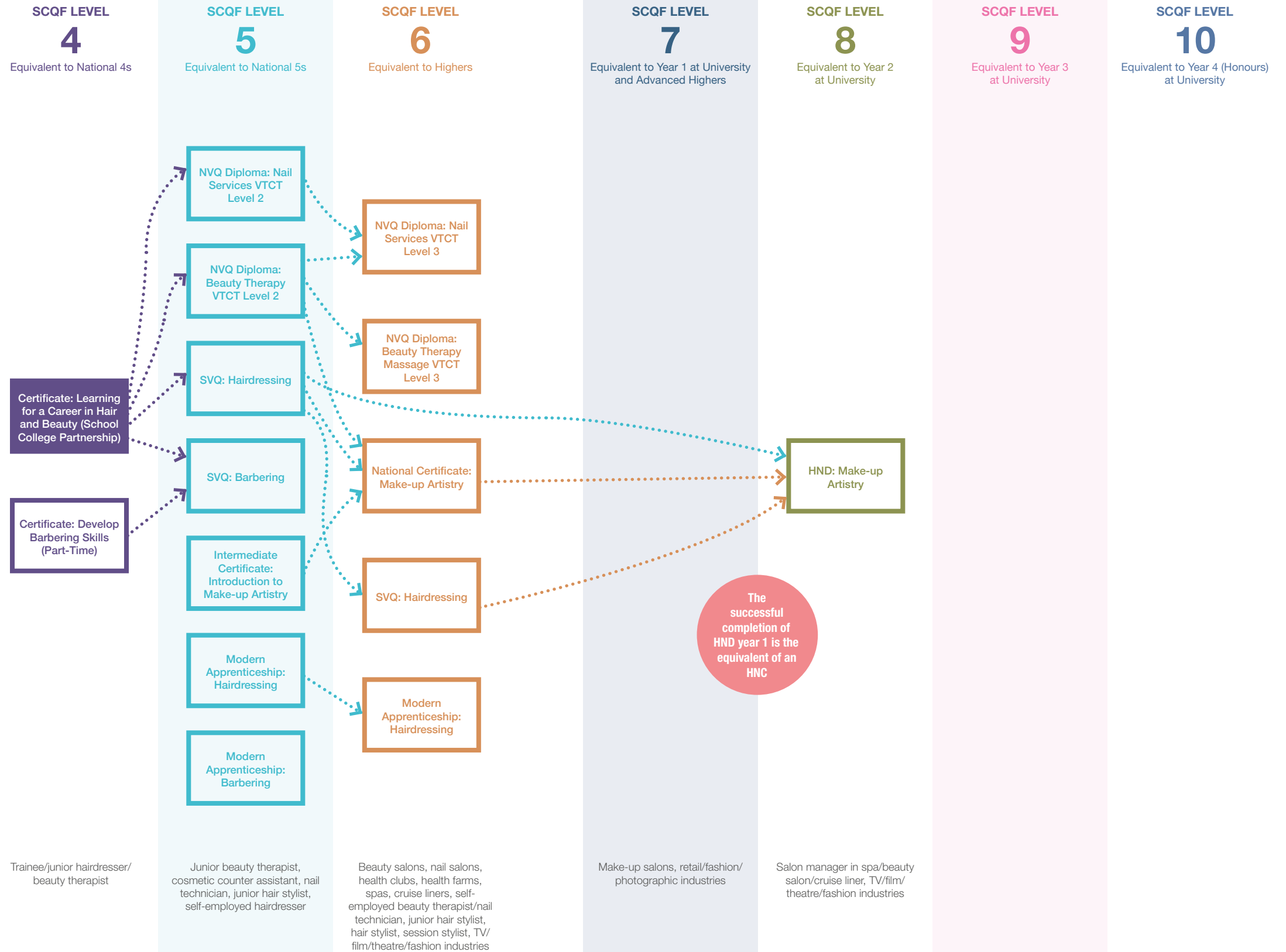


Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

Hair, Beauty and Make-up Artistry

Beauty

- 146 NVQ Diploma: Beauty Therapy VTCT Level 2
- 146 NVQ Diploma: Nail Services VTCT Level 2
- 147 NVQ Diploma: Beauty Therapy Massage VTCT Level 3
- 147 NVQ Diploma: Nail Services VTCT Level 3

Hairdressing and Barbering

- 147 SVQ: Barbering
- 148 SVQ: Hairdressing SCQF Level 5
- 148 SVQ: Hairdressing SCQF Level 6

Make-up Artistry

- 149 Intermediate Certificate: Introduction to Make-up Artistry
- 149 National Certificate: Make-up Artistry
- 150 HND: Make-up Artistry

Qualifications explained! See page 21

BEAUTY

NVQ Diploma: Beauty Therapy VTCT Level 2

SCQF Level 5

Dunfermline Campus
Kirkcaldy Campus
Levenmouth Campus

This course will provide you with the basic knowledge, understanding, and skills to work competently as a beauty therapist or to progress to further study.

Entry Requirements

- You must be a minimum of 16 years of age at the start of your course
- You must have manual dexterity, interpersonal skills, and a good understanding of the beauty industry

PLUS one of the following:

- A qualification in Beauty Therapy at SCQF Level 4
- Three National 4s including English and one science based subject
- Mature applicants will be considered depending on relevant experience

NVQ Diploma: Nail Services VTCT Level 2

SCQF Level 5

Dunfermline Campus
Kirkcaldy Campus

This course is ideal for those who wish to pursue a career in the creative and ever expanding nail services industry. It is delivered by lecturers who are knowledgeable, experienced, and passionate about the nail services industry and provides the opportunity to learn the skills and techniques required for employment.

Entry Requirements

- It is recommended that you are a minimum of 16 years of age at the start of your course, however, Winter Leavers will be considered on production of a successful Transition Form
- Please note that parental/guardian consent will be required to enable full participation in some elements of this course
- You must have manual dexterity, a pleasant manner and a keen interest in the nail services industry
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

PLUS one of the following:

- Three National 4s. It is recommended that these include English
- Those without formal qualifications will be considered dependent on relevant experience

NVQ Diploma: Beauty Therapy Massage VTCT Level 3

SCQF Level 6

Dunfermline Campus
Kirkcaldy Campus

This course is a progression from NVQ Diploma: Beauty Therapy VTCT Level 2 and provides the necessary practical and theoretical knowledge in order for you to gain employment in the beauty industry as a massage therapist.

Entry Requirements

- You must be a minimum of 16 years of age at the start of your course
- You must have manual dexterity, interpersonal skills and a good understanding of the beauty industry
- Qualifications in Beauty Therapy at SCQF Level 5

NVQ Diploma: Nail Services VTCT Level 3

SCQF Level 6

Kirkcaldy Campus

This course is designed to advance your existing qualifications as a nail technician and allow you to learn exciting new techniques such as sculpting, air brushing, and 3D nail art, enabling you to expand your creativity, use your imagination, and demonstrate your artistic abilities.

Entry Requirements

- You must be a minimum of 16 years of age at the start of your course
- You must have manual dexterity, a pleasant manner, and a keen interest in the nail services industry
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

PLUS one of the following:

- NVQ Diploma: Nail Services VTCT Level 2
- Equivalent industry-recognised nail technician qualification at SCQF Level 5

HAIRDRESSING AND BARBERING

SVQ: Barbering

SCQF Level 5

Kirkcaldy Campus

Designed for learners aged 16 years or over, this course has a variety of practical and theoretical units for you to achieve. You will be expected to gather evidence of both the practical skills and underpinning knowledge for each unit you study and create a portfolio of evidence.

Entry Requirements

- You must be 16 years old
- You must have a work placement in a barbershop as part of your course
- Three National 4s, preferably including English
- National 5: English for Speakers of Other Languages (ESOL) (where applicable)
- You must have a good understanding of the industry

Employers interested in SVQ apprenticeships in hairdressing or barbering should contact Andrea Mellon on andreamellon@fife.ac.uk

HAIRDRESSING AND BARBERING

SVQ: Hairdressing

SCQF Level 5

Dunfermline Campus Kirkcaldy Campus Levenmouth Campus

The hairdressing industry is a very inspirational sector and this qualification will provide you with the right balance of knowledge and skills needed to become a trainee hairdresser. In addition to practical skills, you will build self-confidence improving interpersonal skills by working directly with clients and highly skilled staff.

Entry Requirements

Year 1

- You must be a minimum of 16 years of age at the start of your course. Winter Leavers will be considered with a successful Transition Form. Certain treatments during the course may require parental/guardian consent if you are under 16
- You must have manual dexterity, a pleasant manner and a keen interest in and knowledge of the hairdressing industry
- Previous work experience would be beneficial and relevant to your application

PLUS one of the following:

- Three National 4s
- National 5: English for Speakers of Other Languages (ESOL) (where applicable)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- An internal discussion will be required before progressing to year 2
- Progression will depend on attitude, attendance, ability, and achievement in year 1
- A work placement is mandatory in year 2 of the course

SVQ: Hairdressing

SCQF Level 6

Kirkcaldy Campus

Hairdressing is a very inspiring career with a lot of job satisfaction. You will learn a variety of creative cutting and colouring techniques including colour correction and long hair skills. This course will prepare you for a wide range of career opportunities.

Entry Requirements

- You must be currently employed or self-employed within the industry
- SVQ: Hairdressing SCQF Level 5 and relevant industry experience
- National 5: English for Speakers of Other Languages (ESOL) (where applicable)
- Relevant industry experience and/or other qualifications will be considered on an individual basis
- Sound knowledge of the hairdressing industry

We are the only college in Scotland with an eco-friendly hairdressing salon



Colin Christie

Studied for a career in Hairdressing

“The career change into hairdressing has been frightening but exhilarating. It’s a new challenge, but it has given me a great industry to work in.

“I really enjoyed the challenge. Every day was different, which gave me the opportunity to show what I was able to do.

“I love learning new things and in this industry it comes in droves. I like to challenge myself and remain current in trends. This is why I moved onto HNC: Hairdressing.

“Since opening my salon in Cowdenbeath, I have been a finalist in the Scottish Retail Business Awards and was a finalist for Best New Micro Business through Business Gateway.

“I have had a very rewarding journey. The future looks bright and I am working towards it, armed with the knowledge and tools I was equipped with through the excellent teaching and support Fife College provides.”

You can read more of Colin’s story here: fife.ac.uk/Colin

MAKE-UP ARTISTRY

Intermediate Certificate: Introduction to Make-up Artistry

Broadly comparable to SCQF Level 5

Kirkcaldy Campus

This course is ideal for you if you have an interest in both hair and make-up and wish to start your journey to become a make-up artist. You will develop your skills in hairdressing and make-up techniques for the creative industries.

Entry Requirements

- Three National 4s which must include English
- You must be a minimum of 16 years of age at the start of your course

National Certificate: Make-up Artistry

SCQF Level 6

Kirkcaldy Campus

This course is ideal for you if you have an interest in both hair and media make-up. You will develop your skills in hairdressing and make-up techniques for the creative industries.

Entry Requirements

You must be a minimum of 16 years of age at the start of your course and possess one of the following:

- An SCQF Level 4 or Level 5 qualification in make-up artistry, hairdressing, beauty therapy, art and design, or another similar discipline
- Four National 5s at Grade C or above which must include English

MAKE-UP ARTISTRY

HND: Make-up Artistry

SCQF Level 8

Kirkcaldy Campus

This course continues to develop your hair and media make-up skills at an advanced level. Year 1 will involve building a portfolio of fashion and photographic hair and make-up looks using advanced techniques. Year 2 involves advanced techniques focusing on the skills required for gaining employment within the media industries.

Entry Requirements

Year 1

- Four National 5s at Grade C or above which must include English

PLUS one of the following:

- National Certificate: Make-up Artistry SCQF Level 6
- SVQ: Hairdressing or equivalent at SCQF Level 5 or above
- External candidates must have relevant industry experience and two Highers (which must include English)

Year 2

- To progress from HND year 1, you will be required to submit an application and attend an internal discussion. Progression will depend on attitude, attendance, ability, and achievement in year 1. We have a limited number of spaces available in this year
- If you are an external applicant for year 2, please contact lynnemitchell@fife.ac.uk

Who says you
have to study
full-time?

Your part-time options in Hair, Beauty and Make-up Artistry

- Modern Apprenticeship: Diploma in Barbering SCQF Level 5
- Modern Apprenticeship: Diploma in Hairdressing SCQF Level 5
- Modern Apprenticeship: Diploma in Hairdressing SCQF Level 6
- Evening classes including barbering, waxing, make-up, and brows/lashes will be available throughout the year. Please check our website for updates



Languages and ESOL

What's it all about?

Learning a new language can have many benefits. You'll be able to boost your job prospects, be more comfortable in conversation, and be able to communicate in more effective ways.

At Fife College, we offer English for Speakers of Other Languages (ESOL) courses from introductory to advanced levels, and British Sign Language (BSL) courses across Signature Levels 1, 2, and 3.

Whether you're looking to develop your language skills for work or pleasure, our courses are perfect for you.

They will help you develop your speaking, listening, reading, and writing skills.

What skills will I develop?

- Motivation
- Creativity
- Self-awareness
- Good work ethic
- Entrepreneurship
- Resilience
- Social awareness
- Collaborative working
- Confidence
- Adaptability
- Organisation
- Flexibility

What route can I take to my ideal career?

You can start at SCQF Level 2 and progress to SCQF level 6 – the equivalent of Highers.

See our full list of career-focused courses for more information: fife.ac.uk/ESOL



Kristina Binovska

Studying for a career in Teaching

"I moved to Scotland from Slovakia just over 5 years ago. When I arrived, my English was very poor – I didn't know the structure of the language and my vocabulary was small.

"I only knew a few basic phrases like 'hi, how are you?' and 'can I go to the toilet?' and that was it. As soon as someone asked me a question I was stuck!

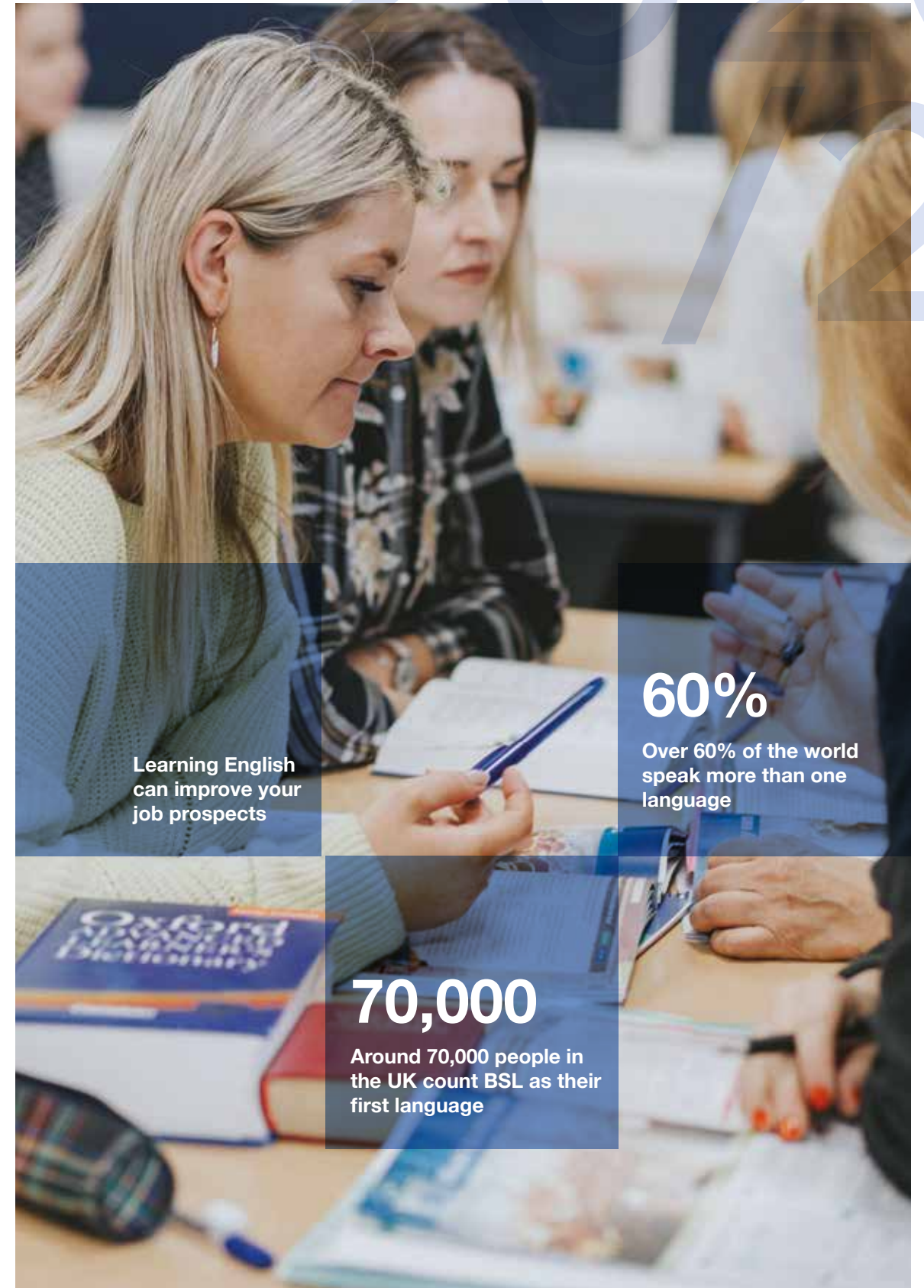
"I wanted to improve my English as I was finding it hard to find a job because my English was so poor. My friends recommended that I study at Fife College, so that's what I did.

"Studying ESOL at the College, from Beginner level right through to Higher, allowed me to improve my grammar, develop my vocab, and increase my confidence.

"The staff also helped me to find a job, prepare for interviews, and write my CV.

"Since completing the courses, I've gone on to study to be an English teacher. I'm studying a bridging course just now before going on to study a CELTA (Certificate in Teaching English to Adults) course which will allow me to teach English in Scotland and anywhere else in the world."

Watch the interview: fife.ac.uk/Kristina



Learning English can improve your job prospects

60%

Over 60% of the world speak more than one language

70,000

Around 70,000 people in the UK count BSL as their first language

LANGUAGES AND ESOL COURSE AND CAREER PLANNER



KEY:

Progression route



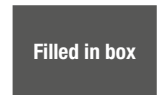
Accelerated progression route



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

SCQF LEVEL
2

SCQF LEVEL
3

SCQF LEVEL
4
Equivalent to National 4s

SCQF LEVEL
5
Equivalent to National 5s

SCQF LEVEL
6
Equivalent to Highers

SCQF LEVEL
7
Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL
8
Equivalent to Year 2 at University

English for Speakers of Other Languages (ESOL): Beginners

English for Speakers of Other Languages (ESOL): Elementary

Award: British Sign Language Signature Level 1 (Part-Time)

National 4: English for Speakers of Other Languages (ESOL)

Intermediate Certificate: British Sign Language Signature Level 2 (Part-Time)

National 5: English for Speakers of Other Languages (ESOL)

Advanced Certificate: British Sign Language Signature Level 3 (Part-Time)

Higher: English for Speakers of Other Languages (ESOL)

Depending on your level of English, you can go on to apply for a course or degree at Fife College

Languages and ESOL

- 156 English for Speakers of Other Languages (ESOL): Beginners
- 156 English for Speakers of Other Languages (ESOL): Elementary
- 157 National 4: English for Speakers of Other Languages (ESOL)
- 157 National 5: English for Speakers of Other Languages (ESOL)
- 157 Higher: English for Speakers of Other Languages (ESOL)

Qualifications explained! See page 21

LANGUAGES AND ESOL

English for Speakers of Other Languages (ESOL): Beginners

SCQF Level 2

Kirkcaldy Campus

Would you like to have a better job? Would you like to be able to write a CV and speak to people at an interview? Would you like to speak to people in and understand English? This course helps you to improve your speaking, listening, reading, and writing skills.

Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school

English for Speakers of Other Languages (ESOL): Elementary

SCQF Level 3

Kirkcaldy Campus

Would you like to have a better job? Would you like to be able to write a CV and speak to people at an interview? Would you like to speak to people in and understand English? This course helps you to improve your speaking, listening, reading, and writing skills.

Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school

Flexible part-time study to fit round your life!

National 4: English for Speakers of Other Languages (ESOL)

SCQF Level 4

Kirkcaldy Campus

Would you like to get a better job? Would you like to pass the Citizenship test? Would you like to pass the Cambridge PET? This course will help you to improve your speaking, listening, reading and writing skills in English.

Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study, unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school

You can also study part-time to improve your language skills

- English for Speakers of Other Languages (ESOL): Beginners
- English for Speakers of Other Languages (ESOL): Elementary
- National 4: English for Speakers of Other Languages (ESOL)
- National 5: English for Speakers of Other Languages (ESOL)
- Award: British Sign Language Signature Level 1
- Intermediate Certificate: British Sign Language Signature Level 2
- Advanced Certificate: British Sign Language Signature Level 3

National 5: English for Speakers of Other Languages (ESOL)

SCQF Level 5

Kirkcaldy Campus

Would you like to get a better job? Would you like to pass the Citizenship test? Would you like to apply for a course at college? This course will help you to improve your speaking, listening, reading, and writing skills in English.

Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school

Higher: English for Speakers of Other Languages (ESOL)

SCQF Level 6

Kirkcaldy Campus

Would you like to have a better job? Are you interested in passing the Citizenship test? Are you thinking of starting a college or a university course? This course is designed to improve your speaking, listening, reading, and writing skills in English as well as your general academic skills.

Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school

A career in Science

What's it all about?

Life sciences is a hugely diverse and exciting global industry, employing around 37,000 people across 700+ organisations in Scotland – with a turnover in excess of £3.1 billion per year.

Our courses are delivered in state-of-the-art labs with excellent facilities and instrumentation areas. They are the perfect setting to get the skills, technical knowledge, and experience you need to begin or progress your chosen career in a science based role.

If you are thinking about studying for a science degree, studying at Fife College is the perfect stepping stone between school and university.

Not only will you develop independent research skills that will stand you in good stead for university, but our HNC and HND courses offer a range of articulation and progression routes to degree courses at top universities all across Scotland.

Whether you're planning on entering employment or continuing your studies at university, our courses will make sure you're ready.

What kind of job could I do?

- Laboratory technician
- Biomedical support worker
- Modern Apprentice
- Technical Apprentice
- Laboratory assistant
- Biomedical scientist
- Research scientist
- And more

What skills will I develop?

- Logic
- Motivation
- Creativity
- Good work ethic
- Quick learning
- Good communication
- Good time management
- Resilience
- Collaborative working
- Problem solving
- Adaptability
- Organisation

What route can I take to my ideal career?

You can start at SCQF Level 5 (the equivalent to National 5s) and progress through HNC/HND then on to year 2 or 3 of a degree at university or move into employment.

See our full list of career-focused courses for more information: fife.ac.uk/science



Gordon Thomson

Studied for a career in Teaching

"I got an apprenticeship when I left school and worked with the company for 20 years.

"But, in order to get more of a work-life balance, I wanted to follow my wife into teaching. The problem was that I didn't have any Highers, so I couldn't apply directly to university.

"I got an absolutely brilliant vocational grounding at Fife College. I have to be careful what I say here, but I think it was actually more useful to me than the hands-on, practical side of my degree course.

"At the College, you're actually taught how to work in a laboratory properly, and how to handle equipment properly. The lab technicians who taught us this would be on your case if you were pipetting incorrectly. It was great!

"The facilities at the College are fantastic. The labs are spotless and very well appointed with excellent instrumentation. The staff operating the instruments know exactly how to work it all."

You can watch Gordon's video online: fife.ac.uk/Gordon



37,000

37,000 people work in Life Sciences in Scotland with a turnover in excess of £3.1 billion per year

700+

There are 700+ organisations working within Science in Scotland

Scotland has the largest concentration of animal health and aquaculture researchers in Europe

SCIENCE COURSE AND CAREER PLANNER



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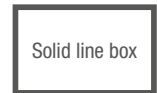
Progression route



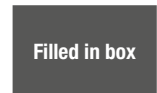
Accelerated progression route



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL

4

Equivalent to National 4s

SCQF LEVEL

5

Equivalent to National 5s

SCQF LEVEL

6

Equivalent to Highers

SCQF LEVEL

7

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

8

Equivalent to Year 2 at University

SCQF LEVEL

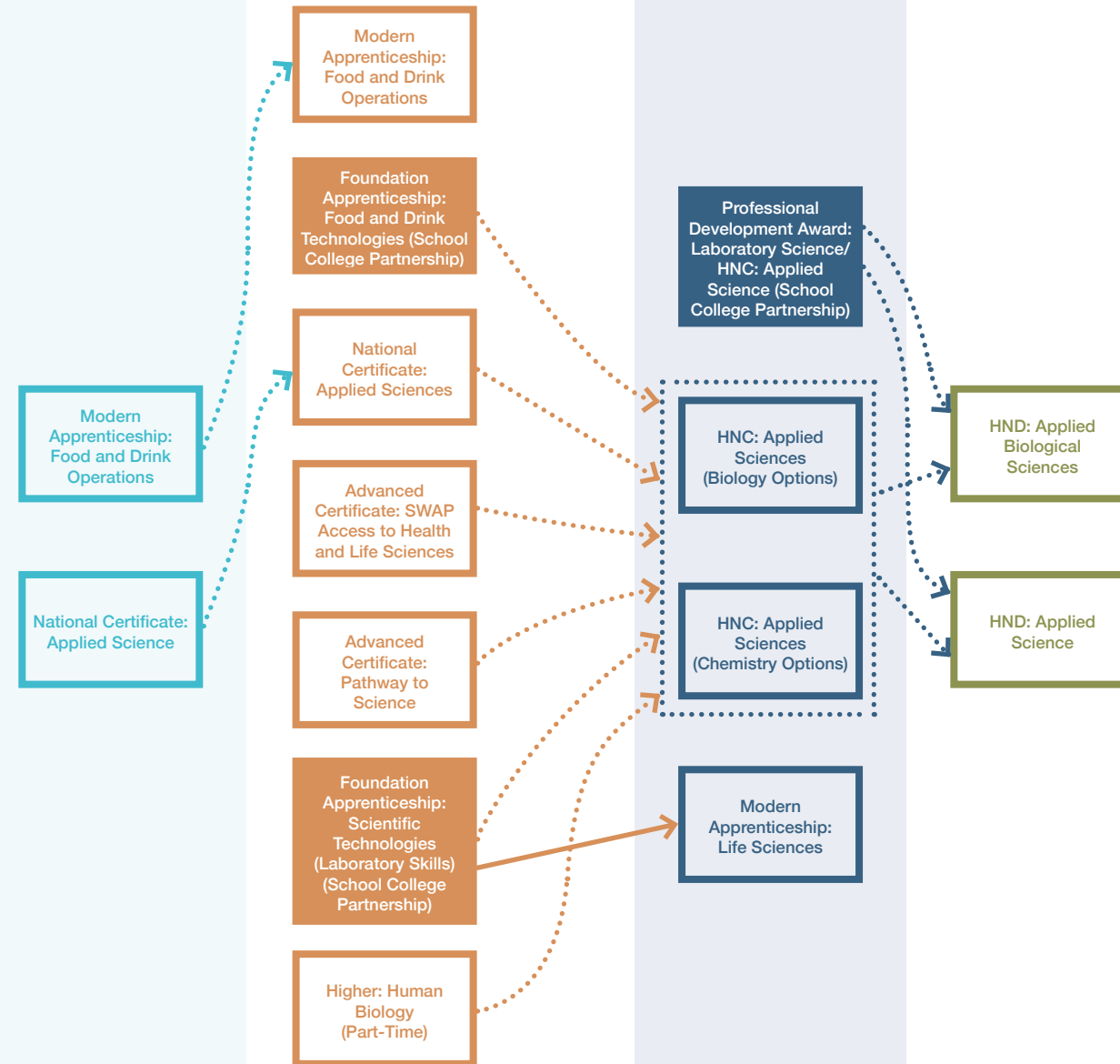
9

Equivalent to Year 3 at University

SCQF LEVEL

10

Equivalent to Year 4 (Honours) at University



Biomedical support worker, laboratory technician, Modern Apprentice

Biomedical support worker, laboratory technician, Modern Apprentice

Modern Apprentice, biomedical support worker band 3 any discipline, laboratory technician, research assistant

Technical Apprentice, biomedical support worker band 4, laboratory technician, laboratory assistant (research and diagnostic)

Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Edinburgh Napier University, Heriot-Watt University, Queen Margaret University, the University of Aberdeen, the University of the Highlands and Islands, the University of St Andrews, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

Science

- 162 National Certificate: Applied Sciences SCQF Level 5
- 162 National Certificate: Applied Sciences SCQF Level 6
- 163 Advanced Certificate: SWAP Access to Health and Life Sciences
- 163 HNC: Applied Sciences
- 163 HND: Applied Sciences
- 164 HND: Applied Biological Sciences

Qualifications explained! See page 21

SCIENCE

National Certificate: Applied Sciences

SCQF Level 5

Dunfermline Campus Glenrothes Campus

This course allows you to study the sciences at National 5 level with a view to progressing to a Higher level course at SCQF Level 6.

Entry Requirements

- Four National 4s, including a Science subject, Mathematics, and English

National Certificate: Applied Sciences

SCQF Level 6

Dunfermline Campus Glenrothes Campus

This course allows you to study the sciences at Higher level with a view to progressing to HNC: Applied Sciences then an HND or university course.

Entry Requirements

- Four National 5s at Grade C or above from Chemistry, Biology, Physics, Maths, and English
- Application process
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

Advanced Certificate: SWAP Access to Health and Life Sciences

Broadly comparable to SCQF Level 6

Dunfermline Campus

This course will provide you with the skills and qualifications required for entry to health and life sciences degrees and professions allied to medicine. This course is also suitable for those who do not meet the SWAP conditions to access HNC level science courses.

Entry Requirements

- Although there are no formal entry requirements for this course, a good general education with some Maths and Communication – ideally two National 4s – would be advantageous. Entry is by informal conversation where you will be asked to demonstrate that you have the relevant life skills to successfully complete the SWAP course
- Evidence of life skills may include level of maturity, and experience of skills related to the potential choice of degree subject including paid employment or volunteering, and awareness of subject choice

HNC: Applied Sciences

SCQF Level 7

Dunfermline Campus Glenrothes Campus

This is an excellent science course which prepares you to progress further in a science career. It is designed to allow you to progress onto HND: Applied Biological Sciences or HND: Applied Science at Fife College, or to a university degree.

Entry Requirements

One of the following:

- One Higher at Grade C or above in Biology, Human Biology, or Chemistry plus four National 5s at Grade C or above to include Biology, Chemistry, and Maths
- Foundation Apprenticeship: Scientific Technologies (Laboratory Skills) SCQF Level 6 plus four National 5s at Grade C or above to include Biology, Chemistry, and Maths
- Foundation Apprenticeship: Food and Drink Technologies SCQF Level 6 plus one Higher at Grade C or above in any Science subject and National 5 Maths at Grade C or above
- National Certificate: Applied Sciences SCQF Level 6
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

HND: Applied Sciences

SCQF Level 8

Dunfermline Campus Glenrothes Campus

You will gain a thorough understanding of the principles of science, combined with practical laboratory work and a laboratory-based project which are essential for graduates entering employment. You will study mandatory units and two science areas; chemistry and biology.

Entry Requirements

- HNC: Applied Sciences SCQF Level 7 group award

SCIENCE

HND: Applied Biological Sciences**SCQF Level 8****Glenrothes Campus**

This excellent course allows routes into a range of science degree courses and employment in the science industry. Students with HNC: Applied Sciences can articulate to year 2 of this HND course. You will gain a thorough understanding of the principles of science combined with practical laboratory work.

Entry Requirements

- HNC: Applied Sciences SCQF Level 7 group award

**Your part-time options within Science**

- HNC: Applied Sciences SCQF Level 7
- HND: Applied Biological Sciences SCQF Level 8
- HND: Applied Sciences SCQF Level 8
- Higher: Human Biology SCQF Level 6

**Scott Neilson**

Studied part-time for a career in Science

“Before starting at Fife College, I was working at KFC. I left that and applied for a Modern Apprenticeship (MA) with the University of Edinburgh. As part of that, I studied HNC: Applied Sciences and HND: Applied Sciences on a day release basis at the College.

“I found that the day release study method was really good for me. It really helped me to learn what I needed to learn to do the job here at the University, and also allowed me to take what I was learning at college and apply it in the workplace.

“I studied a multitude of different science-related subjects as part of my courses at the College. These included maths, biology, and chemistry. I also spent a lot of time in the labs doing experiments which was amazing. The facilities at the College were brilliant. The practical aspect was what I enjoyed most.

“I’m now a Laboratory Technician at the University of Edinburgh’s School of Biological Sciences. I’m placed within the Edinburgh Genome Foundry, which is a robotic lab. Day to day, I help out around the lab and help to keep projects moving forward.

“My favourite bit of my job is being able to work with robots and getting to be hands-on with the science. I really love the science that underpins the work that I do here in the lab.”

Watch Scott’s video at [fife.ac.uk/Scott](https://www.fife.ac.uk/Scott)



A career in Sport and Fitness

What's it all about?

Our courses – from introductory level to HNC/HND – give you skills, confidence, and abilities that will open up loads of excellent career options in the world of physical wellbeing and sport.

All our courses have a good combination of practical and theoretical subjects, with staff brimming with real-world skills and experience to help you build towards the job you want.

What kind of job could I do?

- Fitness instructor
- Personal trainer
- Gym supervisor
- Health development officer
- Leisure attendant
- Pool lifeguard
- Lifestyle coach
- Community physical activity officer
- Football development officer
- Active school coordinator
- Sports development assistant
- Health development officer
- Assistant coach
- And more

What skills will I develop?

- Motivation
- Leadership
- Positivity
- Good time management
- Organisation
- Analysis and evaluation
- Independent working
- Collaborative working
- Dependability
- Active listening
- Responsibility
- Multi-tasking
- Friendliness
- Helpfulness

What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then on to year 2 or 3 of a degree at university or move into employment.

What areas can I study?

- Health and Fitness
- Sport and Fitness
- Sports Coaching

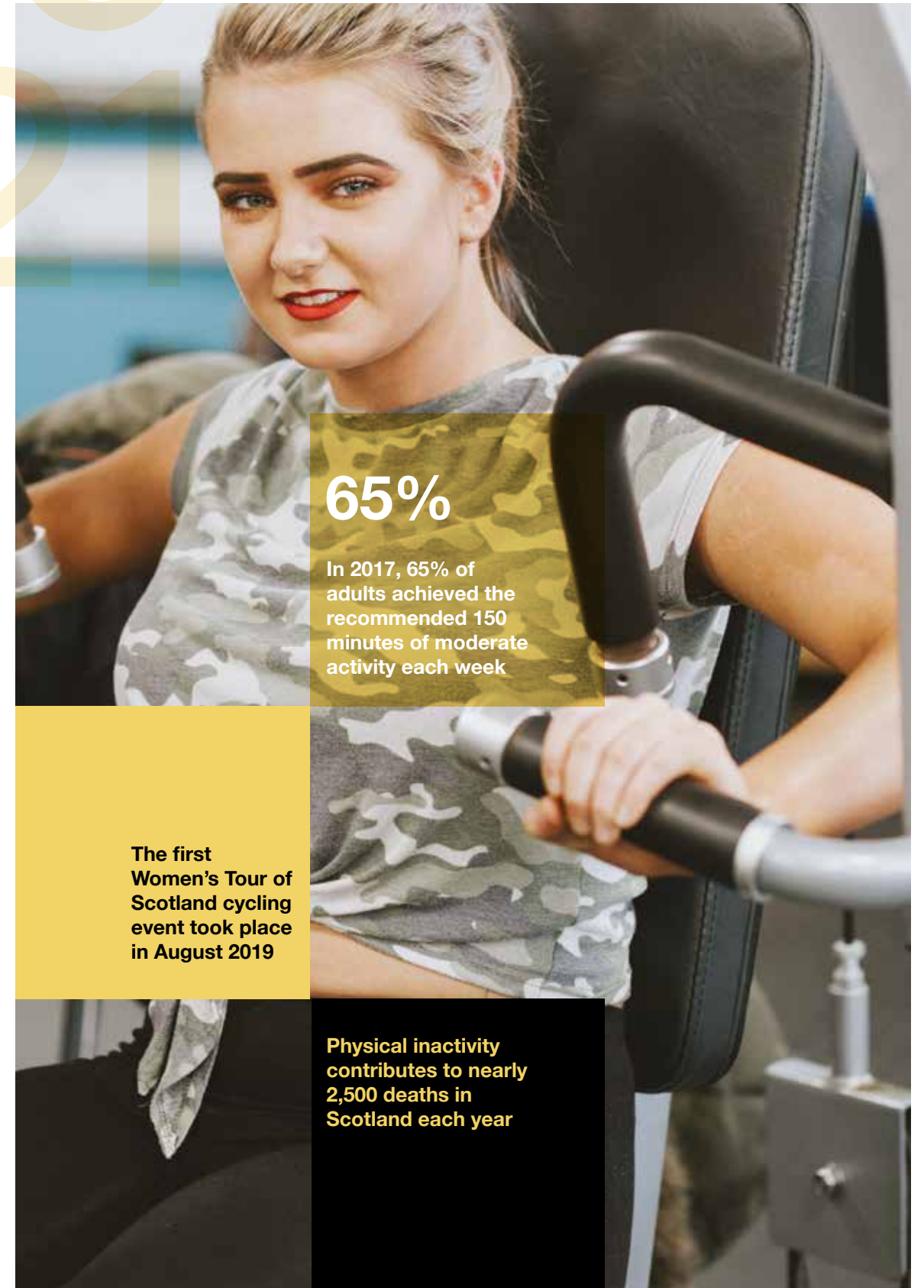
See our full list of career-focused courses for more information: fife.ac.uk/sport



“I’m learning so much without feeling that I’m overwhelmed by the work.”

Daniel Seivwright

Studying for a career in Sport and Fitness



65%

In 2017, 65% of adults achieved the recommended 150 minutes of moderate activity each week

The first Women's Tour of Scotland cycling event took place in August 2019

Physical inactivity contributes to nearly 2,500 deaths in Scotland each year

SPORT AND FITNESS COURSE AND CAREER PLANNER



KEY:

Progression route



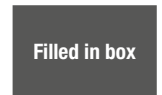
Accelerated progression route



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

Leisure attendant, lifeguard (with additional external qualifications), sports leader, volunteer in the sport and fitness industry, youth/community work, army, public services

Leisure attendant, lifeguard (with additional external qualifications), active schools coordinator, volunteer in the sport and fitness industry, youth/community work, sports development assistant

Leisure assistant, fitness instructor, gym supervisor, sport development assistant, health development assistant, personal trainer, football development officer, assistant coach (variety of sports), leisure attendant/pool lifeguard, community/youth work, lifestyle coach, active schools coordinator

Fitness instructor, personal trainer, gym supervisor/manager, health development officer, leisure attendant/pool lifeguard, community physical activity developer, youth work incorporating sport and fitness, lifestyle coach, active schools coordinator, self-employment, sports development assistant, football development officer, community sports coach, health development officer, community physical activity developer, youth work (incorporating sport and fitness)

SCQF LEVEL
4
Equivalent to National 4s

SCQF LEVEL
5
Equivalent to National 5s

SCQF LEVEL
6
Equivalent to Highers

SCQF LEVEL
7
Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL
8
Equivalent to Year 2 at University

SCQF LEVEL
9
Equivalent to Year 3 at University

SCQF LEVEL
10
Equivalent to Year 4 (Honours) at University

Certificate: Introduction to Sport and Fitness (Short Course)

Intermediate Certificate: Sport and Fitness

Advanced Certificate: Sport and Fitness

Advanced Certificate: Football Studies

HNC: Fitness, Health and Exercise

HNC: Coaching and Developing Sport

HND: Fitness, Health and Exercise

HND: Coaching and Developing Sport

Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Queen Margaret University, The Open University, the University of the Highlands and Islands, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



Sport and Fitness

Health and Fitness

- 170 HNC: Fitness, Health and Exercise
- 170 HND: Fitness, Health and Exercise

Sport and Fitness

- 171 Certificate: Introduction to Sport and Fitness
- 171 Intermediate Certificate: Sport and Fitness
- 171 Advanced Certificate: Football Studies
- 172 Advanced Certificate: Sport and Fitness

Sports Coaching

- 172 HNC: Coaching and Developing Sport
- 172 HND: Coaching and Developing Sport

Qualifications explained! See page 21

HEALTH AND FITNESS

HNC: Fitness, Health and Exercise SCQF Level 7

Kirkcaldy Campus

This course will give you an excellent grounding if your ambition is to work in the fitness industry, either as an instructor, personal trainer, or any other occupation focusing on physical activity or health and wellbeing.

Entry Requirements

External Candidates

One of the following:

- Two Highers at Grade C or above
- A sport and fitness related course at SCQF Level 6
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

PLUS

- Pass a practical session
- Reference to support your application
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Advanced Certificate: Sport and Fitness (minimum of 13 assessed credits)
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

HND: Fitness, Health and Exercise SCQF Level 8

Kirkcaldy Campus

This course provides you with the knowledge and skills to become a personal trainer. You will gain experience in motivating clients to be become more physically active as well as improve their diet, health, and wellbeing. You must have passed HNC: Fitness, Health and Exercise before applying.

Entry Requirements

External Candidates

- Provide evidence of an HNC in Fitness, Health and Exercise
- Reference to support your application
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Pass HNC: Fitness, Health and Exercise
- Reference to support your application
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

SPORT AND FITNESS

Certificate: Introduction to Sport and Fitness

Broadly comparable to SCQF Level 4

Glenrothes Campus

This course will help you decide if a sport and fitness related career is what you wish to pursue. It will also introduce you to the skills, qualities, and experiences required for the industry. It allows you to progress on to further study and improve your career prospects.

Entry Requirements

- Four National 3s, including English
- A reference to support your application

Intermediate Certificate: Sport and Fitness

Broadly comparable to SCQF Level 5

Glenrothes Campus Kirkcaldy Campus

This course is designed to provide you with the solid foundation of knowledge and skills required to work within the vocational areas of exercise and fitness, sports coaching, and health and wellbeing. It will also provide you with the underpinning knowledge required to progress onto Advanced Certificate: Sport and Fitness.

Entry Requirements

External Candidates

- Four National 4s or above
- Reference to support your application
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Certificate: Introduction to Sport and Fitness SCQF Level 4 (13 assessed credits)

PLUS

- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Advanced Certificate: Football Studies

Broadly comparable to SCQF Level 6

Kirkcaldy Campus

Designed to support those who wish to pursue a career in the football industry, this course is practical in nature and allows you to develop your playing performance in an elite setting whilst also developing skills in a range of additional roles including coaching, scouting, sport science, and stadium management.

Entry Requirements

You must demonstrate practical ability at a regional or national level (e.g. pro club, Fife Schools, or SFA Regional Performance Squad, within the last two years) and possess one of the following:

- Four National 5s at Grade C or above
- Intermediate Certificate: Sport and Fitness (with a minimum of 13 assessed credits)
- An equivalent Sport and Fitness related course at SCQF Level 5

PLUS

- A reference to support your application
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

SPORT AND FITNESS

**Advanced Certificate:
Sport and Fitness****Broadly comparable to SCQF Level 6****Kirkcaldy Campus**

This course will prepare you to access Higher National level courses or entry-level employment within the industry. Units are delivered mainly at Higher level and include both sport and fitness topics, thereby providing you with a pathway onto HNC: Coaching and Developing Sport or HNC: Fitness, Health and Exercise.

Entry Requirements

External Candidates

One of the following:

- Four National 5s at Grade C or above
- A sport and fitness related course at SCQF Level 5

PLUS

- Reference to support your application
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Intermediate Certificate: Sport and Fitness (minimum of 13 assessed credits)
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

SPORTS COACHING

**HNC: Coaching
and Developing Sport****SCQF Level 7****Kirkcaldy Campus**

The course is designed to support those who wish to pursue a career within sports coaching and sports development. At the same time, many of the competences achieved will allow you to make other career decisions and follow different pathways within sport or other industries.

Entry Requirements

External Candidates

One of the following:

- Two Highers at Grade C or above
- A sport and fitness related course at SCQF Level 6
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

PLUS

- Pass a practical session
- Reference to support your application
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Advanced Certificate: Sport and Fitness (with a minimum of 13 assessed credits)
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

**HND: Coaching
and Developing Sport****SCQF Level 8****Kirkcaldy Campus**

This course is designed to continue to support your pursuit of a career within sports coaching and sports development. You must have passed HNC: Coaching and Developing Sport in order to be enrolled on this course.

Entry Requirements

- HNC: Coaching and Developing Sport (with 15 credits)
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Study when it suits you!

**Your part-time options in
Sport and Fitness**

- HNC: Coaching and Developing Sport SCQF Level 7
- HNC: Fitness, Health and Exercise SCQF Level 7

**Daniel Seivwright**

Studying for a career in Sport and Fitness

“Once I started at the College, I knew that sport and fitness was for me. After completing my first course, the lecturers helped me to progress straight onto Advanced Certificate: Sport and Fitness.

“This is a really good course. I’m learning so much without feeling that I’m overwhelmed by the work. I’m even learning things that I have been able to incorporate into my own personal fitness regime.

“I’ve always been interested in sport. Growing up I enjoyed PE at school and played sports here and there. This course came along at the right time and I’m able to study it as well as use it in my own life.

“My favourite part is probably testing out the new routines or classes. I like to be able to try them myself and being able to test myself physically. Having said that, I do like the theory side of it as well.

“I’ve already learned so much and there are so many different avenues you can go down within sport and fitness, I’m just not sure which one is for me yet.”

Read more from Daniel:
fife.ac.uk/DanielS

Supported Learning

What's it all about?

You might not know what the right career is for you yet. Or you might just want some extra skills to make a start in fulfilling your potential.

Our range of courses help you boost your knowledge and confidence, learning in a friendly, supportive, encouraging college setting.

What skills will I develop?

- Confidence
- Independence
- Good collaborative working
- Independent working

What route can I take to my ideal career?

You can start at SCQF Level 1 and progress SCQF Level 4 – the equivalent to National 4s.

See our full list of courses for more information:
fife.ac.uk/supported



“All of the subjects that are included have been great fun. So far, we’ve done digital media, drama, and cooking.”

Robbie Simpson
Studying for a career in Performing Arts

Robbie Simpson

Studying for a career in Performing Arts

“This is the third year that I’ve done at Fife College. Before coming on to Certificate: Access to Further Education, I did Future Pathway: Personal and Vocational Skills for two years. I liked Future Pathway; there were a lot of fun activities involved.

“I’m enjoying Certificate: Access to Further Education, too. It’s an excellent course. All of the subjects that are included have been great fun. So far, we’ve done digital media, drama, and cooking. I don’t have a favourite part – yet!

“Once I finish this course, I’m going on to Intermediate Certificate: Acting and Theatre Performance next year. I did drama all through high school and really enjoyed it and I also enjoyed doing it this year.

“I think that doing the Access to Further Education and Future Pathway courses first is helping to get me ready for the step to Intermediate Certificate level.”

Read Robbie’s full story:
fife.ac.uk/Robbie



2020
/21

SUPPORTED LEARNING COURSE AND CAREER PLANNER



KEY:

Progression route

Accelerated progression route

College courses

Solid line box

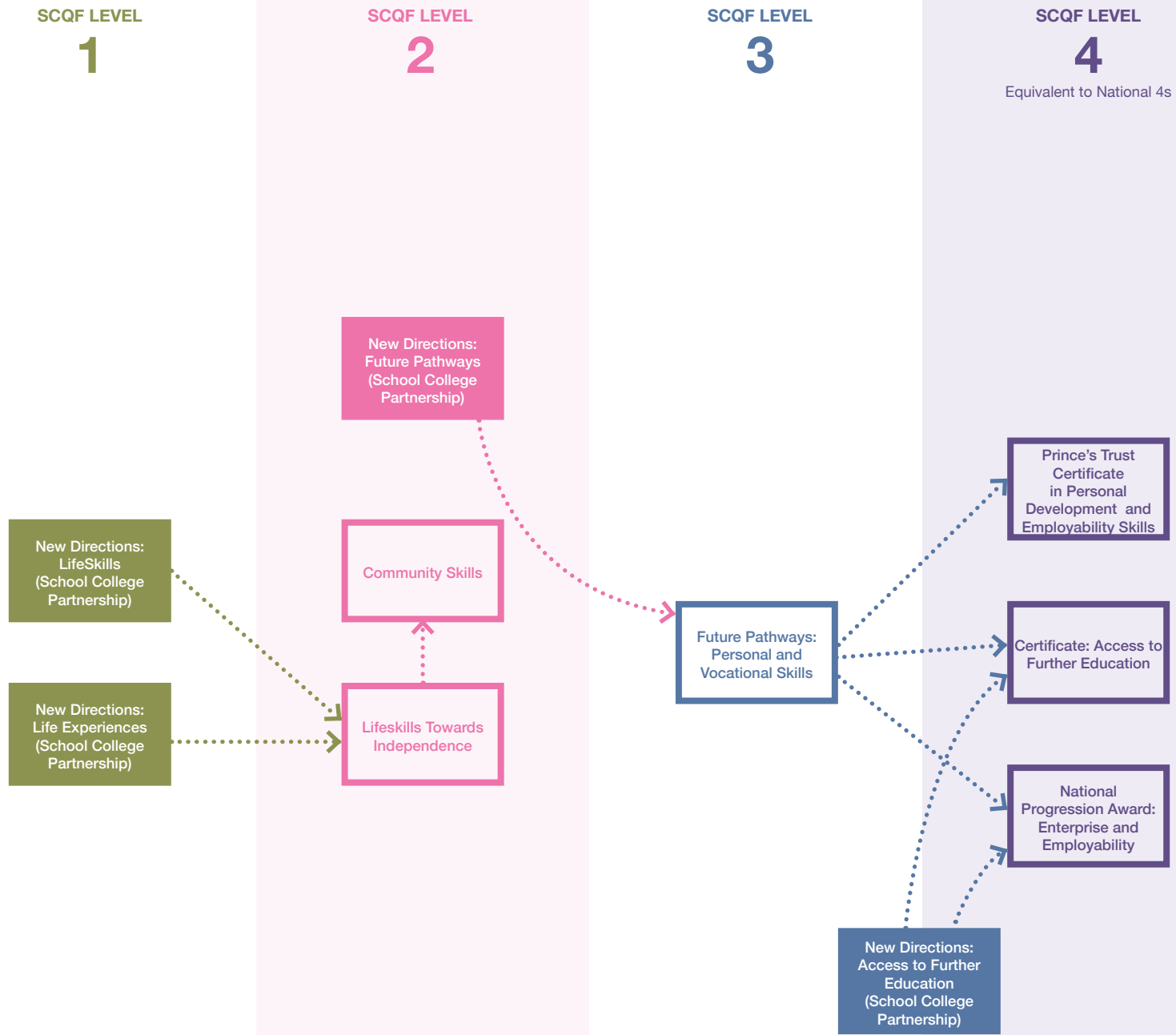
School College Partnership courses

Filled in box

Courses share progression options

Dotted line box

This planner shows possible routes of progression. For full entry requirements for each course, always check online.



*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

Supported Learning

- 178 Community Skills
- 178 Lifeskills Towards Independence
- 179 Future Pathway: Personal and Vocational Skills
- 179 National Progression Award: Enterprise and Employability
- 179 Certificate: Access to Further Education

Qualifications explained! See page 21

SUPPORTED LEARNING



Community Skills

SCQF Level 2

Dunfermline Campus Glenrothes Campus

This is a supported college course for young adults with additional support needs. It is primarily aimed at students who have already completed a full-time supported programme within the College. It is designed around ASDAN Life Skills Challenges; challenges completed are selected by students, allowing student choice within the curriculum.

Entry Requirements

- Successful completion of an appropriate course at SCQF Level 2

Part-time study

Lifeskills Towards Independence

SCQF Level 2

Dunfermline Campus Glenrothes Campus

This course gives the opportunity to build confidence, develop personal and social skills, and maintain/improve skills previously learned at school. It is contextualised to incorporate the Essential Skills identified within Curriculum for Excellence and offers a broad variety of vocational areas, enabling you to make informed choices on your future.

Entry Requirements

- The successful completion of a School College Partnership course, such as New Directions, from within Supported Learning

Future Pathway: Personal and Vocational Skills

SCQF Level 3

Dunfermline Campus Glenrothes Campus

This course gives the opportunity to build confidence and develop social and work skills appropriate to an employment setting. It offers a broad variety of vocational areas enabling you to make more informed choices on your future vocational/Further Education pathway.

Entry Requirements

- The successful completion of a School College Partnership course, such as New Directions, from within Supported Learning
- Three National 2s

National Progression Award: Enterprise and Employability

SCQF Level 4

Glenrothes Campus

This course gives an introduction to the world of work whilst developing Core Skills, social skills, and building on confidence. You will undertake an external work placement on one of these days. Work placements are both set up and coordinated by our work placement coordinator.

Entry Requirements

- The successful completion of a School College Partnership course, such as New Directions, from within Supported Learning

Certificate: Access to Further Education

Broadly comparable to SCQF Level 4

Dunfermline Campus

This is a supported progression course primarily designed for school leavers to give an opportunity for young people to engage with college life with the aim of then progressing on to a full-time college course.

Entry Requirements

- Three National 3s, including Core Skills
- The successful completion of a School College Partnership course, such as New Directions, from within Supported Learning

A career in Tourism, Events and Customer Service

What's it all about?

Whether you see yourself managing events, running your own shop, or organising trips to foreign lands, we've got the course to help you go for it.

There's a whole host of challenging and inspiring career options available in these industries, and with courses at all levels, shaped for all sectors, you will get the support and skills needed to help you get the job you want.

Our courses give you the opportunity to learn in a real-life airline cabin which will help to make your learning experience fun, exciting, and valuable to your future aspirations and career. It will also let future employers see that you have learning experience of a cabin environment.

You will also be involved in organising trips locally around Fife and Edinburgh, to explore local Scottish history and tourism with visits to Edinburgh Castle, the National Museum of Scotland, and Falkland Palace.

Working in the industry means that you must be very customer-focused. This is why our courses give you the opportunity to learn the skills and knowledge that will allow you to work well with customers and provide excellent customer service.

What kind of job could I do?

- Events manager
- Conference organiser
- Fundraiser
- Exhibition organiser
- Corporate hospitality promoter
- Live performance operative
- Retail operative
- Customer services
- Sales assistant
- Travel agent
- Airline cabin crew
- Hotel receptionist
- Bar supervisor
- Visitor attraction assistant
- Holiday representative
- Merchandiser
- And more

What skills will I develop?

- Motivation
- Creativity
- Good work ethic
- Good communication
- Good time management
- Resilience
- Collaborative working
- Confidence
- Organisation
- Adaptability
- Problem solving
- Flexibility

What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then on to year 2 or 3 of a degree at university or into employment.

See our full list of career-focused courses for more information:
fife.ac.uk/tourism

£500 million

Fife has the greatest concentration of customer service businesses in Scotland, generating an annual turnover in excess of £500million

3 million

Every year Fife welcomes almost 3million visitors who spend over £200million

15 million

Over 15million tourists visited Scotland in 2018

2020/21

TOURISM, EVENTS, AND CUSTOMER SERVICE COURSE AND CAREER PLANNER



KEY:

Progression route



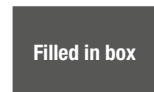
Accelerated progression route



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

POTENTIAL CAREER OPPORTUNITIES

SCQF LEVEL

4

Equivalent to National 4s

SCQF LEVEL

5

Equivalent to National 5s

SCQF LEVEL

6

Equivalent to Highers

SCQF LEVEL

7

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

8

Equivalent to Year 2 at University

SCQF LEVEL

9

Equivalent to Year 3 at University

SCQF LEVEL

10

Equivalent to Year 4 (Honours) at University

Articulation to university

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Robert Gordon University, Queen Margaret University, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



Modern Apprenticeship, customer services, retail operative, sales assistant, retail supervisor, merchandiser

Retail operative, sales assistant, retail supervisor, customer services, merchandiser, warehousing and retail display assistant, modern apprenticeships in the travel industry

Airport ground staff, travel agency assistant, airline cabin crew, hotel receptionist, holiday rep, events and conference assistant, visitor attraction assistant, food service operator, bar supervisor

Visit Scotland opportunities, tour guide, travel agent, tourist board, Historic Scotland opportunities, tour operator, attraction provider, National Trust opportunities, events coordinator, conference organiser, fundraiser, self-employed events coordinator, exhibition organiser, corporate promoter, live performance manager

*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.
HNC = Higher National Certificate, HND = Higher National Diploma

Tourism, Events and Customer Service

- 184 Certificate: Tourism, Events and Customer Service
- 184 Intermediate Certificate: Tourism, Events and Customer Service
- 185 Advanced Certificate: Tourism with Events
- 185 HNC: Events
- 185 HND: Events Management
- 186 HNC: Travel and Tourism
- 186 HND: Travel and Tourism

Qualifications explained! See page 21

TOURISM, EVENTS AND CUSTOMER SERVICE



Certificate: Tourism, Events and Customer Service

Broadly comparable to SCQF Level 4

Kirkcaldy Campus Levenmouth Campus

This 17-week full-time course (running from September-January) covers everything from looking after customers to job seeking activities. The background gained regularly working in business, tourism, events, or customer service will give you the opportunity to develop your skills in the workplace and learn about working in customer facing industries.

Entry Requirements

One of the following:

- Three National 3 units
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Intermediate Certificate: Tourism, Events and Customer Service

February Start

Broadly comparable to SCQF Level 5

Kirkcaldy Campus Levenmouth Campus

This 17-week course, which starts in February and follows on from Certificate: Tourism, Events and Customer Service, provides you with a practical and broad introduction to the fields of tourism, business, events, and customer service. It puts you in a stronger position to progress in your career/study.

Entry Requirements

One of the following:

- Three National 4 units including English
- Certificate: Tourism, Events and Customer Service (including 7 SQA units at SCQF Level 4 or above)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Advanced Certificate: Tourism with Events

Broadly comparable to SCQF Level 6

Kirkcaldy Campus Levenmouth Campus

This course develops your skills and knowledge in a range of sectors within travel and events – including airlines, airports, travel agencies, tour operations, music festivals, and event and wedding planning. You will have the opportunity to visit different visitor and event attractions and participate in many college and external events.

Entry Requirements

One of the following:

- One National 5 at Grade C or above plus three other National 5 units including English and Maths
- Intermediate Certificate: Tourism, Events and Customer Service (including 7 SQA units at SCQF Level 5 or above and including the Developing Skills unit)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HNC: Events

SCQF Level 7

Kirkcaldy Campus

If you are excited by the prospect of organising, coordinating, and creating a wide range of events and conferences then this is the course for you. It will provide you with the necessary skills and knowledge to pursue a career in this exciting and vibrant industry.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject
- Advanced Certificate: Tourism with Events (to include 12 SQA units at SCQF Level 5 or above including Communication and Numeracy as well as the Developing Skills unit)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Events Management

SCQF Level 8

Kirkcaldy Campus

Throughout this course, you will gain an understanding of the challenges and emerging issues facing the events industry. Opportunities for employment will be diverse, challenging, and rewarding. You will have the opportunity to participate in many college and external events.

Entry Requirements

- HNC: Events SCQF Level 7 (with 15 credits)

TOURISM, EVENTS AND CUSTOMER SERVICE

HNC: Travel and Tourism

SCQF Level 7

Kirkcaldy Campus

Travel and tourism is a diverse and vibrant industry with vast employment opportunities regionally, nationally, and internationally. This course provides you with the necessary skills and knowledge required to pursue a career in this exciting industry. You will also have the opportunity to use our state-of-the-art airplane training cabin.

Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject
- Advanced Certificate: Tourism with Events (to include 12 SQA units at SCQF Level 5 or above including Communication and Numeracy as well as the Developing Skills unit)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

HND: Travel and Tourism

SCQF Level 8

Kirkcaldy Campus

Travel and tourism is a diverse and vibrant industry with vast employment opportunities both nationally and internationally. Throughout this course, you will gain an understanding of the challenges and emerging issues facing the travel and tourism industry.

Entry Requirements

- HNC: Travel and Tourism SCQF Level 7 (with 15 credits)



Chloe Tsiouri

Studying for a career in Travel and Tourism

“I have always liked travelling and I stumbled upon Advanced Certificate: Tourism with Events when I was looking through the College’s website. The course content looked really interesting and sounded like something I would love to do so I applied and I was lucky enough to be accepted.

“I really enjoyed the modules we did throughout the course, particularly the cabin crew module. One of the exams involved acting as a member of cabin crew and actually going through the procedures that they will need to follow each day.

“The travel and tourism courses are made up of a lot of practical modules which involve going to lots of different tourism destinations and actually reading up on them and being able to talk confidently about them.

“Coming to college has really helped me improve my confidence which was something I had huge problems with in the past. I can actually now stand in front of the class and talk and do presentations, which is something I never thought I would be able to do.”

Read Chloe’s full story:
fife.ac.uk/Chloe

“One of my exams involved acting as a member of cabin crew and actually going through the procedures that they will need to follow each day.”

Chloe Tsiouri

Studying for a career in Travel and Tourism

Our Travel and Tourism students visit Edinburgh Airport every year to find out what it’s really like to work there

ACHIEVE YOUR POTENTIAL WITH COMMUNITY BASED ADULT LEARNING

We offer lots of courses in local venues across Fife through our community based adult learning programmes, which can help you improve your skills for learning, work, and life.

Our courses allow you to study somewhere close to your home and get the introductory level qualifications you need to get on to further courses. You can also get help with employability skills, and support and advice on how to achieve your job goals.

Or you can just learn new skills and gain experience in areas you're interested in.

Classes are delivered in partnership with Fife Council and our other partners in a relaxed, informal, and supportive environment with experienced staff on hand to help you take the next step.

You might even be eligible for assistance with travel costs and childcare.

You can find out more at fife.ac.uk/community



Brandon Dillon

"Step In helped me with several things from how to interact with groups of people to helping to make me feel more confident, alongside allowing me to earn more qualifications to help me further myself along towards my goals in life.

"Thanks to Step In we were also able to start a community project, where we raised money for a sponsored walk where we donated the funds to the SAMH charity for mental health awareness.

"My plan after this course is to go to its follow up course, Step Up, where I plan to further my qualifications to help lead me towards suitable employment.

"Also I would like to thank the Step In course as I have been able to meet a group of like-minded individuals who have helped me along the way."

More from Brandon:
fife.ac.uk/Brandon

Part-time study

Key to Work

SCQF Level 3

Cowdenbeath
– Maxwell Centre

Dunfermline
– Tryst Centre

Glenrothes
– Auchmuty Learning Centre

High Valleyfield
– Valleyfield Learning Centre

Kirkcaldy
– East Learning Centre

Kirkcaldy
– Templehall Learning Centre

Rosyth
– Parkgate Learning Centre

The course covers basic computing skills and is delivered in partnership with Fife Council in local learning centres across Fife. This provides you with the opportunity to study close to home and, in some circumstances, assistance with travel and childcare costs.

Entry Requirements

- A keen aspiration to gain qualifications and develop skills

Part-time study

Step In

SCQF Level 3

Cowdenbeath
– Maxwell Centre

Dunfermline
– Tryst Centre

Glenrothes Campus
Levenmouth Campus

Step In is a practical and fun short course which helps develop your skills and confidence. It provides a range of taster activities that will help you identify and develop new skills in a supportive, stress-free, and relaxed environment.

Entry Requirements

- A keen aspiration to gain qualifications and develop skills

Step Up

SCQF Level 3

Dunfermline Campus
Glenrothes Campus
Levenmouth Campus

Step Up will allow you to progress to a Further Education course of your choice, or enter employment. You will be provided with support throughout your course to help with choices.

Entry Requirements

One of the following:

- Step In
- Prince's Trust Certificate in Personal Development and Employability Skills
- Three National 3s in Communication, Numeracy, and Information Technology
- Previous work or life experience will be considered but the ability to perform at National 3 level in the areas above is required

Part-time study

Springboard

SCQF Level 4

Dunfermline
– Tryst Centre

Glenrothes
– Auchmuty Learning Centre

High Valleyfield
– Valleyfield Learning Centre

Kirkcaldy
– Templehall Learning Centre

Rosyth
– Parkgate Learning Centre

This part-time course, delivered in partnership with Fife Council, allows you to develop confidence through learning in a small and supported environment in your local learning centre. You will develop skills and qualifications that will help you with employment, volunteering, or progression onto a further college course.

Entry Requirements

- Key to Work
- Previous work or life experience will be considered

Prince's Trust Certificate in Personal Development and Employability Skills

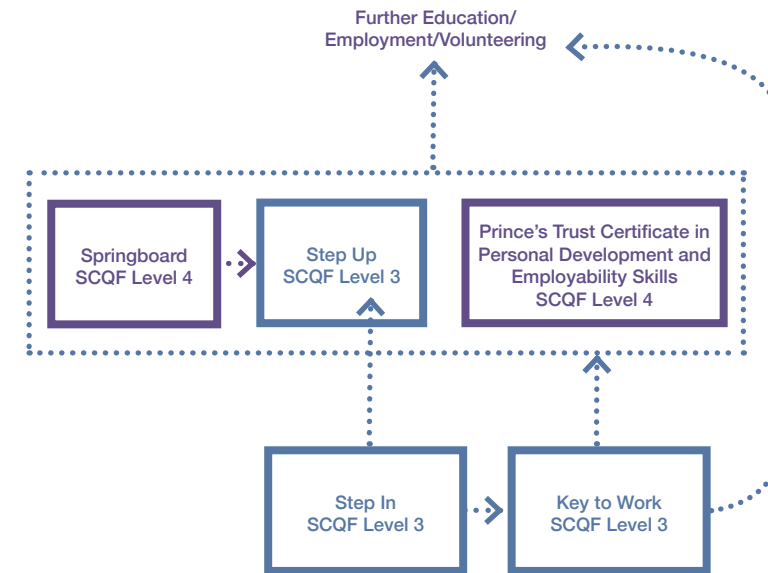
SCQF Level 4

Dunfermline Campus
Glenrothes Campus
Levenmouth Campus

The College, in partnership with the Prince's Trust, offers this diverse course that helps you to improve your skills, qualifications, confidence, and motivation. It increases your employability and give you more focus for the future.

Entry Requirements

- You must be between the ages of 16-25



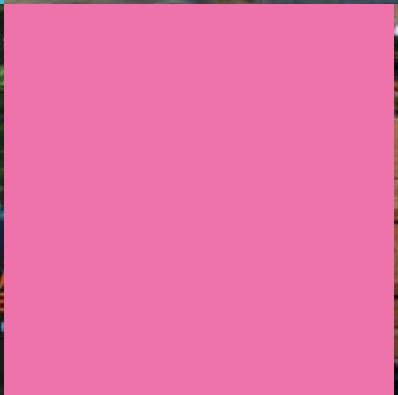
2020/21



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What next?

Applying for a Job

Fife College offers support to help you apply for the job you really want. Our Student Employability team is available to help you through the process and write a winning CV, as well as to polish your interview skills.

Progressing at college

If you are planning to continue your studies with us, we'd love to have you! Our courses are designed to develop the skills and knowledge you need for the world of work – from access and introductory level through to HNCs, HNDs, and degrees.

Applying to university

Our Guidance team can help you with your UCAS applications when you're ready to apply for uni courses. We also offer defined progression routes from our HNCs and HNDs to 15 universities across Scotland and beyond.

Remember – we're here to help!

Our team are on hand to answer any questions you may have.

fife.ac.uk

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The information published in this guide was correct at the time of print. For the most up-to-date information, you should always check our website.

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